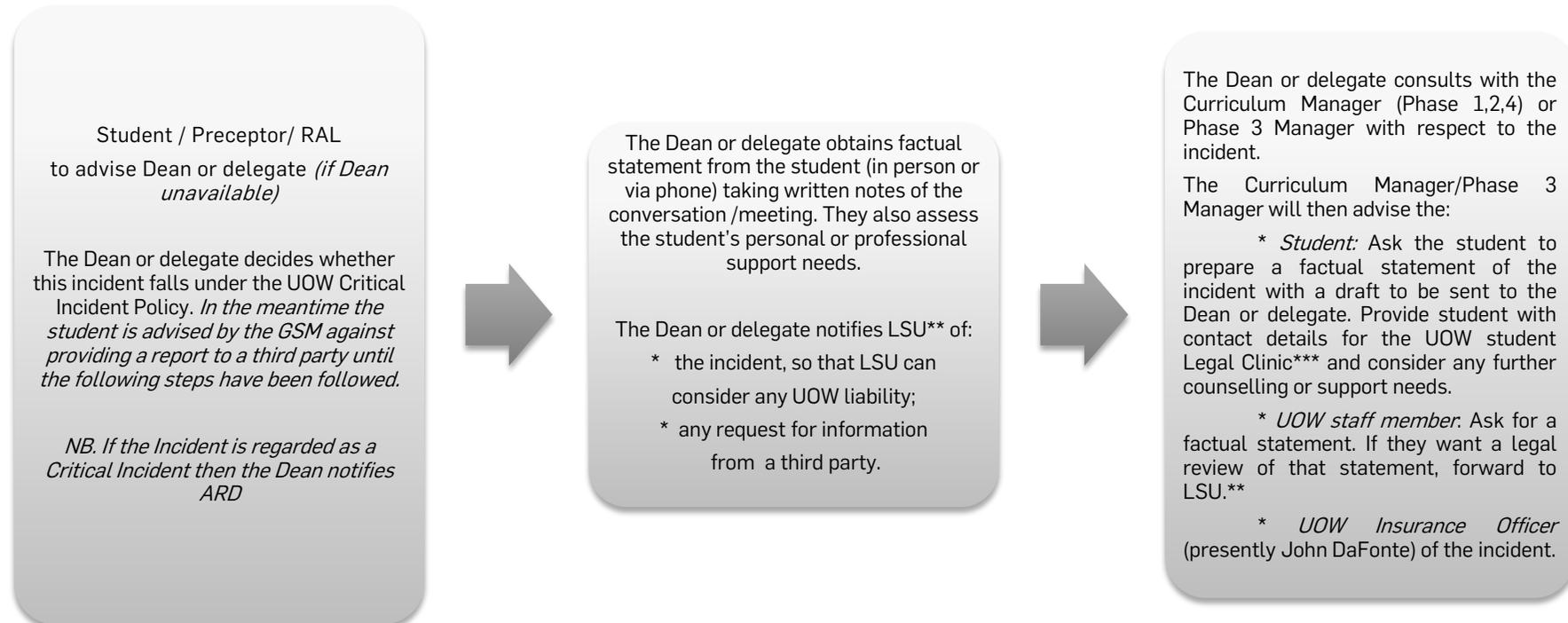


Responding to a clinical placement incident involving a UOW MBBS student during Phases 1,2 3 & 4

<p>Rationale for such procedures: These guidelines are intended to provide a clear process for the Dean or delegate (if Dean unavailable) when managing clinical placement incidents involving students. These are in the main incidents where the medical student is involved in an incident requiring reporting to third party. (Academic staff and students will be advised to contact only the Dean or delegate). This will minimise the risk of independent action and assist students in ensuring that the case is managed effectively and compassionately.</p>		
<ul style="list-style-type: none"> • HCCC Investigation 	<ul style="list-style-type: none"> • Coronial Investigation 	<ul style="list-style-type: none"> • Reportable Incident



* If a preceptor or clinical supervisor of the UOW (not staff member) is also asked to complete documentation with respect to the event or incident – offer them the opportunity to look over their statement to support them through this process and also to observe references made to a UOW MBBS student.

** LSU has two roles in this process. The first is to manage the release of information under request from third parties, to ensure compliance with privacy laws. The second is to provide legal advice to UOW and its staff acting in their official capacity regarding statements, interactions with third parties and any UOW liability. All requests for legal advice must be made via a Request for Legal Advice Form being filled in and forwarded to LSU. The Request for Legal Advice (RFLA) Form is located on the intranet: <https://intranet.uow.edu.au/legal/forms/index.html>

***The Student Legal Services Clinic provides free confidential legal advice to current students of the University of Wollongong. <http://www.uow.edu.au/student/legalclinic/index.html>