



# EXCELLENCE IN COMMUNITY ENGAGEMENT

## NOMINATION PROCESS

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The information regarding this award should be read in conjunction with the Vice-Chancellor's Award Guidelines.

### What is the Vice-Chancellor's Award for Excellence in Community Engagement?

The University of Wollongong has a proud history of engaging with its multiple communities and enriching the student experience, research, teaching and learning. UOW remains committed to playing an active role in advancing and championing environmental, cultural, social and economic developments in its communities.

The 2020 - 2025 Strategic Plan has a strong focus on collaborating with our community to achieve great things together. Goal 3 focuses entirely on making a difference for our communities. Goals 3.1 and 3.2 are particularly relevant:

- 3.1 Promote safe, respectful and socially inclusive communities where our common commitment to equity, diversity, reconciliation and human dignity is lived by all.
- 3.2 Enhance our civic and social role by showcasing a wide range of benefits to our communities through the adoption of best practice in knowledge exchange. We will share ideas, research, skills and expertise with our partners and all our communities.

The Vice-Chancellor's Award for Excellence in Community Engagement was established in 2006 to recognise, reward and encourage exceptional community engagement, external relations, excellence in media communications and/or outreach.

### Who is eligible?

- This award is open to members of the academic and professional services staff as an individual or a team.
- Staff must be employed either on a permanent basis or temporary contract of at least two years and must have been employed for a period of no less than 12 months prior to the date of nomination.

### What is the Selection Criteria?

The Excellence in Community Engagement Award will be for achievements in the 12 months preceding the closing date for nominations and will consider the outcome and impact of this contribution.

The selection criteria for this award include the following.

- Alignment to the University's strategic goals.
- Demonstrating service or contribution over a sustained period of time and beyond the normal expectations of that staff member's role that has had a significant community benefit.
- Achievements in developing links, partnerships and/or programs between the University and outside organisations; for example in areas of external relations, excellence in media communications, outreach, and research.
- Enhancing the reputation of the University as a University actively engaged with the region and the communities it serves.

## How to nominate?

A nomination is made by two nominators, with one nominator normally outside of the nominee's own unit, school or centre or external to the University, on the form below.

The nomination requires endorsement by the relevant Executive Dean/Faculty Executive Manager/Director of the nominee's business unit. Self-nominations are acceptable.

The Primary Nominator is required to provide a description of the achievement and address the award criteria, providing examples to support their claims. The Primary Nominator will take responsibility for completion and submission of the nomination form to the Community Engagement Coordinator within the Advancement Division by the due date.

Completed nominations should be sent to the [vc-awards@uow.edu.au](mailto:vc-awards@uow.edu.au) marked Confidential. For information about the awards and details about the nomination deadlines please refer to the [Vice-Chancellor's Awards webpage](#).



## Vice-Chancellor's Award for Excellence in Community Engagement

### **NOMINATION FORM**

#### **Individual Nominee Details:**

Full name:	Position:
Faculty/Division:	School/Unit:
Contact number:	Email:

#### **Team Details** (Not required for individual award nominations):

Full name	School/Unit	Faculty	Contact number	Email

#### **Description of the achievement** (up to two A4 pages – attach pages separately if required)

A brief summary of the achievement that can be used as the awards citation if the nomination is successful (max 100 words):

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Primary Nominator:

Name:	Position:
Unit/School:	Faculty:
Contact number:	Email:

Secondary Nominator:

Please note: one nominator must be outside of the nominee's own unit, school or centre or may be external to the University.

Supporting comments: (Up to half an A4 page)	
Name:	Position:
Unit/School:	Faculty:
Contact Number:	Email:

Executive Dean/Faculty Executive Manager/Director Endorsement:

Commentary on the significance of the achievement to the Unit/School/Faculty or University:	
I, _____, endorse this nomination for an Excellence in Community Engagement Award.	
Faculty/Division:	Signature: