



UNIVERSITY  
OF WOLLONGONG  
AUSTRALIA

# International Students Statutory Declaration (in absence of Country of Origin National Police Certificate)

International students are required to provide a National Police Check from their country of origin. If they cannot provide this police check, they can complete the Overseas Student Statutory Declaration.

## STEP 1

Download the Statutory Declaration template

[https://www.heti.nsw.gov.au/\\_data/assets/pdf\\_file/0007/473173/Overseas-Student-Statutory-Declaration.pdf](https://www.heti.nsw.gov.au/_data/assets/pdf_file/0007/473173/Overseas-Student-Statutory-Declaration.pdf)

## STEP 2

Find an approved witness:

- Justice of the Peace (JP, <https://dcj.nsw.gov.au/legal-and-justice/legal-assistance-and-representation/justice-of-the-peace/finding-a-jp/jp-public-register.html>); or
- Legal Practitioner or a Judicial Officer.

## STEP 3

In the presence of the approved witness, complete the Statutory Declaration. If there are no charges or convictions, state that in the table provided.

Be sure to complete the below section or your document will not be valid:

do solemnly and sincerely declare that I **\*do not have / have (listed below)** any criminal convictions/pending charges in my country of origin or any country, outside of Australia, which I have resided in or been a citizen of

## STEP 4

Upload the completed Statutory Declaration to the appropriate check in Sonia.