
HAS 871: OHS Risk Management

Subject Outline

6 credit points

Subject Information

Autumn, 2026, Wollongong
Flexible

Flexible Delivery A combination of online and on-campus or location-based components where the on-campus/location component is compulsory.

Subjects with a delivery mode of On Campus and/or Flexible with International Student enrolments will be delivered in accordance with the ESOS National Code. That is, online learning experiences (such as lectures, tuition, and resources) will be supplementary to in-person learning experiences such as scheduled classes and/or scheduled contact hours.

UOW may need to modify teaching locations, teaching delivery, and assessment delivery at short notice in response to unforeseen circumstances such as health or environmental factors.

For up-to-date information please refer to your subject's Moodle site.

The Faculty of Science, Medicine and Health

The Faculty of Science, Medicine and Health offers a range of undergraduate and postgraduate programs designed to meet the needs of a diverse student population. We carry out world-leading research which is strongly aligned with our teaching program

As a student of our faculty, you will be actively engaged in learning with extensive clinical, laboratory and/or field work experiences, use of advanced educational technologies and opportunities for enriching work experience. More information about the Faculty of Science, Medicine and Health and our School is available on our web pages: <https://www.uow.edu.au/science-medicine-health/>

Within many of our courses, attending a workplace experience or clinical placement is an exciting part of your course program. Whilst integral to your learning, these health-related placements also let you experience what it's like to work as a professional in real-life workplace settings. More information about requirements for Health Placements is available on our webpage: <https://www.uow.edu.au/student/health-placements/>

Teaching Staff

Teaching Role	Coordinator
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Room	29.123
Consultation Times	Monday 10:00 - 12:00 (Appointment by email only) Wednesday 10:00 - 12:00 (Appointment by email only)

Teaching Role	Lecturer
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Teaching Staff Additional Information

Any changes will be announced on the Moodle site.

Expectations of Students

UOW values are intellectual openness, excellence and dedication, empowerment and academic freedom, mutual respect and diversity, recognition and performance. We will provide a safe, equitable and orderly environment for the University community, and expect each member of our community to behave responsibly and ethically ([Student Conduct Rules](#)).

We expect that students demonstrate these values and professional behaviour, both face to face and online, making genuine efforts to complete their studies successfully, arriving on time to class, taking part constructively in class discussions and activities, demonstrating appropriate professional and ethical conduct in all communication with UOW staff and community members, and submitting assignments on time (or completing a request for Academic Consideration in advance if needed).

Guiding Communication Principles for Students

Moodle Announcements will be the primary platform for communication of general information to students

- Students should ensure they regularly check the main announcements forum at the top of each subject's Moodle site. Information distributed via a Moodle Announcement MAY not be duplicated on any other forum on the Moodle site.
- Moodle Discussion forums pertinent to specific assignments will be used but will not replace or be used for overarching subject announcements.
 - Assignment discussion forums for specific assignments will be clearly labelled in the forum description to identify the purpose of the forum (e.g. 'Please ask any questions you have about Assessment Task 1 in this discussion forum') - students should check and ask any assignment questions on these forums and not through email.
 - The Moodle assignment discussion forums should always be used in the first instance when inquiring about assessment tasks.
- It is the student's responsibility to check all subject Moodle sites regularly for information and notifications.

SOLS messages will be used for all central communication relating to the following:

- Administrative matters relating to student enrolment
- Critical information relating to course or subject, e.g. Changes to assignments, policy updates, class cancellations or changes
- Timetable information
- Security and emergency information
- Students are encouraged to check SOLS messages daily as these messages are often of high priority

SOLS and Moodle announcements can NOT be responded to.

Appropriate Online Behaviour

The University is committed to providing a safe, respectful, equitable and orderly environment for the University community, and expects each member of that community to behave responsibly and ethically. Students must comply with the University's [Student Conduct Rules](#) and related policies including the [IT Acceptable Use Policy](#) and [Bullying Prevention Policy](#), whether undertaking their studies face-to-face, online.

For more information on appropriate communication and etiquette in the online environment please refer to the guide [Online and Email Etiquette](#).

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Hardcopies of this document are considered uncontrolled please refer to your Moodle site for the latest version.

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Section A: General Information

Learning Outcomes

Subject Learning Outcomes

On successful completion of this subject, students will be able to:

1. Analyse and critically evaluate case studies using risk management techniques found in ISO 31000:2019, Safe Work Australia and Safe Work NSW Guidelines, as well as Codes of Practice
2. Apply control theories and concepts such as the Hierarchy of Control, to generate and recommend risk management controls to reduce the impact of incidents on workplaces and the community
3. Analyse and model quantitative risk consequences to enable improved design and lower risk profiles in the workplace and the community.
4. Produce assessment reports which address risk assessment, stakeholder risk perception and risk communication

Subject Description

This is a core subject for the Graduate Certificate in Occupational Health & Safety, Graduate Diploma in Occupational Health & Safety, Master of Occupational Health & Safety, Graduate Certificate in Occupational Hygiene and Master of Occupational Hygiene. "OHS Risk Management" provides the student with introductory theories, concepts and strategies to manage risk within a workplace.

The content provides the student with basic concepts from the Body of Knowledge for Occupational Health and Safety Professionals (Generalist level of OHS Professionals) as prescribed by the Accrediting Body for tertiary Occupational Health & Safety courses, the Australian OHS Education Accreditation Board (AOHSEAB).

This subject will introduce students to:

1. Risk management concepts and skills to assess and manage OHS risks in the workplace
2. Case studies on a wide range of safety incidents that have shaped past and current risk management practice
3. Opportunities to analyse and evaluate real world situations using qualitative and quantitative techniques.

This is a foundation subject where the content provided to students will enable scaffolding of skills and knowledge throughout the remainder of their program.

Course Handbook

Information about subject pre-requisites, co-requisites and restrictions as well as course completion requirements and Course Learning Outcomes can be found in the [Course Handbook](#).

Subject Details: Practical Activities, eLearning, Readings and Materials

Subject eLearning

The University uses the eLearning system Moodle to support all coursework subjects. The subject Moodle site can be accessed via your SOLS page.

Safety Guidelines

The rules below are general rules that are required when participating in labs or practical activities. Before commencing these activities you are to ensure that you understand specific procedures and policy related to safety.

- All first year students undertaking Chemistry (CHEM101/102/104/105) must complete the Moodle WHS Induction (see the subject Moodle site for more details below)

- Before commencing any activity you are to ensure that you understand specific procedures and policy related to the lab in which you work and safety in general.
- You may need to review a Risk Assessment and complete a Participant Acknowledgement form before commencing any experiments/practical work. These materials will be made available by the lab supervisor/Subject Coordinator.
- You must inform the Subject Coordinator of any medical conditions which may impact upon your ability to participate in these activities before commencing the practical.
- All Reasonable Adjustment cases (Access Plans) must be discussed with the Subject Coordinator prior to commencing the activity.
- Participation in the lab/practical/field/simulation activities may be denied to students who do not abide by these, and other conditions which may be specified by the Subject Coordinator.
- Never use any equipment or attempt any experiment without checking the safety implications with your laboratory supervisor or experienced delegated laboratory worker.
- Undergraduate students are not permitted to work after hours unless there is appropriate approval and supervision.

EMBEDDED Work Integrated Learning

This subject contains elements of 'Embedded WIL'. Students in this subject will experience activities that relate to or simulate professional practice as part of their learning.

Additional Subject Details

Nil

Using Generative Artificial Intelligence (GenAI)

UOW is committed to embracing gen AI as a tool to enhance learning and development of important digital and work-readiness skills.

Your subject coordinator will provide specific guidance on the use of gen AI in your assessment tasks via your Subject Outline and/or your subject Moodle site. If gen AI use is permitted, it should be used thoughtfully, critically, and in ways that support your own learning.

Guidance on appropriate use of AI in assessments, including how to [acknowledge GenAI](#) can be found on the [Using Generative Artificial Intelligence in Assessment website](#)

You are responsible for all work you submit, and ethical use of gen AI is an important part of maintaining academic integrity. Misuse or unauthorised use may breach the [Academic Integrity Policy](#).

Major Text(s)

- Boyle, T 2019, *Health and Safety: Risk Management*, 5th edn, Routledge, Abingdon, Oxon. (This is available as an ebook via the library at https://uow.primo.exlibrisgroup.com/permalink/61UOW_INST/1a3f0tj/alma99100340955906666)
- Provan, D 2022, *A Field Guide to Safety Professional Practice*, 2nd edn, Safety Futures Limited, Australia.

If there is a textbook available for purchase, you can find the details at University Bookshop website, <https://unishop.uow.edu.au/>

Recommended Readings and Other Resources

Books

- Hopkins, A 2000, *Lessons from Longford: The Esso Gas Plant Explosion*, CCH Australia Limited, Sydney, NSW. (This is available in the library)

- Hopkins, A 2005, *Safety Culture and Risk: The Organisational Causes of Disasters*, CCH Australia Limited, Sydney, NSW. (This is available in the library)
- Hopkins, A 2019, *Organising for safety: how structure creates culture*, CCH Australia Limited, Sydney, NSW. (This is available in the library)

Standards

- International Organization for Standardization 2009. *Risk management - risk assessment techniques*, IEC/ISO 31010:2009, ISO, Switzerland.
- International Organization for Standardization 2018a, *Risk Management Guidelines*, ISO 31000:2018, ISO, Switzerland.
- International Organization for Standardization 2018b, *Occupational health and safety management systems*, ISO 45001:2018, ISO, Switzerland.
- Standards Australia 2010, *Communicating and consulting about risk*, SA/SNZ HB 327:2010. Standards Australia, Sydney.
- Standards Australia 2013a, *Risk management - Guidelines on risk assessment techniques*, SA/SNZ HB 89-2013, Standards Australia, Sydney.
- Standards Australia 2013b, *Risk management guidelines - Companion to AS/NZS ISO31000:2009*, SA/SNZ HB 436:2013, Standards Australia, Sydney.
- Standards Australia 2017, *Managing health-and-safety-related risks*, SA/SNZ HB 205:2017, Standards Australia, Sydney.

These can be accessed via SAI Global Database through the library.

OHS Body of Knowledge

- HASPA (HEALTH AND SAFETY PROFESSIONALS ALLIANCE) 2012, *The Core Body of Knowledge for Generalist OHS Professionals*. Tullamarine, VIC, Safety Institute of Australia.

Access chapters at: <http://www.ohsbok.org.au/bok-chapters/>

OHS Body of Knowledge Chapters that support the learnings in this subject:

- Beaumont, D 2021, 'Global Concepts: Health' in P Pryor (ed.), *HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals*. Tullamarine, VIC, Safety Institute of Australia.
- Cross, J 2019, 'Risk' in P Pryor (ed.), *HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals*. Tullamarine, VIC, Safety Institute of Australia.
- Dekker, S 2019, 'Global Concepts: Safety' in P Pryor (ed.), *HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals*. Tullamarine, VIC, Safety Institute of Australia.
- Ruschena, L 2019, 'Control - Prevention and Intervention' in P Pryor (ed.), *HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals*. Tullamarine, VIC, Safety Institute of Australia.
- Stanbury, A 2019, 'Emergency Management' in P Pryor (ed.), *HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals*. Tullamarine, VIC, Safety Institute of Australia.

This is not an exhaustive list of references. Students should also use the library catalogue and databases to locate additional resources.

Additional Materials

Podcasts

Barrett, A 2016-2024, *Safety On Tap*, podcast, 1 August 2024, viewed 13 January 2026, <<https://www.safetyontap.com/episodes/>>.

Conklin, T 2015-2025, *Pre-accident Investigation*, podcast, 3 January, viewed 12 January 2026, <<https://preaccidentpodcast.podbean.com/>>.

Lectures, Tutorials and Attendance Requirements

Lecture Times *

UOW may need to modify teaching locations, teaching delivery, and assessment delivery at short notice in response to unforeseen circumstances such as health or environmental factors.

For up-to-date information please refer to your subject's Moodle site.

Up to date timetable and delivery information is located at <http://www.uow.edu.au/student/timetables/index.html>

You can access your personal timetable by logging into SOLS and selecting 'My Timetable'

Lecture Program *

Week	Commencing	Topics Covered	Readings
1	02 Mar 2026	1 Course Orientation/Induction 2 The Role of the Safety Professional	<p>Non-compulsory Zoom Session 4:00 - 5:00 pm Wednesday</p> <p><u>Activities:</u></p> <ul style="list-style-type: none"> • Read your Subject Outline to open Week 1 module • Complete Smart Start activity to open Week 2 module • Commence reading and preparing your work for Assessment 1 <p><u>Readings:</u></p> <ul style="list-style-type: none"> • Provan, D 2022 'Introduction', in D Provan (ed.), <i>The Field Guide to Safety Professional Practice</i>, 2nd Edn, Safety Futures Limited, Australia, pp. 14-40. • Dekker, S 2018 "We know what's best for you", in S Dekker (ed.), <i>The Safety Anarchist</i>, Routledge, New York, pp.23-34 • The Global Sustainability Standards Board 2018, <i>Occupational Health and Safety</i>, GRI:403, 2018 viewed 23 December 2025, https://www.globalreporting.org/pdf.ashx?id=12565&page=21 <p>See Moodle site for full details relating to this weeks activities and readings.</p>
2	09 Mar 2026	3 Introduction to Risk Management 4 Risk Perception	<p>Non-compulsory Zoom Session 4:00 - 5:00 pm Wednesday</p> <p>Assessments Due: None</p> <p><u>Readings:</u></p> <ul style="list-style-type: none"> • International Organization for Standardization 2018, <i>Risk Management Guidelines</i>. ISO 31000:2018, ISO, Switzerland. • Safe Work Australia 2018, <i>Model Code of Practice: How to Manage Work Health and Safety Risks</i>, viewed 23 December 2025, https://www.safeworkaustralia.gov.au/doc/model-code-practice-how-manage-work-health-and-safety-risks • Safe Work NSW 2019, <i>Code of Practice: Safe Design of Structures</i>, viewed 23 December 2025, https://www.safework.nsw.gov.au/_data/assets/pdf_file/0003/52158/Safe-design-of-structures-COP.pdf • Winder, C 2009, 'The development of OHS legislation in Australia', <i>The Journal of occupational health and safety, Australia and New Zealand</i>, vol. 25, no. 4, pp. 277–287. • <i>Work Health and Safety Act 2011 (NSW)</i> • <i>Work Health and Safety Regulation 2017 (NSW)</i> <p>See Moodle site for full details relating to this week's activities and readings.</p>

3	16 Mar 2026	5 Risk Identification Tools and Techniques	<p>Non-compulsory Zoom Session 4:00 - 5:00 pm Wednesday Assessments Due:</p> <ul style="list-style-type: none"> • A1.1 due 9:00am 16/3/26 • A1.2 due 9:00am 16/3/26 <p><u>Readings:</u></p> <ul style="list-style-type: none"> • Standards Australia and Standards New Zealand 2020, <i>Risk management - risk assessment techniques</i>, AS/NZS IEC 31010:2020, Standards Australia, Sydney and Standards New Zealand, Wellington. <p>See Moodle site for full details relating to this week's activities and readings.</p>
4	23 Mar 2026	6 Consequence Analysis 7 Likelihood Analysis	<p>Non-compulsory Zoom Session 4:00 - 5:00 pm Wednesday Assessments Due: None Readings:</p> <ul style="list-style-type: none"> • National Oceanic and Atmospheric Agency 2020, <i>Office of response and recovery: ALOHA</i>, viewed 23 December 2025, https://response.restoration.noaa.gov/oil-and-chemical-spills/chemical-spills/aloha • Cross, J 2019, 'Risk' in P Pryor (ed.), <i>HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals</i>, Tullamarine, VIC. Safety Institute of Australia. • Planning New South Wales 2011, <i>Hazardous Industry Planning Advisory Paper No 4 Risk Criteria for Land Use Safety Planning</i>, Planning New South Wales, viewed 23 December 2025, <https://www.planning.nsw.gov.au/sites/default/files/2023-03/hazardous-industry-planning-advisory-paper-no-4-risk-criteria-for-land-use-safety-planning.pdf>. <p>See Moodle site for full details relating to this week's activities and readings.</p>
5	30 Mar 2026	8 Controls 9 Risk Evaluation	<p>Non-compulsory Zoom Session 4:00 - 5:00 pm Wednesday Assessments Due: None Readings:</p> <ul style="list-style-type: none"> • Cross, J 2019, 'Risk' in P Pryor (ed.), <i>HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals</i>, Tullamarine, VIC, Safety Institute of Australia. • Planning New South Wales, 2011, <i>Hazardous Industry Planning Advisory Paper No 4 Risk Criteria for Land Use Safety Planning</i>, Planning New South Wales, viewed 23 December 2025, <https://www.planning.nsw.gov.au/sites/default/files/2023-03/hazardous-industry-planning-advisory-paper-no-4-risk-criteria-for-land-use-safety-planning.pdf>. <p>See Moodle site for full details relating to this week's activities and readings.</p>
6	06 Apr 2026	10 Risk Management in Design 11 Emergency Planning	<p>Non-compulsory Zoom Session 4:00 - 5:00 pm Wednesday Assessments Due: None Readings:</p> <ul style="list-style-type: none"> • Cross, J 2019, 'Risk' in P Pryor (ed.), <i>HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals</i>, Tullamarine, VIC, Safety Institute of Australia.

			<ul style="list-style-type: none"> Stanbury, A 2019, 'Emergency Management' in P Pryor (ed.), <i>HaSPA (Health and Safety Professionals Alliance), The Core Body of Knowledge for Generalist OHS Professionals</i>, Tullamarine, VIC, Safety Institute of Australia <p>See Moodle site for full details relating to this week's activities and readings.</p>
7	13 Apr 2026	12 Investigations Case Study - Major Malfunction	<p>Non-compulsory Zoom Session 4:00 - 5:00 pm Wednesday Assessments Due: None <u>Readings:</u></p> <ul style="list-style-type: none"> Long, I 2026, <i>Simplicity in Safety Investigations: Moving Towards Learning from Incidents</i>, Second Edition, CRC Press, London. Heimann, CFL 1993, 'Understanding the Challenger disaster: Organizational structure and the design of reliable systems', <i>The American Political Science Review</i>, vol. 87, no. 2, pp. 421-435 <p>See Moodle site for full details relating to this week's activities and readings.</p>
	20 Apr 2026	Mid-Session Recess	
8	27 Apr 2026	Block - COMPULSORY ON CAMPUS , 28-29 APRIL 2026	<p>No Zoom Session this week due to on-campus activities. In-class activities will include:</p> <ul style="list-style-type: none"> Course Orientation/Induction Refresher Introduction to Risk Assessments ALOHA workshop Risk perceptions Case study reviews focusing on failed controls <p><u>Activities Due:</u></p> <ul style="list-style-type: none"> A2.1 - individual component due 11:30pm Sunday 26/4/26 A2.2 - group presentation to be given in class 29/4/26, presentation also to be submitted via Turnitin on 29/4/26 <p>See Moodle site for full details relating to this week's activities</p>
9	04 May 2026	No lectures	<p><u>Assessments Due:</u></p> <ul style="list-style-type: none"> A3 ALOHA Worksheet - due 9:00am 04/5/26
10	11 May 2026	No lectures	<p>Online Consultation on Zoom - 4:00pm Wednesday Assessments Due: None</p>
11	18 May 2026	No lectures	<p>Assessments Due:</p> <ul style="list-style-type: none"> A4 - due 9:00am 18/5/26
12	25 May 2026	No lectures	<p>Online Consultation on Zoom - 4:00pm Wednesday Assessments Due: None</p>
13	01 Jun 2026	No lectures	<p><u>Assessments Due:</u></p> <ul style="list-style-type: none"> A5 Written report and presentation - due 9:00am 01/6/26
	08 Jun 2026	Study Recess	
	13 Jun 2026	Examinations	
	20 Jun 2026	Examinations	

* The above times and program may be subject to change. Students will be notified of any change via SOLS.

Additional Lecture Comments

Lecture material will be given weekly from week 1-7. Group activities which involve many of the concepts studied will be given in Week 8 during your compulsory on-campus component of this subject.

Weekly zoom sessions are also held to support your learning in this subject. See Moodle site for details.

Throughout this subject you can work at your own pace but note that there are assessments and formative quizzes with set due dates that are fixed and compulsory.

During week 8 (27-29 April 2026) there is a compulsory on campus session for 2.5 days. See Moodle site for details.

Recording of Teaching and Learning Activities

The University of Wollongong supports the recording of UOW educational content as a supplemental study tool, to provide students with equity of access, and as a technology-enriched learning strategy to enhance the student experience.

If you make your own recording of a lecture, class, seminar, workshop or any other educational session provided as part of your course of study you can only do so with the explicit permission of the lecturer and those people who are also being recorded.

You may only use educational content recorded through the delivery of subject or course content, whether they are your own or recorded by the university, for your own educational purposes. Recordings cannot be altered, shared or published on another platform, without permission of the University, and to do so may contravene the University's Copyright Policy, Privacy Policy, Intellectual Property Policy, IT Acceptable Use Policy and Student Conduct Rules. Unauthorised sharing of recordings may also involve a breach of law under the Copyright Act 1969.

Most lectures in this subject will be recorded, when they are scheduled in venues that are equipped with lecture recording technology and made available via the subject Moodle site within 48 hours.

Your Privacy - Recording of Teaching and Learning

In accordance with the Student Privacy & Disclosure Statement, and Lecture Recording Procedures when undertaking our normal teaching and learning activities, the University may collect your personal information. This collection may occur incidentally during the recording of lectures in equipped venues (i.e. when your identity can be ascertained by your image, voice or opinion), or via the delivery of online content therefore the University further advises students that:

- Lecture recordings are made available to students, university staff, and affiliates, securely via the Learning Platform;
- Recordings are made available only for the purpose for which they were recorded, for example, as a supplemental study tool or to support equity and access to educational resources;

If you have any concerns about the use or accuracy of your personal information collected in a lecture recording, you may approach your Subject Coordinator to discuss your particular circumstances.

The University is committed to ensuring your privacy is protected. If you have a concern about how your personal information is being used or managed, please refer to the University's Privacy Policy or consult our Privacy webpage <https://www.uow.edu.au/privacy/>

Recent Improvements to Subject

The Faculty of Science, Medicine and Health is committed to continual improvement in teaching and learning and takes into consideration student feedback from many sources including, direct student feedback to tutors and lecturers and responses to the Subject and Course Evaluation Surveys. Feedback is also used to inform comprehensive reviews of subjects and courses.

14th Edition	Dr David Noi, School of Medical, Indigenous and Health Sciences, UOW <ul style="list-style-type: none"> • Incorporated the use of Gen AI for assessments • Updated references to include peer reviewed articles and books • Minor formatting 	Jan 2026
13 th Edition	Dr David Noi, School of Social Science, UOW Changes to meet Autumn 2025 calendar schedule. Minor corrections and updates to references to improve accuracy and currency of sources.	Jan 2025
12 th Edition	Leanne Treadwell, School of Health and Society, UOW Minor changes to assessment weightings. Minor updates of references to improve currency of sources.	Jan 2024
11 th Edition	Leanne Treadwell, School of Health and Society, UOW Minor formatting changes due to introduction of Spring instance.	May 2023
10 th Edition	Ralph Lee, School of Health and Society, UOW Conversion of lecture style PowerPoints to improved and updated Moodle Books	Nov 2022
9 th Edition	Leanne Treadwell, School of Health and Society, UOW Formatting and other changes to meet changing expectations of dual delivery mode.	Nov 2021
8 th Edition	Leanne Treadwell, School of Health and Society, UOW Major update including: Due to COVID and subject changed to online version	Nov 2020
7 th Edition	Leanne Treadwell, School of Health and Society, UOW Major update including: subject name, description, subject learning outcomes, assessment tasks and readings	Nov 2019
6 th Edition	Leanne Treadwell, School of Health and Society, UOW Update template	Jan 2019
5 th Edition	Leanne Treadwell, School of Health and Society, UOW Update template Minor changes to wording in Assessment 3 New major text	Dec 2017
4 th edition	Leanne Treadwell, School of Health and Society, UOW Updated consultation time Updated template	Dec 2016
3 rd edition	Leanne Treadwell, School of Health and Society, UOW Error in timetables corrected.	April 2016
2 nd edition	Leanne Treadwell, School of Health and Society, UOW Change to new Subject Co-ordinator	Jan 2016
1 st edition	Dr Robyn Coman, School of Health & Society, UOW.	Jan 2015

Extraordinary Changes to the Subject Outline

In extraordinary circumstances the provisions stipulated in this Subject Outline may require amendment after the Subject Outline has been distributed. All students enrolled in the subject must be notified and have the opportunity to provide feedback in relation to the amendment, where practicable, prior to the amendment being finalised.

Learning Analytics

Learning Analytics data (such as student engagement with Moodle, access to recorded lectures, University Library usage, task marks, and use of SOLS) may be used by the Subject Coordinator and your faculty's Head of Students to assist in analysing student engagement, and to identify and recommend support for students identified who may be in need of assistance. If you have questions about the kinds of data the University uses, how we collect it, and how we protect your privacy in the use of this data, please refer to

<https://www.uow.edu.au/privacy/>

Section B: Assessment

Assessment Summary

Assessment Item	Form of Assessment	%
Assessment 1	Assignment	20%
Assessment 2	Presentation	10%
Assessment 3	Lab/Prac/Simulation	20%
Assessment 4	Report	20%
Assessment 5	Report	30%
TOTAL MARKS		100%

Please note: Copies of student work may be retained by the University in order to facilitate quality assurance of assessment processes.

Assessment 1: Assignment - Assessment 1 - Analysis and Reflection

Marking Criteria	<p>This assessment has two parts:</p> <ul style="list-style-type: none"> • A1.1 (Activity 1) - Written Activity - Critical Analysis (10%) - Due 9:00am 16/3/26 <ul style="list-style-type: none"> ○ Evidence of critical analysis (30%) ○ Academic artifacts (30%) ○ Connections to the papers/articles/standards (30%) ○ Writing style, including referencing (20%) • A1.2 (Activity 2) - Written Activity - Reflection (10%) - Due 9:00am 16/3/26 <ul style="list-style-type: none"> ○ Evidence of learning in reflection (30%) ○ Academic artifacts (30%) ○ Personalisations and Connections (20%) ○ Writing style, including referencing (20%) <p>Full details are in rubrics on Moodle site.</p>
Length	<p>A1.1 The written activity is a total of 750 words, excluding references. A1.2 The written activity is a total of 750 words, excluding references.</p>
Weighting	20%
Assessment Due	16 Mar 2026 (Monday in Session Week 3)
Type of Collaboration	Individual assessment
Style and format	<p>Font Size: 12 Line Spacing: Double</p>
Generative AI use	<p>Yes You can use Generative AI in these assessments for the following:</p> <ul style="list-style-type: none"> • Brainstorming ideas or refining rough drafts • Grammar check or paraphrasing <p>The use of Gen AI must be declared - see Moodle site for more guidance.</p>
Assessment submission	<p>Online via Moodle site.</p> <p>Final submission time: 09:00 am</p> <p>Only Microsoft Word Documents (.doc or .docx) are acceptable. No PDF files will be accepted. Save your file using the following convention: <Surname_Initial_StudentNumber_SubjectNumber_Assessment Number></p>

	<p>For example: Garner_M_7654321_HAS871_A1.1</p> <p>This assessment task has been set up to be checked by Turnitin, a tool for checking if it has unreferenced content. You can submit your assessment task to Turnitin prior to the due date and Turnitin will give you an originality report. You can then make any changes that may be required and re-submit your final version by the due date.</p>
Assessment return	<p>Within 15 working days of the assessment due date. Feedback will be available through Turnitin Dropbox once all submitted assessments have been marked.</p>
Detailed information	<p>Written Activity - Critical Analysis Written Activity - Reflection</p>

Assessment 2: Presentation - Assessment 2 - Control Failure Case Studies

Marking Criteria	<p>Contemporary Case Studies, Group PowerPoint presentation (10%). This activity has two parts. Part 1- an individual component (4%). Due 11:30 pm Sunday 26/4/26. Marking criteria</p> <ul style="list-style-type: none"> • PowerPoint presentation - layout, format, style (2%) • Content - what you have to say (2%) <p>Part 2 - a group component (6%). Presentation to be given in class and marked on 29/4/26. Each Group MUST submit a copy of the presentation on 29/4/26. Marking criteria</p> <ul style="list-style-type: none"> • PowerPoint presentation - layout, format, style, holds audience interest (2%) • Presentation - engagement of all students, timeliness (2%) • Content - what you have to say (2%) <p>Note: Students must first complete the individual component to receive a mark for the group presentation</p>
Length	<p>Individual Presentation: PowerPoint presentation, 6 slides (maximum) inclusive of title page, content/introduction and reference list. (4%). Group Presentation: PowerPoint presentation (8 minutes): 8 slides (maximum) inclusive of title page, content/introduction and reference list. (6%) Individual component due 11:30 pm on Sunday 26th April as it is required for the group work. Presentation will be given on day 3 and will be submitted to Turnitin after the on-campus week.</p>
Weighting	10%
Assessment Due	26 Apr 2026 (Sunday in Mid-Session Recess Week 1)
Type of Collaboration	Individual assessment and group work
Style and format	Individual component: Pt 1 - PowerPoint presentation including speaker notes. Group Component: Pt 2 - PowerPoint presentation and delivery in class
Generative AI use	<p>Yes You can use Generative AI (Copilot and Grammarly) in these assessments for the following:</p> <ul style="list-style-type: none"> • Brainstorming ideas or refining rough drafts • Grammar check or paraphrasing <p>The use of Gen AI must be declared - see Moodle site for more guidance.</p>
Assessment submission	<p>Online via Moodle site.</p> <p>Only PDF files that include speaker notes are acceptable. Save your file using the following convention:</p>

	<p><i>Individual Component:</i> <Surname_Initial_StudentNumber_SubjectNumber_AssessmentNumber> For example: Garner_M_7654321_HAS871_A2</p> <p><i>Group Component:</i> <GroupNumber_SubjectNumber_AssessmentNumber> For example: Group3_HAS871_A2</p> <p>This assessment task has been set up to be checked by Turnitin, a tool for checking if it has unreferenced content. You can submit your assessment task to Turnitin prior to the due date and Turnitin will give you an originality report. You can then make any changes that may be required and re-submit your final version by the due date.</p>
Assessment return	Within 15 working days of the assessment due date.
Detailed information	<p>You MUST complete your individual component before you come to class on 27/4/26. It MUST be submitted into the Turnitin drop box by 11:30 pm Sunday 26/4/26.</p> <p>The group will work on the group presentation in class and present to the class on 29/4/26.</p> <p>The group PowerPoint presentation MUST be submitted, by one member of the group, on 29/4/26.</p>

Assessment 3: Lab/Prac/Simulation - Assessment 3 - Computer program modelling quantitative consequence analysis

Marking Criteria	<p>Individual written report The report will involve the completion of a worksheet which requires outputs from the ALOHA program and also interpretation of the results. This may require additional research material to be sourced by the student.</p> <p>Content (15%)</p> <ul style="list-style-type: none"> • Correct answers and clear meaningful graphs. • Clear referenced explanations • All aspects of the worksheet are addressed <p>Results should be presented in a way that the audience can easily understand what results you have calculated and the way that you have phrased your responses.</p> <p>Format and Style (5%)</p> <ul style="list-style-type: none"> • Worksheet completed clearly and legibly • Correct grammar and spelling • Correctly referenced and cited. • Clear, concise and easy to follow
Length	Requirements are within the worksheet provided. Approximation 1000 words max within the worksheet.
Weighting	20%
Assessment Due	04 May 2026 (Monday in Session Week 9)
Type of Collaboration	Individual assessment
Style and format	<p>Complete all parts of worksheet provided.</p> <p>Font Size: 12 (where necessary) Line Spacing: Double (where necessary)</p>
Generative AI use	<p>Yes</p> <p>You can use Generative AI (Grammarly) in this assessment for the following:</p>

	<ul style="list-style-type: none"> Grammar check or paraphrasing <p>The use of Gen AI must be declared - see Moodle site for more guidance.</p>
Assessment submission	<p>Via Moodle site.</p> <p>Final submission time: 09:00 am</p> <p>Only Microsoft Word Documents (.doc or .docx) are acceptable. No PDF files will be accepted. Save your Word file using the following convention: <Surname_Initial_StudentNumber_SubjectNumber_AssessmentNumber> For example: Garner_M_7654321_HAS871_A3</p> <p>This assessment task has been set up to be checked by Turnitin, a tool for checking if it has unreferenced content. You can submit your assessment task to Turnitin prior to the due date and Turnitin will give you an originality report. You can then make any changes that may be required and re-submit your final version by the due date.</p>
Assessment return	<p>Within 15 working days of the assessment due date.</p> <p>Feedback will be available through Turnitin Dropbox once all submitted assessments have been marked.</p>
Detailed information	<p>This is an individual assessment. Students will not have access to the worksheet for this assessment until they have completed the in-class ALOHA Worksheet successfully. This worksheet will be given during the on-campus days (28-29 April 2026)</p>

Assessment 4: Report - Assessment 4 - Report detailing the results of a workplace risk assessment

Marking Criteria	<p>Content (15%)</p> <ul style="list-style-type: none"> all questions answered correctly based on guidance in lectures. all aspects of the report are addressed adequately based on guidance from lectures, standards, legislation, industry guidance, peer reviewed references, etc. <ul style="list-style-type: none"> Description of the workplace Providing list of hazards Top risks and scenarios <p>Format and Style (5%)</p> <ul style="list-style-type: none"> style to suit a report to be presented in Industry/Workplace clear, concise and easy to follow correct grammar, spelling, referencing, length
Length	2,000 words MAX exclusive of in-text references, reference list, title page, abstract and table of contents.
Weighting	20%
Assessment Due	18 May 2026 (Monday in Session Week 11)
Type of Collaboration	Individual assessment
Style and format	<p>Technical report Format</p> <p>Font Size: 12 Line Spacing: Double</p>
Generative AI use	<p>Yes</p> <p>You can use Generative AI (Copilot and Grammarly) in this assessment for the following:</p> <ul style="list-style-type: none"> Brainstorming ideas, refining rough drafts or creating outlines Grammar check or paraphrasing <p>The use of Gen AI must be declared - see Moodle site for more guidance.</p>

Assessment submission	<p>Online via Moodle site.</p> <p>Final submission time: 09:00 am</p> <p>Only Microsoft Word Documents (.doc or .docx) are acceptable. No PDF files will be accepted. Save your Word file using the following convention: <Surname_Initial_StudentNumber_SubjectNumber_AssessmentNumber> For example: Garner_M_7654321_HAS871_A4</p> <p>This assessment task has been set up to be checked by Turnitin, a tool for checking if it has unreferenced content. You can submit your assessment task to Turnitin prior to the due date and Turnitin will give you an originality report. You can then make any changes that may be required and re-submit your final version by the due date.</p>
Assessment return	<p>Within 15 working days of the assessment due date. Feedback will be available through Turnitin Dropbox once all submitted assessments have been marked.</p>
Detailed information	<p>This assessment task will involve evaluation and preparation of an industry/workplace style report as per the rubric. This report will be based on key elements of the subject.</p> <p>Students will need to demonstrate the following:</p> <ul style="list-style-type: none"> • Understanding of risk elements - consequences, likelihood and controls • Understanding of risk criteria and application • Understanding the use of risk tools and techniques and when to apply them • Identification of suitable controls and their suitability and effectiveness. <p>See Moodle site for full details.</p>

Assessment 5: Report - Assessment 5 - Report applying risk management concepts

Marking Criteria	<p><u>Part 1: Written Report</u></p> <p>Content (15%)</p> <ul style="list-style-type: none"> • relevance of information sourced and applied • all aspects of the question are addressed <p>Format and Style (5%)</p> <ul style="list-style-type: none"> • industry/workplace suitable report format • clear, concise and easy to follow <p>Total 20 marks</p> <p><u>Part 2: PowerPoint presentation</u></p> <p>Format (3%)</p> <ul style="list-style-type: none"> • Presentation must be suitable for the audience • Clear, concise and easy to follow • Correct grammar, spelling and referencing <p>Content (7%)</p> <ul style="list-style-type: none"> • Appropriate to the context of the question • All aspects of the questions are addressed <p>Total 10 marks</p>
Length	<p>Part 1 – Written report - 2,000 words MAX exclusive of in-text references, reference list, title page, abstract and table of contents.</p>

	Part 2 – PowerPoint presentation: 8 slides (maximum) inclusive of title page, content/introduction and reference list.
Weighting	30%
Assessment Due	01 Jun 2026 (Monday in Session Week 13)
Type of Collaboration	Individual assessment
Style and format	<p><u>For the report - Part 1</u> Font Size: 12 Line Spacing: Double</p> <p><u>For the PowerPoint Presentation - Part 2</u> To be suitable for audience presentation including speaker notes - details available via Moodle</p>
Generative AI use	<p>Yes You can use Generative AI (Copilot and Grammarly) in this assessment for the following:</p> <ul style="list-style-type: none"> • Brainstorming ideas, refining rough drafts or creating outlines • Grammar check or paraphrasing <p>The use of Gen AI must be declared - see Moodle site for more guidance.</p>
Assessment submission	<p>Online via Moodle site. Final submission time: 09:00 am</p> <p>For part 1, only Microsoft Word Documents (.doc or .docx) are acceptable. No PDF files will be accepted.</p> <p>For part 2, only PDF files that include speaker notes will be accepted. Save your Word and PDF files using the following convention:</p> <p><Surname_Initial_StudentNumber_SubjectNumber_AssessmentNo> For example: Garner_M_7654321_HAS871_A5</p> <p>This assessment task has been set up to be checked by Turnitin, a tool for checking if it has unreferenced content. You can submit your assessment task to Turnitin prior to the due date and Turnitin will give you an originality report. You can then make any changes that may be required and re-submit your final version by the due date.</p>
Assessment return	<p>Within 15 working days of the assessment due date. Feedback on written assessment will be available through Turnitin Dropbox once all submitted assessments have been marked.</p>
Detailed information	<p><u>Individual report:</u> This assessment task will involve evaluation and preparation of an industry style report and PowerPoint presentation (more details will be provided via Moodle). A rubric will be provided.</p> <p>Students are required to present a report in two sections: Part 1 - written report (20% of final mark), Part 2 - PowerPoint presentation (10% of final mark).</p> <p>These reports will be based on key elements of the subject. Students will need to demonstrate the following:</p> <ul style="list-style-type: none"> • Understanding of risk elements - consequences, likelihood and controls • Understanding of risk criteria and application • Application of risk concepts to contemporary questions • Identification of suitable controls and their suitability and effectiveness

Additional Assessment Information

Only Microsoft Word Documents (.doc or .docx) are acceptable for written reports.
No PDF files will be accepted.

All PowerPoint presentations should be submitted as PDF and they must include speaker notes.

This assessment task has been set up to be checked by Turnitin, a tool for checking if it has unreferenced content. You can submit your assessment task to Turnitin prior to the due date and Turnitin will give you an originality report. You can then make any changes that may be required and re-submit your final version by the due date.

Minimum Requirements to Pass this Subject

Requirements Related to Student Contributions

Group assignments are typically assessed as a group product, usually with the same mark allocated to each group member. However, the subject co-ordinator reserves the right to allocate individual marks for students for an assessment task when necessary (for example, in cases where contributions of group members have been unequal).

Within the group assignments there are compulsory individual sections that must be completed to enable the group work to occur. If an individual student fails to complete the individual component all marks for the group work will be forfeited by that individual student.

All assessment tasks must be completed and compulsory block/workshop attended, else a technical fail may result.

Hurdle Assessment

Subjects may include a hurdle assessment. A hurdle assessment is an assessment that requires a minimum level of performance as a condition for passing the subject. Examples include, achievement of a pass grade or above in a skills-based assessment or final examination. Hurdle assessments are applied to subjects to ensure students:

1. meet learning outcomes
2. demonstrate you can complete a task safely and/or meet professional standards.

For more on hurdle assessments see the Assessment and Feedback Policy [Section 8: Hurdle Assessments \(50-51-52\)](#).

Failure to meet a hurdle assessment requirement may constitute grounds for the award of a Technical Fail (TF) grade in this subject.

Should this subject contain a hurdle assessment, it will be stated under the specific assessment in Section B: Assessments.

UOW Grade Descriptors

The UOW Grade Descriptors are general statements that communicate what our grades represent, in terms of standards of performance, and provide a frame of reference to ensure that assessment practice across the University is appropriate, consistent and fair. Grade Descriptors are expressed in general terms so that they are applicable to a broad range of disciplines. Grade Descriptors are available here <https://www.uow.edu.au/student/exams/results/>. For more information on the UOW grade descriptors refer to the Teaching and Assessment: Assessment and Feedback Policy: [Teaching and Assessment: Assessment and Feedback Policy](#)

Assessment Learning Outcome Matrix

Learning Outcomes	Measures - Assessment weighting				
	Assessment 1 - Analysis and Reflection (20%)	Assessment 2 - Control Failure Case Studies (10%)	Assessment 3 - Computer program modelling quantitative consequence analysis (20%)	Assessment 4 - Report detailing the results of a workplace risk assessment (20%)	Assessment 5 - Report applying risk management concepts (30%)
Analyse and critically evaluate case studies using risk management techniques found in ISO 31000:2019, Safe Work Australia and Safe Work NSW Guidelines, as well as Codes of Practice	✓	✓		✓	✓
Apply control theories and concepts such as the Hierarchy of Control, to generate and recommend risk management controls to reduce the impact of incidents on workplaces and the community		✓		✓	✓
Analyse and model quantitative risk consequences to enable improved design and lower risk profiles in the workplace and the community.			✓		
Produce assessment reports which address risk assessment, stakeholder risk perception and risk communication		✓		✓	✓

Submission, Retention and Collection of Written Assessment

Assessed work must be handed in by the date and time listed under each assessment task. All assessment tasks must represent the enrolled student's own ORIGINAL work and must not have been previously submitted for assessment in any formal course of study.

Extensions

Students requesting an extension of time to submit an assessment task, deferred exam or exemption of a compulsory attendance requirement, must apply using Academic Consideration through SOLS. Students must apply before, or on the assessment/s due date and where evidence is required, students must provide evidence no later than three working days after the assessable item's due date for their request to be considered. **For information on the Academic Consideration Policy, eligibility requirements and how to apply, see:** <https://www.uow.edu.au/student/admin/academic-consideration/>

Late Submission of Assessment Tasks and Penalties

Assessed work must be submitted in by the date and time given. If an assessment is submitted late, it will be marked in the normal way, and a penalty will then be applied.

In the absence of an approved request for Academic Consideration in the form of an extension, assessment tasks must be submitted in line with the assessment instructions.

- An assessment task that is submitted late will receive a penalty of 5% of the total possible marks for each 24-hour period, or part thereof, that it is late.
- Work submitted after seven calendar days will not be marked and will be given a mark of 0.
- No assessment task can be handed in for a mark once the assessment task has been returned to students.
- Penalties accrue on each day that the assessment task is late, including Saturday, Sunday and public holidays

Note: Assessments must still be submitted to meet minimum performance requirements even though no mark is to be awarded.

Collection

Students will be notified when they can collect or view their marked assessment. In accordance with University Policy marked assessments will usually only be held for 21 days after the declaration of marks for that assessment.

Retention

The university may retain copies of student work in order to facilitate quality assurance of assessment processes, in support of the continuous improvement of assessment design, assessment marking and for the review of the subject. The University retains records of students' academic work in accordance with the University Records Management Policy and the State Records Act 1988 and uses these records in accordance with the University Privacy Policy and the Privacy and Personal Information Protection Act 1998.

Scaling

Marks awarded for any assessment task or part of any assessment task, including an examination may be subject to scaling at the end of the session. Marks will be scaled only when unpredicted circumstances occur and in order to ensure fairness of marking across groups of students. The method of scaling will depend on the type of scaling required by the circumstances. When scaling is deemed necessary, it will follow a detailed consideration by the Unit Assessment Committee and/or the Faculty Assessment Committee of the marks of the group of students concerned. Scaling will not affect any individual student's rank order within their cohort. For more information please refer to [Finalisation of Student Results Policy](#) for details.

Supplementary Assessment

Supplementary assessment may be offered to students whose performance in this subject is close to that required to pass the subject, and are otherwise identified as meriting an offer of a supplementary assessment. For information about eligibility criteria and the form and timing of supplementary assessments see the [Supplementary Assessment Procedure](#)

Review and Appeal of Academic Decisions

A student may request an explanation of a mark for an assessment task or a final grade for a subject consistent with the student's right to appropriate and useful feedback on their performance in an assessment task. A student may also seek further explanation for other academic decisions such as Academic Consideration, Supplementary Assessment or Credit for Prior Learning. If a student is not satisfied with the explanation, or have further concerns, they may have grounds for a formal review. For further information refer to [Review and Appeal of Academic Decisions Policy](#)

Assessment Quality Cycle

The UOW Assessment Quality Cycle provides a level of assurance that assessment practices across the University are appropriate, consistent and fair. Quality assurance activities are undertaken to support the continuous improvement of assessment and promote good practices in relation to assessment design, marking and review of the subject prior to subsequent delivery.

Academic Integrity

The University's Academic Integrity Policy, faculty handbook and subject guides clearly set out the University's expectation that students submit only their own original work for assessment and avoid plagiarising the work of others or cheating. Re-using any of your own work (either in part or in full) which you have submitted previously for assessment is not permitted without appropriate acknowledgement. Plagiarism can be detected and has led to students being expelled from the University.

The use by students of any website that provides access to essays or other assessment items (sometimes marketed as 'resources'), is extremely unwise. Students who provide an assessment item (or provide access to an assessment item) to others, either directly or indirectly (for example by uploading an assessment item to a website) are considered by the university to be intentionally or recklessly helping other students to cheat. Uploading an assessment task, subject outline or other course materials without express permission of the University is considered academic misconduct and students place themselves at risk of being expelled from the University.

Students should visit the following University website and become familiar with the University's policy on plagiarism [Academic Integrity Policy](#)

Referencing

The Author-Date (Harvard) referencing system should, unless otherwise specified for a particular assessment (check Details of Assessment Tasks), be utilised. A summary of the Harvard system can be accessed on the Library website at: <http://uow.libguides.com/refcite>

Section C: General Advice for Students - Policies and Procedures

Student Services and Support

There are a range of services available to students that are provided free of charge. A good place to get to know services that may be of use to you is the [Get Started @ UOW](#) or search for "Get Started @ UOW". Services available include:

Service	Link to information about the service
Aboriginal & Torres Strait Islander	https://www.uow.edu.au/about/services/woolyungah-indigenous-centre/about-us/
Careers advice	https://www.uow.edu.au/student/careers/
Counselling	https://www.uow.edu.au/student/support-services/counselling/
Student Accessibility and Inclusion (SAI)	https://www.uow.edu.au/student/support-services/sai/
Information Tech.	https://www.uow.edu.au/its/index.html?ssSourceSiteId=getstarted
Study Skills	https://www.uow.edu.au/student/support-services/academic-skills/

Student Support Coordinator (SSC)

If you have a temporary or ongoing issue or a problem that is affecting your study, including issues that are related to belonging to an equity group, then the Student Support Coordinators may be able to help. There are Student Support Coordinators available to assist students who are studying at all UOW Campuses and in all UOW Faculties. Contact details can be found on the UOW website: <https://www.uow.edu.au/student/support-services/coordinators/>

Student Advocacy Service

The Student Advocacy Service (SAS) is free, confidential and independent service for all UOW students. The SAS provides advocacy and referral for a range of academic, procedural and administrative issues. For more information visit: <https://www.uow.edu.au/student/support-services/advocacy/>

AskUOW

AskUOW is your primary administrative and information contact during your studies.

Our purpose is to ensure students have access to the information they need, at the time they need it. We can help with a wide range of enquiries, including key topics such as:

- Applying for [academic consideration](#)
- Fees and scholarships
- Official documentation and student letter requests
- Student forms such as course transfer and leave of absence applications
- Student ID card issuance and replacement
- Subject enrolment
- Transport concession cards and Opal cards
- Updating personal details

Get instant answers 24/7 online using [AskUOW](#). Log in with your UOW username and password.

For further support contact askuow@uow.edu.au or call on 1300 275 869 (1300 ASK UOW) or +61 2 4221 3927.

Library Services

Save yourself time and enhance your studies: connect with information specialists and resources anytime, anywhere.

- For Library support connect with [Live Chat](#) or [contact the Library](#).
- For self-help see [Frequently Asked Questions](#) or browse [Library guides](#) to find information, databases and skills tutorials.
- [Research consultations](#) are available to UOW Postgraduate, Honours and Deans Scholar students.

Academic Integrity Policy

Academic integrity involves upholding ethical standards in all aspects of academic work, including learning, teaching and research. It involves acting with the principles of honesty, fairness, trust and responsibility and requires respect for knowledge and its development. The Policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=26>

Code of Practice - Research

This Code mandates the current policy and best practice relating to procedures for responsible research. The Code can be found at: <https://policies.uow.edu.au/document/view-current.php?id=11>

Honours Policy

This policy sets out the responsibilities of all parties involved in managing students undertaking Honours Programs. The Code can be found at: <https://policies.uow.edu.au/document/view-current.php?id=36>

The Code of Practice - Work Integrated Learning (Professional Experience)

The Code of Practice - Work Integrated Learning (Professional Experience) sets out what is expected from students, the University and Host Organisations in providing work integrated learning professional experience programs. It applies to professional experience programs that form the whole or part of a subject or course offered at the University. The Code assists in promoting a productive work integrated learning experience for students and in promoting relevant UOW Work Integrated Learning Design Principles.

<https://policies.uow.edu.au/document/view-current.php?id=12>

Copyright Policy

The purpose of this Policy is to outline responsibilities and procedures regarding the use of third party copyright material, with the objectives of reducing staff and UOW exposure to the risks associated with the use of third party copyright material, assisting staff to make full legal use of the materials at their disposal by clearly identifying responsibilities and promoting copyright compliance. The Policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=135>

Course Progress Policy

The Course Progress Policy establishes the requirements, definitions and procedures to be used in determining the standards of acceptable course progress. The Policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=30>

Examination Rules and Procedures

The UOW rules and procedures outline exam conditions, student conduct in exams, and the procedures for exam management. Further information can be found here: <https://www.uow.edu.au/student/exams/>

Ethical Objection by Students to the Use of Animal and Animal Products in Coursework Subjects

This policy provides a framework for recognition of and responses to students' ethical or religious objection to animal use in coursework subjects at the University of Wollongong. For the purpose of this policy, animal use includes killing of animals in experimental work, dissection of animals that are already dead, use of animal tissues, use of animal-derived products (such as sera). These uses are relevant to teaching and assessment. Further information about this policy can be found here: <https://policies.uow.edu.au/document/view-current.php?id=154>

Coursework Rules

The Coursework Rules (hereafter the Rules) govern the admission, enrolment, progression through, and qualification for a coursework award offered by the University. Further information can be found here: <https://policies.uow.edu.au/document/view-current.php?id=4>

Human Research Ethics

The Human Research Ethics Committee protects the welfare and rights of the participants in research activities. Further information can be found here: <https://www.uow.edu.au/research-and-innovation/researcher-support/ethics/human-ethics/>

Inclusive Language Guidelines

UOW endorses a policy of non-discriminatory language practice in all academic and administrative activities of the University. Further information is available from: <https://policies.uow.edu.au/document/view-current.php?id=239>

Intellectual Property Policy

UOW's IP Intellectual Property Policy provides guidance on the approach taken to Intellectual Property (IP), including its ownership, protection and exploitation. Further information about the management of IP is available at <https://policies.uow.edu.au/document/view-current.php?id=146>

Review and Appeal of Academic Decisions Policy

UOW aims to provide a transparent and consistent process for resolving a student concern about an academic decision that has affected their academic progress, including a mark or grade. Further information is available at: <https://policies.uow.edu.au/document/view-current.php?id=40>

Student Academic Consideration Policy

The purpose of the Student Academic Consideration Policy is to enable student requests for academic consideration for assessable components of a subject to be evaluated in a fair, reasonable, timely and consistent manner throughout the University. **For information on the Policy, eligibility and how to apply see:** <https://www.uow.edu.au/student/admin/academic-consideration/>

The Student Charter - Your Rights and Responsibilities

The Student Charter is based on principles that guide all members of the University and that promote responsible partnerships within and beyond the University community. <https://www.uow.edu.au/student/charter/>

Student Assignment of Intellectual Property (IP) Policy

This policy applies to all Students (under-graduate and post-graduate) of the University of Wollongong (UOW). It may also apply to other persons by agreement. This policy sets out the approach taken by UOW in relation to Student assignment of intellectual property. Further information about this policy can be found here: <https://policies.uow.edu.au/document/view-current.php?id=146>

Student Conduct Rules

These Rules outline the required conduct of students of UOW, and direct staff and students to University Rules, standards, codes, policies, guidelines, procedures and other requirements which specify acceptable and unacceptable student conduct, and the management of alleged student misconduct.

<https://policies.uow.edu.au/document/view-current.php?id=6>

Teaching and Assessment: Assessment and Feedback Policy

The purpose of this Policy is to set out the University of Wollongong's approach to effective learning, teaching and assessment, including the principles and minimum standards underlying teaching and assessment practice.

The Policy can be found at: <https://policies.uow.edu.au/document/view-current.php?id=38>

Teaching and Assessment: Code of Practice - Teaching

This Code is a key document in implementing the University's Teaching and Assessment Policy and sets out the specific responsibilities of parties affected in relation to learning, teaching and assessment, as well as procedures for teaching staff. The Code can be found at: <https://policies.uow.edu.au/document/view-current.php?id=9>

Teaching and Assessment: Subject Delivery Policy

This Policy sets out specific requirements in relation to the delivery of Subjects. The policy can be found at:

<https://policies.uow.edu.au/document/view-current.php?id=39>

Workplace Health & Safety Policy

The Workplace Health and Safety (WHS) unit at UOW aims to provide structures, system and support to ensure the health, safety and welfare of all at the campus. Further information is available from:

<https://policies.uow.edu.au/document/view-current.php?id=177>