



# Academic Approval- Offshore Partner

## INSTRUCTIONS

- Use this form when you want to
  - add a subject (Section A) and/or
  - exceed credit point limit (Section B) and/or
  - waive a provisional status (Section C)
- Return the completed application to the **Administration Unit at your Offshore Partner Institute**.
- Your form will be forwarded to the Faculty for approval before it is sent to Student Services Division for processing.

## PERSONAL DETAILS

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Student Number: \_\_\_\_\_  
 Course Code: \_\_\_\_\_ Course Name: \_\_\_\_\_ Major: \_\_\_\_\_

## SECTION A: SUBJECT ADDITION

I wish to enrol in the following subjects and have the relevant Pre/Co Requisite waived.

Subject code	Subject Name	Session of enrolment	Campus Eg SIM, INTI, PSB	Class Eg Class 1 or full-time	Approver's Signature*

## SECTION B: ENROL IN EXCESS CREDIT POINTS

I wish to have the credit point limit increased.

Session of enrolment	Total credit points for session eg. 40 credit points	Approved	Approver's Signature*
	=	Yes / No	

## SECTION C: WAIVER OF PROVISIONAL STATUS

I wish to have the relevant Pre/Co Requisite waived.

Subject code	Subject Name	Session of enrolment	Campus Eg SIM, INTI, PSB	Approver's Signature*

\* Faculty Approver must be as per the Delegations of Authority Policy

## STUDENT SIGNATURE

I acknowledge that I have read and have accepted the conditions outlined in this form. Please print before signing.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_