



SMP_Central

Unit Summary Multi – Unit Summary

The Unit Summary tab is only visible to those users with Unit Head access. It provides a summary view of the status of all classes as per the criteria selected in the Select Class screen.

For example, if a user selected Faculty of Business, School of Accounting, Economics and Finance, **All Subjects, All Classes** and then clicked on the Unit Summary tab a list of all classes and their relevant status would appear. The user could then see if a class has been published, and if so, to what level.

	Campus	Delivery	Session	Faculty	Unit	Subject Code	Subject Name	Status	User	Date	Enr	Total	Synonyms
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	ACCY111	Acctg In Society	SSD	learntn	2017-09-11 10:57:32	2	3	1
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	ACCY200	Financial Accounting IIA	Lecturer	dev	2016-09-14 21:29:21	2	3	1
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	ACCY211	Management Accounting II	Lecturer	dev	2016-09-14 21:29:22	0	1	1
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	ACCY305	Financial Accounting III	Lecturer	dev	2016-09-14 21:29:22	1	1	1
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	ACCY342	Auditing and Assrce Serv	Lecturer	dev	2016-09-14 21:29:22	1	1	1
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	ECON100	Economic Essentials	Lecturer	dev	2016-09-14 21:29:22	6	8	1
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	FIN 111	Intro Finance	Lecturer	dev	2016-09-14 21:29:22	6	7	1
<input type="checkbox"/>	Batemans Bay	On Campus/Autumn		BUS	SAEF	FIN 222	Corporate Finance	Lecturer	dev	2016-09-14 21:29:22	3	5	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	ACCY112	Acctg In Organisations	Lecturer	dev	2016-09-14 21:29:21	1	1	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	ACCY201	Financial Accounting IIB	Lecturer	dev	2016-09-14 21:29:22	3	3	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	ACCY231	Info Systems in Accy	Lecturer	dev	2016-09-14 21:29:22	0	0	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	ACCY312	Management Act III	Lecturer	dev	2016-09-14 21:29:22	1	1	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	COMM101	Responsible Business	Lecturer	dev	2016-09-14 21:29:22	2	3	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	COMM121	Statistics for Business	Lecturer	dev	2016-09-14 21:29:22	2	2	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	ECON102	Econs & Society	Lecturer	dev	2016-09-14 21:29:22	0	0	1
<input type="checkbox"/>	Batemans Bay	On Campus/Spring		BUS	SAEF	ECON111	Intro Microeconomics	Lecturer	dev	2016-09-14 21:29:22	0	0	1
<input type="checkbox"/>	Bega	On Campus/Annual		BUS	SAEF	ACCY111	Acctg In Society	Lecturer	ATM	2017-06-15 17:26:03	0	0	1
<input type="checkbox"/>	Bega	On Campus/Autumn		BUS	SAEF	ACCY111	Acctg In Society	Lecturer	dev	2016-09-14 21:29:21	4	4	1
<input type="checkbox"/>	Bega	On Campus/Autumn		BUS	SAEF	ACCY200	Financial Accounting IIA	Lecturer	dev	2016-09-14 21:29:21	6	7	1
<input type="checkbox"/>	Bega	On Campus/Autumn		BUS	SAEF	ACCY211	Management Accounting II	Lecturer	dev	2016-09-14 21:29:22	4	5	1
<input type="checkbox"/>	Bega	On Campus/Autumn		BUS	SAEF	ACCY305	Financial Accounting III	Lecturer	dev	2016-09-14 21:29:22	4	5	1
<input type="checkbox"/>	Bega	On Campus/Autumn		BUS	SAEF	ACCY342	Auditing and Assrce Serv	Lecturer	dev	2016-09-14 21:29:22	5	6	1
<input type="checkbox"/>	Bega	On Campus/Autumn		BUS	SAEF	ECON100	Economic Essentials	Lecturer	dev	2016-09-14 21:29:22	6	7	1
<input type="checkbox"/>	Bega	On Campus/Autumn		BUS	SAEF	FIN 111	Intro Finance	Lecturer	dev	2016-09-14 21:29:22	4	5	1

Unit Summary Menu Functions

To SSD

Once you are ready to publish the classes to the next level, you have to select the classes to publish (by clicking the check box that appears in the very first column) – You can select multiple classes (The Check box that appears on the Heading line can be used to select/de-select all classes).

Once you have selected the classes to publish, you click 'To SSD' to publish classes to SSD – Student Services Division

To Lect

Once you have selected the classes to publish, you click 'To SSD' to publish classes to SSD – Student Services Division, or click 'To Lect' if you wanted to return a class to the lecturer.

Refresh

The screen can be refreshed to update information (such as update status when results are being published).

Preview

A print preview of the information on the screen

Export

Export the information as it currently appears on the Unit Summary screen to excel.

Export Stds

Once you click to select the classes you would like to export, if you click 'Export Stds' it will export every student, from every class selected into excel, including their marks/grades. This also includes the PG (Potential Graduated flag).

Show Withd/Hide Withd

Click to show or hide withdrawn students (used when clicking on the Subject Code link to view the class roll).

Show Pending/Hide Pending

Click to Include Pending students in the Enr and Total count (UOW College request).

Show Grades/Hide Grades

Click to display the Average and Std Deviation for each class

This function will also display the grade count for each class, eg the number of HD, D, C, P, F, TF WH's etc

Exc/Inc Ungraded

If you have clicked to Show Grades, the Exc/Inc Ungraded option will appear and can be used to include or exclude ungraded subjects from the Average and Standard Deviation Calculation.

AC

Users can view Academic Consideration submitted for each class. Click the checkbox to select the classes to report on, then click 'AC'.

Unit Summary Report Headings

Subject Code

The Subject Code is a link – Users can click on the link to access the Final Marks screen for that class. Once you have finished with the Final Marks screen for that class, just click on the Unit Summary tab again to retrieve the list of all classes (you don't have to select all classes again).

Status

You can see the current status of the subject, what level the subject is currently at or has been published to eg Lecturer, Unit (If the Lecturer has published the class to Unit Head) or SSD (if the Unit Head has published the class to SSD) or Final (if SSD – Student Services Division have published the results to Final).

Enr

Shows the count of Enrolled + Provisional

Total

Enrolled + Provisional + Withdrawn + Removed (Does not include Pending)

Synonyms

Shows the number of subject instances that have been combined. Lecturers request classes to be combined so they only have to call up the subject once in SMP_Central.

- Synonyms = 2 indicates that another subject instances has been combined with this subject instance you are viewing.
- Synonym = 1 indicates a subject instance with no synonyms

To SSD To Lect Refresh Preview Export Export Stds Show Wthd Show Pending Show Grades AC														
2016,Woll,On Campus,Spring,EIS,SCIT,CSCI203,Class 1														
Total classes:1 Lecturer:0 Unit:0 SSD:0 Final:1														
	<input type="checkbox"/>	Campus	Delivery	Session	Faculty	Unit	Subject Code	Subject Name	Status	User	Date	Enr	Total	Synonyms
1	<input type="checkbox"/>	Wollongong	On Campus	Spring	EIS	SCIT	CSCI203	Algorithms & Data Str	Final	leonieg	2016-11-30 12:24:47	159	211	3

Additional Columns

If you click to Show Grades, the following report headings will appear:

- Average and Std Dev
- Grades count (HD, D, C, P, F, TF WH etc)

Multi – Unit Summary

The Multi - Unit Summary tab is only visible to those users with Unit Head access. Permissions to the Unit Summary is the same as Multi-Unit Summary so if you see one, you should see the other in your SMP_Central access.

Multi-Unit Summary contains the same functions as the Unit Summary, as well as the ability to Export Tasks.

The Multi-Unit Summary allows users to select Multiple Units to report on (to facilitate work processes during the Faculty Restructure).

UOW SMP Central 4.1
SMP Central TEST: There are no known issues.

Generate Report | Clear

Multi-Unit Summary - Criteria

Year: 2013

Campus: All Campuses

Method: All Methods

Session: Select

Faculty: Faculty of Engineering and Information Sciences

Unit: All Units, Engineering, School of Civil, Mining and Environmental Engineering

To Criteria | To ARD | To List | Refresh | Preview | Export | Export Side | Export Tasks | Show With | Show Pending | Show Grades | AC

2013, All Campuses, All Methods, Spring, All Faculties

Units: School of Accounting and Finance

Total classes: 87 Lecturer: 86 Unit: 1 ARD: 0 Final: 0

	Campus	Delivery	Session	Faculty	Unit	Subject Code	Subject Name	Status	User	Date	Enr	Total	Synonyms
1	Batemans Bay	On Campus	Spring	BUS	SAAFACCY112	Acctg In Organisations	Lecturer/dev			2012-09-04 20:48:32	9	9	1
2	Batemans Bay	On Campus	Spring	BUS	SAAFACCY201	Financial Accounting 1IB	Lecturer/dev			2012-09-04 20:48:32	0	0	1
3	Batemans Bay	On Campus	Spring	BUS	SAAFACCY231	Info Systems in Accty	Lecturer/dev			2012-09-04 20:48:32	0	0	1
4	Batemans Bay	On Campus	Spring	BUS	SAAFACCY312	Management Acct III	Lecturer/dev			2012-09-04 20:48:32	0	0	1
5	Beqa	On Campus	Spring	BUS	SAAFACCY112	Acctg In Organisations	Lecturer/dev			2012-09-04 20:48:32	0	1	1
6	Beqa	On Campus	Spring	BUS	SAAFACCY201	Financial Accounting 1IB	Lecturer/dev			2012-09-04 20:48:32	2	0	1
7	Beqa	On Campus	Spring	BUS	SAAFACCY231	Info Systems in Accty	Lecturer/dev			2012-09-04 20:48:32	2	2	1
8	Beqa	On Campus	Spring	BUS	SAAFACCY312	Management Acct III	Lecturer/dev			2012-09-04 20:48:32	0	0	1
9	Shoalhaven	On Campus	Spring	BUS	SAAFACCY112	Acctg In Organisations	Lecturer/dev			2012-09-04 20:48:32	5	8	1
10	Shoalhaven	On Campus	Spring	BUS	SAAFACCY201	Financial Accounting 1IB	Lecturer/dev			2012-09-04 20:48:32	1	1	1
11	Shoalhaven	On Campus	Spring	BUS	SAAFACCY231	Info Systems in Accty	Lecturer/dev			2012-09-04 20:48:32	3	3	1
12	Shoalhaven	On Campus	Spring	BUS	SAAFACCY312	Management Acct III	Lecturer/dev			2012-09-04 20:48:32	2	2	1
13	Southern Highlands	On Campus	Spring	BUS	SAAFACCY112	Acctg In Organisations	Lecturer/dev			2012-09-04 20:48:32	1	2	1
14	Southern Highlands	On Campus	Spring	BUS	SAAFACCY201	Financial Accounting 1IB	Lecturer/dev			2012-09-04 20:48:32	0	0	1
15	Southern Highlands	On Campus	Spring	BUS	SAAFACCY231	Info Systems in Accty	Lecturer/dev			2012-09-04 20:48:32	0	0	1
16	Southern Highlands	On Campus	Spring	BUS	SAAFACCY312	Management Acct III	Lecturer/dev			2012-09-04 20:48:32	0	0	1
17	Southern Sydney	On Campus	Spring	BUS	SAAFACCY112	Acctg In Organisations	Lecturer/dev			2012-09-04 20:48:32	14	18	1
18	Southern Sydney	On Campus	Spring	BUS	SAAFACCY201	Financial Accounting 1IB	Lecturer/dev			2012-09-04 20:48:32	4	5	1
19	Southern Sydney	On Campus	Spring	BUS	SAAFACCY231	Info Systems in Accty	Lecturer/dev			2012-09-04 20:48:32	9	12	1
20	Southern Sydney	On Campus	Spring	BUS	SAAFACCY312	Management Acct III	Unit deserta			2013-10-15 14:24:12	9	9	1
21	Wollongong	Flexible	Spring	BUS	SAAFACCY406	Theo Core of Acctg/In	Lecturer/dev			2012-09-04 20:48:32	0	0	1
22	Wollongong	Flexible	Spring	BUS	SAAFACCY407	Empirical Res Methods	Lecturer/dev			2012-09-04 20:48:32	0	0	1
23	Wollongong	Modular	Spring	BUS	SAAFACCY958	Advanced Insights: Topics	Lecturer/dev			2012-09-06 20:40:55	12	12	1
24	Wollongong	Modular	Spring	BUS	SAAFACCY957	Independent Acct Expd Rat	Lecturer/dev			2012-09-06 20:40:55	14	15	1
25	Wollongong	Modular	Spring	BUS	SAAFACCY958	Evidence & Forensic: Acct	Lecturer/dev			2012-09-06 20:40:55	12	12	1
26	Wollongong	Modular	Spring	BUS	SAAFACCY959	Comp. Assur/Governance	Lecturer/dev			2012-09-06 20:40:55	11	12	1
27	Wollongong	On Campus	Spring	BUS	SAAFACCY111	Acctg In Society	Lecturer/deserta			2013-10-15 15:58:02	113	217	1
28	Wollongong	On Campus	Spring	BUS	SAAFACCY112	Acctg In Organisations	Lecturer/dev			2012-09-04 20:48:32	159	214	1
29	Wollongong	On Campus	Spring	BUS	SAAFACCY200	Financial Accounting 1IA	Lecturer/dev			2012-09-04 20:48:32	34	82	1

Abbreviations & Legend

Export Tasks

Users can export all Task Marks for selected classes (as a complete report)

- All tasks are included

Report also shows

- Marked out of and Task Weighting (and comments)
- The Composite % is included as well as the Final Mark and Grade

- From the Multi-Unit Summary, click to select criteria (Year, Campus, Session, Faculty, Unit)
- Click to Generate Report
- Select all classes you wish to export Task Marks for
- Click 'Export Tasks'

Example of the report

SUBJCT	SESUND	UNAME	ONAMES	INITLS	COURSE	STDNBR	TASK NAME	MARKED OUT OF	TASK WEIGHTING	TASK MARK	TASK COMMENT	COMPOSITE%	FINAL MARK	FINAL GRADE	CLASSID
ABC112	Autumn	Student	Test 1	T1	703	1234567	Tutorial (articipation	10	10	0					207850
ABC112	Autumn	Student	Test 1	T1	703	1234567	Midsession Exam	50	20	45					207850
ABC112	Autumn	Student	Test 1	T1	703	1234567	Lab Work	5	5	1					207850
ABC112	Autumn	Student	Test 1	T1	703	1234567	Company Analysis	15	15	13.5					207850
ABC112	Autumn	Student	Test 1	T1	703	1234567	Final Exam	100	50	80.5					207850
ABC112	Autumn	Student	Test 1	T1	703	1234567						72.75			207850
ABC112	Autumn	Student	Test 1	T1	703	1234567							73	C	207850
ABC112	Autumn	Student	Test 2	T2	710	1234568	Tutorial (articipation	10	10	6					207850
ABC112	Autumn	Student	Test 2	T2	710	1234568	Midsession Exam	50	20	22					207850
ABC112	Autumn	Student	Test 2	T2	710	1234568	Lab Work	5	5	4					207850
ABC112	Autumn	Student	Test 2	T2	710	1234568	Company Analysis	15	15	11					207850
ABC112	Autumn	Student	Test 2	T2	710	1234568	Final Exam	100	50	26					207850
ABC112	Autumn	Student	Test 2	T2	710	1234568						42.8			207850
ABC112	Autumn	Student	Test 2	T2	710	1234568							43	F	207850
ABC112	Autumn	Student	Test 3	T3	710	1234569	Tutorial (articipation	10	10	7					207850
ABC112	Autumn	Student	Test 3	T3	710	1234569	Midsession Exam	50	20	12					207850
ABC112	Autumn	Student	Test 3	T3	710	1234569	Lab Work	5	5	5					207850
ABC112	Autumn	Student	Test 3	T3	710	1234569	Company Analysis	15	15	10					207850
ABC112	Autumn	Student	Test 3	T3	710	1234569	Final Exam	100	50	42					207850
ABC112	Autumn	Student	Test 3	T3	710	1234569						47.8			207850
ABC112	Autumn	Student	Test 3	T3	710	1234569							48	F	207850

Version Control Table

Version Control	Date Released yymmdd	Approved By	Amendment
1.0	100330	Debbie Sartori – Senior Manager, ARD Student Systems	First Released Version
2.0	130606	Trang Nguyen – Specialist, Student Systems	Updated images to reflect new SMP Central 4.1 roll out Updated notes for Multi-Unit Summary
3.0	131028	Debbie Sartori – Senior Manager, ARD Student Systems	Updated for SMP_Central V4.2 – Export Tasks functionality
4.0	160519	Trang Nguyen – Specialist, Student Systems	Added info re: synonyms. Added info re: permissions feature for Unit Summary is the same as the feature for Multi-Unit Summary. Updated header and footer.
5.0	170630	Debbie Sartori – Senior Manager, Student Systems, Student Services Division	SMP_Central V5.1 Patch 3 – Change references from 'to ARD' to 'to SSD'