Social Work - Pre Placement Flow Chart

UNIVERSITY OF WOLLONGONG AUSTRALIA

Attend a Pre-Placement Information Session → Enrol in the pre placement Moodle site (details on your Sonia home page) → Enrol in your placement subject via SOLS (if enrolments are open) → Upload your Working with Children check National Police Check to Sonia (you will receive an email when they have been cleared)

Complete the Student Field Application and Placement Acknowledgement form → Book a pre placement consultation with a UOW Field Education Coordinator → If you are applying for RPL send an email to the Field Education Team prior to the consultation letting them know → Attend your consultation with the Field Education Coordinator

When you have been informed of your allocation, contact the agency contact to book a pre placement interview → Submit your Placement Confirmation Form to advise of your placement dates → Receive the email that you are compliant to commence placement → Attend your first integration seminar

Begin your placement <u>you cannot commence without completing all of these steps</u>

The above steps have deadlines in order for you to commence placement on time. The deadlines will be communicated to you via your UOW Mail account. Failure to complete the requirements by the advised deadline will put you at risk of failing your placement subject.

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