

Teacher Education Final Year Checklist



Apply to Graduate

You MUST [apply to graduate](#) if this is your final year. If you finish in Spring, graduation applications open in September and close in October. You will receive SOLS instructions on how and when to apply.

Attend the 'Finding Employment in Schools' - Information Session for Final Year Students

[School of Education](#)

The information session will provide invaluable information about employment opportunities within the education sector please refer to the following [presentations](#):

• **TEACH.NSW**

Want a job? Attend the Finding Employment in School information session at UOW. Visit the [Approval to teach](#) website so you can register with the Department of Education and start applying for teaching jobs in NSW public schools.

• **NSW TEACHERS FEDERATION**

The [NSW Teachers Federation](#) support teachers and schools across NSW.

• **CATHOLIC EDUCATION OFFICE (WOLLONGONG)**

If you want to work in the Catholic Education sector or want to work in rural areas, the information session will provide you with resources on how to begin your career in catholic education.

• **MACQUARIE ANGLICAN GRAMMAR SCHOOL (DUBBO)**

• **ASSOCIATION FOR INDEPENDENT SCHOOLS**

• **INDEPENDENT EDUCATION UNION**

Attend the Education Careers Expo

13 March, 10.30-2.30pm, UniActive Sports Hub (Building 9) - At this [Careers Central event](#) you can meet with prospective employers.

Transcripts - My equals

You will be required to provide certified copies of your transcript to the Department of Education (DOE) as part of gaining employment in schools. As of December 2018 the University of Wollongong has moved to using digital academic documents via My eEquals. Visit the [My eEquals site](#) to register your account. It is your responsibility to contact the DOE to submit your transcripts.

Complete your program

Confirm that you have completed all your degree requirements by checking off core and electives against your Course Handbook, or applying for a ['remaining subjects'](#) letter through SOLS.

Complete PEX requirements

Check SONIA for compulsory PEX requirements and for copies of your PEX reports.

Careers Services

Make an appointment with your [Faculty Career Consultant](#) Access our Job Application and [Resume Review Services](#).



CHECK SOLS MAIL REGULARLY (AT LEAST 2-3 TIMES PER WEEK)

