SCHOOL OF PSYCHOLOGY

HDR Student Funds for Research Guidelines

These guidelines apply to requests from Higher Degree by Research (HDR) students enrolled in the School of Psychology to support research directly related to their thesis. The primary purpose of this initiative is to support and improve the quality of the HDR projects conducted in the School of Psychology (e.g., purchasing validated psychometric tests instead of using free versions that may be of lesser quality).

Support is available for:
- HDR consumables/access support (e.g. equipment access/time charges, consumables, supplies)
- HDR group initiatives (e.g. computer facilities, workshops, seminars, shared software)
- HDR research travel assistance (e.g. interview, field work, vehicle charges)
- HDR direct research support (e.g. transcription, psychometric tests, survey assistance)
- Other research training (e.g. in programming, statistics, etc).

Support is **NOT** available for:
- Professional thesis editing. Funding for ESL students or other exceptional cases may be considered, but in general, the School sees that the ability to communicate ideas clearly is part of what is assessed in a thesis and that editing is up to the student and their supervisors.

Eligibility:
- Successful completion of First Year Research Proposal and demonstrated satisfactory progress (e.g., students must have met their annual UOW presentation requirements);
- The applicant must not have exceeded the maximum period permitted for the completion of the degree for which he or she is enrolled at the time the research activity is to take place.
- Applicants must have written support from their principal supervisor and be progressing satisfactorily.

Criteria for Research Support: Applications will be accepted at any time by the HPS and assessed according to the following criteria:
- the importance of the proposed research activity for the successful completion of the applicant’s thesis (only expenses which are necessary to the successful completion of the student’s thesis will be considered);
- the level of financial support already received by the student;
- the likelihood that the applicant will submit his or her thesis for examination before the maximum time for completion of their degree has elapsed.

Procedure:
Applications shall be presented on the School of Psychology HDR funds request form (see attached) and submitted to the Marie Johnson via email: mjohson@uow.edu.au. Please ensure forms are complete (funds itemised and totalled) and signed by BOTH the student and primary
supervisor.
## Applicant Details

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Details of Previous Applications:

## Instructions

### Type of request:

- Experimental Materials (e.g., software, tests)
- Experimental Equipment (e.g., caps, hardware)
- Photocopying
- Printing
- Training/Seminar
- Other

### Description and purpose of item:

### Estimated cost of item (please attach documentary evidence)*:

* If more than one item/component, please provide an itemized list including a total.

**Applicant's Signature:**

**Date:**

By signing below, the supervisor agrees that the student’s request for funding is a reasonable one and necessary for the successful completion of their research thesis.

**Supervisor's Signature:**

**Date:**
HPS's Signature:  

Date: