



Student and Accommodation Services Division

Postgraduate Course Transfer Application

This form should be submitted by postgraduate students intending to transfer to another course or campus within the same Faculty. If you wish to transfer to a course from another faculty, you will need to submit a [new application](#). Please download and save this form to your computer before completing (do not print this form).

Completed forms should be emailed to askuow@uow.edu.au

Before submitting your form



Check your eligibility

Ensure you are eligible for the course you are applying to transfer to.



Consider fee changes

If your transfer is successful, you will be liable to pay the applicable fees for your new course for the commencing year. For more information please refer to uow.edu.au/student/finances/.



Credit Transfer

Limitations apply to credit transfers and are subject to academic approval. Refer to the [Credit for Prior Learning Policy](#) for further information.



Variation of Course

For more information regarding Variations of Courses, refer to the [Coursework Rules](#).

Student Details

First Name

Last Name/
Family Name

Student ID

Phone

Current Course Details

Current Course

Course Code

Campus

Course Transfer Preference

New Course Name

Course Code

Specialisation

Campus

Commencing
Session/Year

Sponsored Students

This section is to be completed by international students with an approved official agreement between a sponsor and UOW. Do not complete if you have a private sponsorship arrangement.

You are responsible for obtaining approval from your sponsor prior to changing your course and must provide a new Financial Guarantee approved by your sponsor. You will not be able to enrol in your new course until a Financial Guarantee has been provided for your new course.

Financial Guarantee attached? Yes No

Sponsor Signature

Student Signature

Student Declaration

- I have read and understood the Variation to Course regulations under the UOW Coursework Rules.
- I understand that if my transfer is approved, my fees may be different and that I am liable for the fees of my new course (in the year that I commence).
- I understand that credit transfers for subjects that I have already completed are subject to limitations and academic approval.
- I understand that if my application is submitted after the start of session, my application may not be processed until the subsequent session/intake.
- I understand that if I knowingly make false or misleading statements, I may be liable for prosecution.
- I acknowledge that I have read and accepted the terms outlined on this form.

International Sponsored students only

- I have obtained approval from my sponsor and attached a new Financial Guarantee from my sponsor for my new course.

Student Signature

Date

Academic Approval

If the student is an International student, is the new course CRICOS registered? Yes No

Subjects to be transferred as credit for prior learning:

Subject Code Subject Name

1

2

3

4

Unspecified Credit

Course transfer approved? Yes No

If 'Yes', please nominate commencing session/year

Approver Name

Approver Signature

Subjects to be completed:

Subject Code Subject Name

1

2

3

4