

## **University of Wollongong**

### **School of Medicine**

#### **Student Academic Consideration Policy**

The Honours is an undergraduate course. It is therefore subject to policies relating to undergraduate subjects. Any application for extension needs to use the Academic Consideration Policy.

Academic Consideration is a process intended to help minimise the impact of serious or extenuating circumstances beyond a student's control which significantly impair a student's ability to complete an assessment task on or by the due date as stipulated in the Subject Outline or to progress academically in a subject relevant to their course of study. Academic consideration may be granted on the basis of medical grounds, compassionate grounds and/or extenuating circumstances.

To apply for academic consideration you must submit an application via SOLS, as well as a medical certificate or other documentation which is submitted to Student Central in Bld 17. The Honours Coordinator will be automatically notified of your request via your SOLS application and will approve or decline your application. Students should log on to SOLS to see if their request has been approved. In the event of a genuine emergency, you must notify the Honours Coordinator as soon as possible and provide a written explanation.

Students who make five or more applications for academic consideration within six calendar months will be requested to contact the Sub Dean/Associate Dean of the Faculty for academic advice. Appointments to see the Sub-Dean can be made at SMAH Central in 41.152, by emailing <mailto:smah-students@uow.edu.au> or by phoning 02 4221 3492. Refer to <http://www.uow.edu.au/about/policy/UOW060110.html> for more information