

PSYP923: Practicum

Subject Outline

12 credit points

Subject Information

Annual, 2026, Wollongong

On Campus

On-Campus Delivery This subject is delivered in-person and includes on-campus or other location-based learning activities that cannot be undertaken by students studying Online/Distance. Students unable to attend campus or any other nominated physical delivery location should not enrol in this subject.

This subject outline should be read in the context of the **Professional and Clinical Psychology Guidebook**, and students are referred to this Guidebook for further guidance on professional expectations, inherent requirements and overall course requirements

Subjects with a delivery mode of On Campus and/or Flexible with International Student enrolments will be delivered in accordance with the ESOS National Code. That is, online learning experiences (such as lectures, tuition, and resources) will be supplementary to in-person learning experiences such as scheduled classes and/or scheduled contact hours.

UOW may need to modify teaching locations, teaching delivery, and assessment delivery at short notice in response to unforeseen circumstances such as health or environmental factors.

For up-to-date information please refer to your subject's Moodle site.

The Faculty of Science, Medicine and Health

The Faculty of Science, Medicine and Health offers a range of undergraduate and postgraduate programs designed to meet the needs of a diverse student population. We carry out world-leading research which is strongly aligned with our teaching program

As a student of our faculty, you will be actively engaged in learning with extensive clinical, laboratory and/or field work experiences, use of advanced educational technologies and opportunities for enriching work experience. More information about the Faculty of Science, Medicine and Health and our School is available on our web pages: <https://www.uow.edu.au/science-medicine-health/>

Within many of our courses, attending a workplace experience or clinical placement is an exciting part of your course program. Whilst integral to your learning, these health-related placements also let you experience what it's like to work as a professional in real-life workplace settings. More information about requirements for Health Placements is available on our webpage: <https://www.uow.edu.au/student/health-placements/>

Psychology Inherent Requirements

Inherent requirements are the essential components of a course or unit that demonstrate the abilities, knowledge and skills to achieve the core learning outcomes of the course or unit, while preserving the academic integrity of the University's learning, assessment and accreditation process. The inherent requirements are the abilities, knowledge and skills needed to complete the course that must be met by all students.

3 year degrees - [Inherent requirements - 3 year course - University of Wollongong – UOW](#)

Honours degrees - [Inherent requirements - Honours - University of Wollongong – UOW](#)

Teaching Staff

Teaching Role	Name	Telephone	Email	Room	Consultation Times
Coordinator	Dr Tayla Degan	4239 3492	tdegan@uow.edu.au	22.G17	Please email for appointment
Lecturer	Dr Anna Sidis	42981301	asidis@uow.edu.au	21.212	
Lecturer	A/Prof Judy Pickard	42214407	jpickard@uow.edu.au	22.G03	
Lecturer	Dr Kate Croaker	4239 2256	kcroaker@uow.edu.au	21.211	
Lecturer	Ms Christine Carey	4221 3747	ccarey@uow.edu.au	22.G04	
Lecturer	Ms Johanna Allsopp	4221 3747	jallsopp@uow.edu.au	22.G02	
Lecturer	Ms Zoe Jarvis	4221 3747	zjarvis@uow.edu.au	22.G17A	
Lecturer	A/Prof Elizabeth Dale		edale@uow.edu.au	41.256	
Lecturer	Catherine Moyle		cmoyle@uow.edu.au		

Teaching Staff Additional Information

Additional staff contributing to this course are:

- Ms **Liesl Radloff**, Placement Officer— psych-placements@uow.edu.au
- Ms **Michelle Summerhayes**, Test Librarian— msummer@uow.edu.au
- Ms **Vesna Pohahau**, Administrative assistant for the Northfields Psychology Clinic— nfc-uow@uow.edu.au
- A/Prof **Elizabeth Dale**, Worimi Woman, Clinical Psychologist, Associate Head of School (Indigenous Health), School of Medical, Indigenous and Health Sciences.
- Ms **Catherine Moyle**, Gamilaroi Woman, Interim Vice President Indigenous Strategy and Engagement, Woolyungah Indigenous Centre.

Expectations of Students

UOW values are intellectual openness, excellence and dedication, empowerment and academic freedom, mutual respect and diversity, recognition and performance. We will provide a safe, equitable and orderly environment for the University community, and expect each member of our community to behave responsibly and ethically ([Student Conduct Rules](#)).

We expect that students demonstrate these values and professional behaviour, both face to face and online, making genuine efforts to complete their studies successfully, arriving on time to class, taking part constructively in class discussions and activities, demonstrating appropriate professional and ethical conduct in all communication with UOW staff and community members, and submitting assignments on time (or completing a request for Academic Consideration in advance if needed).

Appropriate Online Behaviour

The University is committed to providing a safe, respectful, equitable and orderly environment for the University community, and expects each member of that community to behave responsibly and ethically. Students must comply with the University's [Student Conduct Rules](#) and related policies including the [IT Acceptable Use Policy](#) and [Bullying Prevention Policy](#), whether undertaking their studies face-to-face, online.

For more information on appropriate communication and etiquette in the online environment please refer to the guide [Online and Email Etiquette](#).

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Hardcopies of this document are considered uncontrolled please refer to your Moodle site for the latest version.

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Section A: General Information

Learning Outcomes

Subject Learning Outcomes

On successful completion of this subject, students will be able to:

1. Demonstrate professional and culturally responsive communication and practice with a range of diverse clients, including Aboriginal and Torres Strait Islander Peoples, families and communities that is informed by Aboriginal and Torres Strait Islander histories, cultures, and ways of knowing, being and doing.
2. Apply culturally safe and evidence-based psychological assessment and case formulation skills, drawing on information from multiple sources to inform culturally responsive intervention planning and implementation, and to provide meaningful feedback to clients and relevant stakeholders.
3. Work collaboratively within interprofessional and organisational contexts, including with other professionals, peers, and supervisors, demonstrating culturally responsive working relationships, respect for professional roles, shared decision-making, and effective communication.
4. Practise in accordance with ethical, legal, and professional standards, and organisational policies and procedures, including working within the limits of competence, appropriate engagement with supervision, and ensuring accurate professional documentation.
5. Engage in reflective and reflexive practice to develop awareness of the impact of personal beliefs, values, culture, biases and positionality, and to support ongoing learning, professional development, wellbeing, and safe, sustainable participation in psychological practice, including identification of psychosocial risks and use of self-care strategies.

Subject Description

This subject develops competencies in applied psychological practice. Through a minimum of 300 hours of supervised fieldwork the intern will ground skills in ethical, interpersonal, and professional communication. Applied skills will be developed in the competent application of assessment and intervention services to children and adults and in working with people from diverse groups.

Course Handbook

Information about subject pre-requisites, co-requisites and restrictions as well as course completion requirements and Course Learning Outcomes can be found in the [Course Handbook](#).

Subject Details: Practical Activities, eLearning, Readings and Materials

Subject eLearning

The University uses the eLearning system Moodle to support all coursework subjects. The subject Moodle site can be accessed via your SOLS page.

Safety Guidelines

Lab/Practical/Fieldwork/Simulation Safety Guidelines

The rules below are general rules that are required when participating in labs or practical activities. Before commencing these activities, you are to ensure that you understand specific procedures and policy related to safety.

- Before commencing any activity, you are to ensure that you understand specific procedures and policy related to the lab in which you work and safety in general.

- You may need to review a Risk Assessment and complete a Participant Acknowledgement form before commencing any experiments/practical work. These materials will be made available by the lab supervisor/Subject Coordinator.
- You must inform the Subject Coordinator of any medical conditions which may impact upon your ability to participate in these activities before commencing the practical.
- All Reasonable Adjustment cases must be discussed with the Subject Coordinator prior to commencing the activity
- Participation in the lab/practical/field/simulation activities may be denied to students who do not abide by these, and other conditions which may be specified by the Subject Coordinator.
- Never use any equipment or attempt any experiment without checking the safety implications with your laboratory supervisor or experienced delegated laboratory worker.
- Undergraduate students are not permitted to work after hours unless there is appropriate approval and supervision.

APPLIED Work Integrated Learning

This subject has 'Applied WIL'. Students in this subject will experience both coursework and a work-related opportunity that typically includes interaction and feedback with industry professionals.

Additional Subject Details

THIS SUBJECT INCLUDES PRE-PLACEMENT REQUIREMENTS.

In meeting public safety requirements, before commencing initial placement, students must:

1. Provide evidence of the following via the SONIA placement software system:
 - Provisional registration as a psychologist (AHPRA)
 - Working with Children's Check
 - Australian National Police Check
 - Completion of UOW WHS modules
 - NSW Health Verification Compliance (for all MCP students; For MPP students commencing a NSW Health placement)

Note: students must stay up to date on the above requirements throughout their practicum subject(s)

2. Pass the PSYP932, PSYP911 and PSYP923 hurdle assessments

This subject is designed to develop and assess subject learning outcomes relevant to the Australian Psychology Accreditation Council (APAC) Standards of practice:

Assessment	Weighting	SLOs	APAC Competencies
1	S/U	1, 3, 5	3.3, 3.9, 3.10, 3.14, 3.15, 3.17
2	S/U	1, 4, 5	3.3, 3.9, 3.10, 3.12, 3.14, 3.15, 3.17
3	S/U	2, 3	3.3, 3.4, 3.6, 3.7, 3.9, 3.10, 3.12, 3.13, 3.14, 3.15, 3.17
4	S/U	1, 2, 3, 4, 5	3.3, 3.4, 3.6, 3.7, 3.9, 3.10, 3.12, 3.13, 3.14, 3.15, 3.17

For a full description of APAC standards please see <https://apac.au/wp-content/uploads/2025/12/APAC-Accreditation-Standards-for-Psychology-Programs-effective-1-December-2025.pdf>

Using Generative Artificial Intelligence (GenAI)

UOW is committed to embracing gen AI as a tool to enhance learning and development of important digital and work-readiness skills.

Your subject coordinator will provide specific guidance on the use of gen AI in your assessment tasks via your Subject Outline and/or your subject Moodle site. If gen AI use is permitted, it should be used thoughtfully, critically, and in ways that support your own learning.

Guidance on appropriate use of AI in assessments, including how to [acknowledge GenAI](#) can be found on the [Using Generative Artificial Intelligence in Assessment website](#)

You are responsible for all work you submit, and ethical use of gen AI is an important part of maintaining academic integrity. Misuse or unauthorised use may breach the [Academic Integrity Policy](#).

Major Text(s)

This subject integrates experiential learning with academic study. Primary texts will relate to your placement activities and should be discussed with your onsite supervisor. Please see the reading list for a description of helpful resources.

Recommended Readings and Other Resources

See Moodle for recommended readings and other resources.

This is not an exhaustive list of references. Students should also use the library catalogue and databases to locate additional resources.

Lectures, Tutorials and Attendance Requirements

Lecture Times *

UOW may need to modify teaching locations, teaching delivery, and assessment delivery at short notice in response to unforeseen circumstances such as health or environmental factors.

For up-to-date information please refer to your subject's Moodle site.

Up to date timetable and delivery information is located at <http://www.uow.edu.au/student/timetables/index.html>

You can access your personal timetable by logging into SOLS and selecting 'My Timetable'

Lecture Program: Autumn Session *

Week	Commencing	Topics Covered	Readings
1	04 Mar 2026	Mindfulness 1/6 Wednesday 8:30am-9:30am Location will be provided via timetables. The Mindfulness Program was developed by A/Prof Judy Pickard to support postgraduate psychology students in cultivating reflective awareness, emotional regulation, and sustainable clinical practice. Across six weeks, students develop skills aligned with the PsyBA Competency 3, including recognising psychosocial risks, strengthening self-awareness in clinical work, and implementing self-care strategies to support wellbeing and safe participation in psychological practice.	KABAT-ZINN, J. (2014). WHEREVER YOU GO THERE YOU ARE: MINDFULNESS MEDITATION IN EVERYDAY LIFE. NEW YORK: HACHETTE BOOKS

1	04 Mar 2026	<p>Orientation to Practicum 1/7 Wednesday 9:30am-12:00pm Location will be provided via timetables.</p> <p>The Orientation to Practicum series is a 7-part program that prepares students for safe, ethical and culturally responsive participation in placement. Aligned with PsyBA Competencies 2, 3, 6, 7 and 8, the series supports students to develop reflexive practice, professional identity, culturally responsive communication, ethical decision-making, effective supervision engagement, and sustainable self-care/wellbeing strategies.</p> <p>Through interactive workshops, applied activities, guest contributions and experiential learning, students are supported to transition from student identity toward developing professional identity as psychologists working within systems of care.</p>	
1	05 Mar 2026	<p><u>Weekly Practicum Conference commences</u> Thursday 12.30pm-1.30pm Location will be provided via timetables.</p> <p>Practicum conference meetings are held every week during the semester (schedule can be viewed in Moodle under "practicum conference" tab).</p> <p><i>Note</i>— attendance at practicum conference is <u>mandatory</u> for all students enrolled in practicum subjects (PSYP923/PSYP924).</p>	
1	05 Mar 2026	<p>Practicum workshop <u>*Masters of Professional Psychology ONLY*</u> Thursday 1:30pm-2:30pm Location will be provided via timetables.</p>	
2	11 Mar 2026	<p>Mindfulness 2/6 Wednesday 8:30am-9:30am Location will be provided via timetables.</p>	
2	11 Mar 2026	<p>Orientation to Practicum 2/7 Wednesday 9:30am-12:00pm Location will be provided via timetables.</p>	
2	12 Mar 2026	<p>Practicum workshop <u>*Masters of Professional Psychology ONLY*</u> Thursday 1:30pm-2:30pm Location will be provided via timetables.</p>	
3	18 Mar 2026	<p>Mindfulness 3/6 Wednesday 8:30am-9:30am Location will be provided via timetables.</p>	
3	18 Mar 2026	<p>Orientation to Practicum 3/7 Wednesday 9:30am-12:00pm Location will be provided via timetables.</p>	
3	19 Mar 2026	<p>Practicum workshop <u>*Masters of Professional Psychology ONLY*</u> Thursday 1:30pm-2:30pm Location will be provided via timetables.</p>	
4	25 Mar 2026	<p>Mindfulness 4/6 Wednesday 8:30am-9:30am Location will be provided via timetables.</p>	

4	25 Mar 2026	Orientation to Practicum 4/7 Wednesday 9:30am-12:00pm Location will be provided via timetables.	
4	26 Mar 2026	Practicum workshop <u>*Masters of Professional Psychology ONLY*</u> Thursday 1:30pm-2:30pm Location will be provided via timetables.	
5	01 Apr 2026	Mindfulness 5/6 Wednesday 8:30am-9:30am Location will be provided via timetables.	
5	01 Apr 2026	Orientation to Practicum 5/7 Wednesday 9:30am-12:00pm Location will be provided via timetables.	
5	02 Apr 2026	Practicum workshop <u>*Masters of Professional Psychology ONLY*</u> Thursday 1:30pm-2:30pm Location will be provided via timetables.	
6	06 Apr 2026	RESEARCH WEEK No classes for PSYP923	
7	15 Apr 2026	Mindfulness 6/6 Wednesday 8:30am-9:30am Location will be provided via timetables.	
7	15 Apr 2026	Orientation to Practicum 6/7 Wednesday 9:30am-12:00pm Location will be provided via timetables.	
7	16 Apr 2026	Practicum workshop <u>*Masters of Professional Psychology ONLY*</u> Thursday 1:30pm-2:30pm Location will be provided via timetables.	
	20 Apr 2026	Mid-Session Recess	
8	30 Apr 2026	Orientation to Practicum 7/7 Thursday 2:30pm-4:00pm Location will be provided via timetables.	
9	07 May 2026	Simulated Practice learning sessions commence Thursday 2:30pm-4:00pm <u>every week from Week 9 to Week 13</u> Location will be provided via timetables.	
	08 Jun 2026	Study Recess	

Lecture Program: Spring Session *

Week	Commencing	Topics Covered
1	30 Jul 2026	Weekly Practicum Conference commences Thursday 12.30pm-1.30pm Location will be provided via timetables. Practicum conference meetings are held every week during the semester (schedule can be viewed in Moodle under "practicum conference" tab). <i>Note</i> — attendance at practicum conference is mandatory for all students enrolled in practicum subjects (PSYP923/PSYP924).
8	17 Sep 2026	Simulated Practice learning sessions commence Thursday 2:30pm-4:00pm <u>every week from Week 8-13</u> Location will be provided via timetables.

8	18 Sep 2026	Interprofessional Education Day (IPE Day) <i>Please note on-campus attendance is mandatory.</i> Friday 18th September 2026 (all day) IPE day attendance is part of Assessment 3. See Moodle for details.
	28 Sep 2026	Mid-Session Recess
	02 Nov 2026	Study Recess
	07 Nov 2026	Examinations
	14 Nov 2026	Examinations

* The above times and program may be subject to change. Students will be notified of any change via SOLS.

Additional Lecture Comments

Additional attendance requirements:

This practicum subject provides an opportunity to gain experience in professional activities as a psychologist. There are several meetings to attend which will vary according to placement and program.

Supervision meetings:

Dates and times for supervision meetings will be provided via the Moodle PSYP923 site and you will be notified once they are posted. Please contact the relevant staff member for any questions or concerns. Please note that attendance at supervision is **mandatory**.

Supervision meetings will include the following:

Master of Clinical Psychology (MCP)

Northfields Clinic Meetings
Individual Supervision
Cognitive Assessment Supervision
CaPES Supervision
Therapy Groups Supervision

Master of Professional Psychology (MPP)

Cognitive Assessment Supervision
(note, supervision on external placement is organised via the placement)

Recording of Teaching and Learning Activities

The University of Wollongong supports the recording of UOW educational content as a supplemental study tool, to provide students with equity of access, and as a technology-enriched learning strategy to enhance the student experience.

If you make your own recording of a lecture, class, seminar, workshop or any other educational session provided as part of your course of study you can only do so with the explicit permission of the lecturer and those people who are also being recorded.

You may only use educational content recorded through the delivery of subject or course content, whether they are your own or recorded by the university, for your own educational purposes. Recordings cannot be altered, shared or published on another platform, without permission of the University, and to do so may contravene the University's Copyright Policy, Privacy Policy, Intellectual Property Policy, IT Acceptable Use Policy and Student Conduct Rules. Unauthorised sharing of recordings may also involve a breach of law under the Copyright Act 1969.

Most lectures in this subject will be recorded, when they are scheduled in venues that are equipped with lecture recording technology and made available via the subject Moodle site within 48 hours.

Your Privacy - Recording of Teaching and Learning

In accordance with the Student Privacy & Disclosure Statement, and Lecture Recording Procedures when undertaking our normal teaching and learning activities, the University may collect your personal information. This collection may occur incidentally during the recording of lectures in equipped venues (i.e. when your identity can be ascertained by your image, voice or opinion), or via the delivery of online content therefore the University further advises students that:

- Lecture recordings are made available to students, university staff, and affiliates, securely via the Learning Platform;
- Recordings are made available only for the purpose for which they were recorded, for example, as a supplemental study tool or to support equity and access to educational resources;

If you have any concerns about the use or accuracy of your personal information collected in a lecture recording, you may approach your Subject Coordinator to discuss your particular circumstances.

The University is committed to ensuring your privacy is protected. If you have a concern about how your personal information is being used or managed, please refer to the University's Privacy Policy or consult our Privacy webpage <https://www.uow.edu.au/privacy/>

Recent Improvements to Subject

The Faculty of Science, Medicine and Health is committed to continual improvement in teaching and learning and takes into consideration student feedback from many sources including, direct student feedback to tutors and lecturers and responses to the Subject and Course Evaluation Surveys. Feedback is also used to inform comprehensive reviews of subjects and courses.

The School is committed to continual improvement in teaching and learning. In assessing teaching and learning practices in a subject, the School takes into consideration student feedback from many sources. These sources include direct student feedback to tutors and lecturers, feedback through Student Services and the Faculty of Science, Medicine and Health, and responses to the Subject and Course Evaluation Surveys. These important student responses, along with University policies and Faculty practices inform ongoing changes to subjects and courses. This information is also used to inform systemic comprehensive reviews of subjects and courses.

In response to student feedback and course review the following changes have been made to this subjects for 2026:

- Subject Learning Outcomes have been modified to reflect the updated APAC Standards, PsyBA competencies and code of conduct (2025).
- Assessments in this subject have been modified to reflect the varying experiences of students on placement and the updated Subject Learning Outcomes (2026), APAC Standards, PsyBA competencies and code of conduct (2025).
- Cognitive assessment requirements and supervision have been modified to improve student experience and learning opportunities.
- Inter-professional learning and practice has been embedded in mandatory training days and multiple assessments.
- Assessments have remained as satisfactory/unsatisfactory to reflect the competency-based nature of the subject.

Extraordinary Changes to the Subject Outline

In extraordinary circumstances the provisions stipulated in this Subject Outline may require amendment after the Subject Outline has been distributed. All students enrolled in the subject must be notified and have the opportunity to provide feedback in relation to the amendment, where practicable, prior to the amendment being finalised.

Learning Analytics

Learning Analytics data (such as student engagement with Moodle, access to recorded lectures, University Library usage, task marks, and use of SOLS) may be used by the Subject Coordinator and your faculty's Head of Students to assist in analysing student engagement, and to identify and recommend support for students identified who may be in need of assistance. If you have questions about the kinds of data the University uses, how we collect it, and how we protect your privacy in the use of this data, please refer to <https://www.uow.edu.au/privacy/>

Section B: Assessment

Assessment Summary

Assessment Item	Form of Assessment	Grading
Assessment 1	Reflection	S/US
Assessment 2	Journal/Blog	S/US
Assessment 3	Report	S/US
Assessment 4	Professional Task	S/US

Please note: Copies of student work may be retained by the University in order to facilitate quality assurance of assessment processes.

Assessment 1: Reflection - Critical reflection on Aboriginal and Torres Strait Islander health and well-being

Marking Criteria	See Moodle for marking criteria. This assessment is marked as Satisfactory/Unsatisfactory.
Length	<u>This assessment is to be completed in two parts:</u> Part A – 60-minute in-person Yarn Part B – post-Yarn written reflection.
Grading	Satisfactory / Unsatisfactory
Assessment Due	To Be Announced Final submission time: 12:00am
Type of Collaboration	Individual assessment
Style and format	Part A – You must select your Yarn date and time in Moodle. All Yarns will occur prior to Week 7 of Semester 1, and will take place at Woolyungah Indigenous Centre, UOW. Part B – 7 days following your Yarn date (at 12:00am)
Generative AI use	Use of Generative AI is not permitted for this assessment, as the task assesses students' individual reflective and reflexive competencies, which require original, personally constructed thinking and self-evaluation.
Assessment submission	Online via Moodle
Assessment return	Assessment marks will be made available on Moodle
Detailed information	This assessment was developed in consultation and collaboration with Indigenous colleagues, Elizabeth Dale (Worimi Woman), and Catherine Moyle (Gamilaroi Woman). Detailed information will be made available on Moodle. This assessment is a hurdle assessment task. Therefore, if you do not receive a "Satisfactory" grade on this task, you will not be able to commence placement. Consistent with the competency-based nature of assessments within professional and clinical psychology programs, students are required to attain as a minimum a "Satisfactory" grade on all assignments to pass this subject.

Assessment 2: Journal/Blog - Reflective Portfolio

Marking Criteria	See Moodle for marking criteria. This assessment is marked as Satisfactory/Unsatisfactory
Length	See Moodle for detailed assessment information.
Grading	Satisfactory / Unsatisfactory
Assessment Due	24 May 2026 (Sunday in Autumn Week 11) Final submission time: 12:00am
Type of Collaboration	Individual assessment
Style and format	Written reflective portfolio submission.
Generative AI use	Use of Generative AI is not permitted for this assessment, as the task assesses students' individual reflective and reflexive competencies, which require original, personally constructed thinking and self-evaluation.
Assessment submission	Online via Moodle
Assessment return	Assessment marks will be made available on Moodle
Detailed information	The Orientation to Practicum series (Weeks 1–8) provides the foundational learning and structured reflective scaffolding that directly informs the development and submission of this portfolio. Detailed information will be made available on Moodle. Consistent with the competency-based nature of assessments within professional and clinical psychology programs, students are required to attain as a minimum a 'Satisfactory' grade on all assignments to pass this subject

Assessment 3: Report - Interprofessional Education Day literature review and care plan

Marking Criteria	See Moodle for marking criteria. This assessment is marked as Satisfactory/Unsatisfactory.
Length	<u>This assessment is to be completed in 2 parts:</u> Part A – Interprofessional Collaboration Literature Review Part B – Client care plan
Grading	Satisfactory / Unsatisfactory
Assessment Due	To Be Announced Final submission time: 12:00am
Type of Collaboration	Individual assessment and group work
Style and format	<u>This assessment requires the in-person full-day attendance at the Interprofessional Education Day (IPE).</u> <u>IPE day will be held on 18th September 2026.</u> Part A – 12:00am the day prior to IPE day (17th September 2026) Part B – 7 days following IPE day (25th September 2026 at 12:00am)
Generative AI use	Use of Generative AI is not permitted for this assessment. This task simulates the development of a client care plan and/or professional report arising from an interprofessional context. As such, it involves applied clinical reasoning, professional judgement, and the handling of sensitive or confidential information. Use of generative AI in this context would compromise confidentiality and would breach professional and ethical obligations under the PsyBA Code of Conduct.

Assessment submission	Online via Moodle
Assessment return	Assessment marks will be made available on Moodle
Detailed information	Detailed information will be made available on Moodle. Consistent with the competency-based nature of assessments within professional and clinical psychology programs, students are required to attain as a minimum a 'Satisfactory' grade on all assignments to pass this subject.

Assessment 4: Professional Task - Placement Documentation

Marking Criteria	See Moodle for detailed assessment information. This assessment is marked as Satisfactory/Unsatisfactory
Length	See Moodle for detailed assessment information.
Grading	Satisfactory / Unsatisfactory
Assessment Due	15 Nov 2026 (Sunday in Examinations Week 1) Final submission time: 12:00am
Type of Collaboration	Individual assessment
Style and format	See Moodle for detailed assessment information.
Generative AI use	Use of Generative AI is not permitted for this assessment, as it involves the submission of placement documentation.
Assessment submission	Online via Moodle
Assessment return	Assessment marks will be made available on Moodle.
Detailed information	<p>All placement documentation required must be complete with evidence submitted via the Sonia placement management system.</p> <p>- See Moodle for further instructions on accessing Sonia: https://studentplacement.uow.edu.au/SoniaOnline/</p> <p>Placement documentation for this assessment is submitted at various points across the year. Students are expected to monitor the Moodle site and Assessment 4 checklist on an ongoing basis and upload required documentation in a timely manner.</p> <p>All documentation should be submitted by 15th November; however, some results may be delayed by placement arrangements. Please contact the subject coordinator (Dr Tayla Degan) if you expect your results will be delayed.</p>

Minimum Requirements to Pass this Subject

Student attendance supports learning and achievement and is strongly encouraged in all classes. As a minimum requirement of this subject, students must attend at least 80% of tutorial classes and laboratories whether delivered online or face to face. Attendance will be recorded and where classes are scheduled online, any technical issues should be reported to the subject coordinator within 24 hours of the class. If attendance is affected due to compassionate, compelling, or extenuating circumstances an academic consideration application should be lodged via SOLS and supporting documentation, for example a Medical Certificate, submitted as soon as practical. For further details about applying for academic consideration visit the Student Central webpage: <http://www.uow.edu.au/student/central/academicconsideration/index.html>

MINIMUM REQUIREMENTS FOR A PASS IN A SUBJECT WITH WIL:

Where Professional Experience is attached to a subject students must pass/satisfactorily complete both the coursework and the professional experience to pass this subject.

Students will be required to repeat both the coursework and the professional experience if they fail the subject. See the Coursework Rules at <https://documents.uow.edu.au/about/policy/uow058680.html>

See also the Code of Practice- Work Integrated Learning (Professional Experience) at <https://documents.uow.edu.au/content/groups/public/@web/@gov/documents/doc/uow058662.pdf>

Please note that all students will be required to confirm that they have read the Code of Practice, Work Integrated Learning policy via the SONIA system before commencing placement.

Students must provide evidence of completion of 300 total placement hours approved by the placement supervisor and both Mid and End placement reviews to pass this subject. Students must complete all assessments to a satisfactory level.

Students must also complete all administrative tasks associated with the placement and this should be discussed with the supervisor on site. For all on-campus students the Northfields End of Placement Checklist must be signed and submitted via Moodle.

*Consistent with the competency-based nature of assessments within professional and clinical psychology programs, students are required to attain as a minimum a **Satisfactory** grade on **all** assignments to pass this subject.*

Hurdle Assessment

Subjects may include a hurdle assessment. A hurdle assessment is an assessment that requires a minimum level of performance as a condition for passing the subject. Examples include, achievement of a pass grade or above in a skills-based assessment or final examination. Hurdle assessments are applied to subjects to ensure students:

1. meet learning outcomes
2. demonstrate you can complete a task safely and/or meet professional standards.

For more on hurdle assessments see the Assessment and Feedback Policy [Section 8: Hurdle Assessments \(50-51-52\)](#).

Failure to meet a hurdle assessment requirement may constitute grounds for the award of a Technical Fail (TF) grade in this subject.

Should this subject contain a hurdle assessment, it will be stated under the specific assessment in Section B: Assessments.

UOW Grade Descriptors

The UOW Grade Descriptors are general statements that communicate what our grades represent, in terms of standards of performance, and provide a frame of reference to ensure that assessment practice across the University is appropriate, consistent and fair. Grade Descriptors are expressed in general terms so that they are applicable to a broad range of disciplines. Grade Descriptors are available here <https://www.uow.edu.au/student/exams/results/>. For more information on the UOW grade descriptors refer to the Teaching and Assessment: Assessment and Feedback Policy: [Teaching and Assessment: Assessment and Feedback Policy](#)

Assessment Learning Outcome Matrix

Learning Outcomes	Measures - Assessment weighting			
	Critical reflection on Aboriginal and Torres Strait Islander health and well-being <i>(S/US)</i>	Reflective Portfolio <i>(S/US)</i>	Interprofessional Education Day literature review and care plan <i>(S/US)</i>	Placement Documentation <i>(S/US)</i>
Demonstrate professional and culturally responsive communication and practice with a range of diverse clients, including Aboriginal and Torres Strait Islander Peoples, families and communities that is informed by Aboriginal and Torres Strait Islander histories, cultures, and ways of knowing, being and doing.	✓	✓		✓
Apply culturally safe and evidence-based psychological assessment and case formulation skills, drawing on information from multiple sources to inform culturally responsive intervention planning and implementation, and to provide meaningful feedback to clients and relevant stakeholders.			✓	✓
Work collaboratively within interprofessional and organisational contexts, including with other professionals, peers, and supervisors, demonstrating culturally responsive working relationships, respect for professional roles, shared decision-making, and effective communication.	✓		✓	✓
Practise in accordance with ethical, legal, and professional standards, and organisational policies and procedures, including working within the limits of competence, appropriate engagement with supervision, and ensuring accurate professional documentation.		✓		✓
Engage in reflective and reflexive practice to develop awareness of the impact of personal beliefs, values, culture, biases and positionality, and to support ongoing learning, professional development, wellbeing, and safe, sustainable participation in psychological practice, including identification of psychosocial risks and use of self-care strategies.	✓	✓		✓

Submission, Retention and Collection of Written Assessment

Assessed work must be handed in by the date and time listed under each assessment task. All assessment tasks must represent the enrolled student's own ORIGINAL work and must not have been previously submitted for assessment in any formal course of study.

Extensions

Students requesting an extension of time to submit an assessment task, deferred exam or exemption of a compulsory attendance requirement, must apply using Academic Consideration through SOLS. Students must apply before, or on the assessment/s due date and where evidence is required, students must provide evidence no later than three working days after the assessable item's due date for their request to be considered. **For information on the Academic Consideration Policy, eligibility requirements and how to apply, see:** <https://www.uow.edu.au/student/admin/academic-consideration/>

Late Submission of Assessment Tasks and Penalties

Assessed work must be submitted in by the date and time given. If an assessment is submitted late, it will be marked in the normal way, and a penalty will then be applied.

In the absence of an approved request for Academic Consideration in the form of an extension, assessment tasks must be submitted in line with the assessment instructions.

- An assessment task that is submitted late will receive a penalty of 5% of the total possible marks for each 24-hour period, or part thereof, that it is late.
- Work submitted after seven calendar days will not be marked and will be given a mark of 0.
- No assessment task can be handed in for a mark once the assessment task has been returned to students.
- Penalties accrue on each day that the assessment task is late, including Saturday, Sunday and public holidays

Note: Assessments must still be submitted to meet minimum performance requirements even though no mark is to be awarded.

Collection

Students will be notified when they can collect or view their marked assessment. In accordance with University Policy marked assessments will usually only be held for 21 days after the declaration of marks for that assessment.

Retention

The university may retain copies of student work in order to facilitate quality assurance of assessment processes, in support of the continuous improvement of assessment design, assessment marking and for the review of the subject. The University retains records of students' academic work in accordance with the University Records Management Policy and the State Records Act 1988 and uses these records in accordance with the University Privacy Policy and the Privacy and Personal Information Protection Act 1998.

Scaling

Marks awarded for any assessment task or part of any assessment task, including an examination may be subject to scaling at the end of the session. Marks will be scaled only when unpredicted circumstances occur and in order to ensure fairness of marking across groups of students. The method of scaling will depend on the type of scaling required by the circumstances. When scaling is deemed necessary, it will follow a detailed consideration by the Unit Assessment Committee and/or the Faculty Assessment Committee of the marks of the group of students concerned. Scaling will not affect any individual student's rank order within their cohort. For more information please refer to [Finalisation of Student Results Policy](#) for details.

Supplementary Assessment

Supplementary assessment may be offered to students whose performance in this subject is close to that required to pass the subject, and are otherwise identified as meriting an offer of a supplementary assessment. For information about eligibility criteria and the form and timing of supplementary assessments see the [Supplementary Assessment Procedure](#)

Review and Appeal of Academic Decisions

A student may request an explanation of a mark for an assessment task or a final grade for a subject consistent with the student's right to appropriate and useful feedback on their performance in an assessment task. A student may also seek further explanation for other academic decisions such as Academic Consideration, Supplementary Assessment or Credit for Prior Learning. If a student is not satisfied with the explanation, or have further concerns, they may have grounds for a formal review. For further information refer to [Review and Appeal of Academic Decisions Policy](#)

Assessment Quality Cycle

The UOW Assessment Quality Cycle provides a level of assurance that assessment practices across the University are appropriate, consistent and fair. Quality assurance activities are undertaken to support the continuous improvement of assessment and promote good practices in relation to assessment design, marking and review of the subject prior to subsequent delivery.

Academic Integrity

The University's Academic Integrity Policy, faculty handbook and subject guides clearly set out the University's expectation that students submit only their own original work for assessment and avoid plagiarising the work of others or cheating. Re-using any of your own work (either in part or in full) which you have submitted previously for assessment is not permitted without appropriate acknowledgement. Plagiarism can be detected and has led to students being expelled from the University.

The use by students of any website that provides access to essays or other assessment items (sometimes marketed as 'resources'), is extremely unwise. Students who provide an assessment item (or provide access to an assessment item) to others, either directly or indirectly (for example by uploading an assessment item to a website) are considered by the university to be intentionally or recklessly helping other students to cheat. Uploading an assessment task, subject outline or other course materials without express permission of the University is considered academic misconduct and students place themselves at risk of being expelled from the University.

Students should visit the following University website and become familiar with the University's policy on plagiarism [Academic Integrity Policy](#)

Referencing

The American Psychological Association (APA) referencing system is to be used. For a comprehensive guide to APA referencing please visit the Library website: <https://uow.libguides.com/refcite>

Section C: General Advice for Students - Policies and Procedures

Student Services and Support

There are a range of services available to students that are provided free of charge. A good place to get to know services that may be of use to you is the [Get Started @ UOW](#) or search for "Get Started @ UOW". Services available include:

Service	Link to information about the service
Aboriginal & Torres Strait Islander	https://www.uow.edu.au/about/services/woolyungah-indigenous-centre/about-us/
Careers advice	https://www.uow.edu.au/student/careers/
Counselling	https://www.uow.edu.au/student/support-services/counselling/
Student Accessibility and Inclusion (SAI)	https://www.uow.edu.au/student/support-services/sai/
Information Tech.	https://www.uow.edu.au/its/index.html?ssSourceSiteId=getstarted
Study Skills	https://www.uow.edu.au/student/support-services/academic-skills/

Student Support Coordinator (SSC)

If you have a temporary or ongoing issue or a problem that is affecting your study, including issues that are related to belonging to an equity group, then the Student Support Coordinators may be able to help. There are Student Support Coordinators available to assist students who are studying at all UOW Campuses and in all UOW Faculties. Contact details can be found on the UOW website: <https://www.uow.edu.au/student/support-services/coordinators/>

Student Advocacy Service

The Student Advocacy Service (SAS) is free, confidential and independent service for all UOW students. The SAS provides advocacy and referral for a range of academic, procedural and administrative issues. For more information visit: <https://www.uow.edu.au/student/support-services/advocacy/>

AskUOW

AskUOW is your primary administrative and information contact during your studies.

Our purpose is to ensure students have access to the information they need, at the time they need it. We can help with a wide range of enquiries, including key topics such as:

- Applying for [academic consideration](#)
- Fees and scholarships
- Official documentation and student letter requests
- Student forms such as course transfer and leave of absence applications
- Student ID card issuance and replacement
- Subject enrolment
- Transport concession cards and Opal cards
- Updating personal details

Get instant answers 24/7 online using [AskUOW](#). Log in with your UOW username and password.

For further support contact askuow@uow.edu.au or call on 1300 275 869 (1300 ASK UOW) or +61 2 4221 3927.

Library Services

Save yourself time and enhance your studies: connect with information specialists and resources anytime, anywhere.

- For Library support connect with [Live Chat](#) or [contact the Library](#).
- For self-help see [Frequently Asked Questions](#) or browse [Library guides](#) to find information, databases and skills tutorials.
- [Research consultations](#) are available to UOW Postgraduate, Honours and Deans Scholar students.

Academic Integrity Policy

Academic integrity involves upholding ethical standards in all aspects of academic work, including learning, teaching and research. It involves acting with the principles of honesty, fairness, trust and responsibility and requires respect for knowledge and its development. The Policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=26>

Code of Practice - Research

This Code mandates the current policy and best practice relating to procedures for responsible research. The Code can be found at: <https://policies.uow.edu.au/document/view-current.php?id=11>

Honours Policy

This policy sets out the responsibilities of all parties involved in managing students undertaking Honours Programs. The Code can be found at: <https://policies.uow.edu.au/document/view-current.php?id=36>

The Code of Practice - Work Integrated Learning (Professional Experience)

The Code of Practice - Work Integrated Learning (Professional Experience) sets out what is expected from students, the University and Host Organisations in providing work integrated learning professional experience programs. It applies to professional experience programs that form the whole or part of a subject or course offered at the University. The Code assists in promoting a productive work integrated learning experience for students and in promoting relevant UOW Work Integrated Learning Design Principles.

<https://policies.uow.edu.au/document/view-current.php?id=12>

Copyright Policy

The purpose of this Policy is to outline responsibilities and procedures regarding the use of third party copyright material, with the objectives of reducing staff and UOW exposure to the risks associated with the use of third party copyright material, assisting staff to make full legal use of the materials at their disposal by clearly identifying responsibilities and promoting copyright compliance. The Policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=135>

Course Progress Policy

The Course Progress Policy establishes the requirements, definitions and procedures to be used in determining the standards of acceptable course progress. The Policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=30>

Examination Rules and Procedures

The UOW rules and procedures outline exam conditions, student conduct in exams, and the procedures for exam management. Further information can be found here: <https://www.uow.edu.au/student/exams/>

Ethical Objection by Students to the Use of Animal and Animal Products in Coursework Subjects

This policy provides a framework for recognition of and responses to students' ethical or religious objection to animal use in coursework subjects at the University of Wollongong. For the purpose of this policy, animal use includes killing of animals in experimental work, dissection of animals that are already dead, use of animal tissues, use of animal-derived products (such as sera). These uses are relevant to teaching and assessment. Further information about this policy can be found here: <https://policies.uow.edu.au/document/view-current.php?id=154>

Coursework Rules

The Coursework Rules (hereafter the Rules) govern the admission, enrolment, progression through, and qualification for a coursework award offered by the University. Further information can be found here: <https://policies.uow.edu.au/document/view-current.php?id=4>

Human Research Ethics

The Human Research Ethics Committee protects the welfare and rights of the participants in research activities. Further information can be found here: <https://www.uow.edu.au/research-and-innovation/researcher-support/ethics/human-ethics/>

Inclusive Language Guidelines

UOW endorses a policy of non-discriminatory language practice in all academic and administrative activities of the University. Further information is available from: <https://policies.uow.edu.au/document/view-current.php?id=239>

Intellectual Property Policy

UOW's IP Intellectual Property Policy provides guidance on the approach taken to Intellectual Property (IP), including its ownership, protection and exploitation. Further information about the management of IP is available at <https://policies.uow.edu.au/document/view-current.php?id=146>

Review and Appeal of Academic Decisions Policy

UOW aims to provide a transparent and consistent process for resolving a student concern about an academic decision that has affected their academic progress, including a mark or grade. Further information is available at: <https://policies.uow.edu.au/document/view-current.php?id=40>

Student Academic Consideration Policy

The purpose of the Student Academic Consideration Policy is to enable student requests for academic consideration for assessable components of a subject to be evaluated in a fair, reasonable, timely and consistent manner throughout the University. **For information on the Policy, eligibility and how to apply see:** <https://www.uow.edu.au/student/admin/academic-consideration/>

The Student Charter - Your Rights and Responsibilities

The Student Charter is based on principles that guide all members of the University and that promote responsible partnerships within and beyond the University community. <https://www.uow.edu.au/student/charter/>

Student Assignment of Intellectual Property (IP) Policy

This policy applies to all Students (under-graduate and post-graduate) of the University of Wollongong (UOW). It may also apply to other persons by agreement. This policy sets out the approach taken by UOW in relation to Student assignment of intellectual property. Further information about this policy can be found here: <https://policies.uow.edu.au/document/view-current.php?id=146>

Student Conduct Rules

These Rules outline the required conduct of students of UOW, and direct staff and students to University Rules, standards, codes, policies, guidelines, procedures and other requirements which specify acceptable and unacceptable student conduct, and the management of alleged student misconduct.

<https://policies.uow.edu.au/document/view-current.php?id=6>

Teaching and Assessment: Assessment and Feedback Policy

The purpose of this Policy is to set out the University of Wollongong's approach to effective learning, teaching and assessment, including the principles and minimum standards underlying teaching and assessment practice.

The Policy can be found at: <https://policies.uow.edu.au/document/view-current.php?id=38>

Teaching and Assessment: Code of Practice - Teaching

This Code is a key document in implementing the University's Teaching and Assessment Policy and sets out the specific responsibilities of parties affected in relation to learning, teaching and assessment, as well as procedures for teaching staff. The Code can be found at: <https://policies.uow.edu.au/document/view-current.php?id=9>

Teaching and Assessment: Subject Delivery Policy

This Policy sets out specific requirements in relation to the delivery of Subjects. The policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=39>

Workplace Health & Safety Policy

The Workplace Health and Safety (WHS) unit at UOW aims to provide structures, system and support to ensure the health, safety and welfare of all at the campus. Further information is available from:

<https://policies.uow.edu.au/document/view-current.php?id=177>