Position Description

ACADEMIC

In addition to Position Classification Standards as defined by the Academic Staff Position Classification Policy

Position Title	Senior Lecturer
Level	C
Position Classification/Nomenclature	Teaching and Research - Senior Lecturer
Substantive Workload *Note: The annual workload may vary in accordance with the relevant provisions of the Academic Enterprise Agreement*	Research (40%) Learning and Teaching (40%) Governance and Service (20%)
Faculty/Portfolio	Faculty of Science, Medicine and Health
School/Division	School of Nursing
Main Location(s)	Wollongong Campus | UOW Liverpool Campus | UOW Sutherland Campus
Delegations *(if applicable)*	This position may carry delegations in accordance with the UOW Delegations of Authority as amended from time to time.

Primary Purpose of the Position

The position is responsible for development, coordination and delivery of undergraduate and postgraduate subjects, along with undertaking research and governance responsibilities within the School of Nursing.

Position Environment

The University of Wollongong is a leading Australian university with a history of outstanding achievements in teaching and learning, research, and community engagement. It is fundamentally committed to providing our diverse body of students with an engaging world class and internationally oriented learning experience. The success of this commitment is demonstrated by enviable results in preparing students for the challenges of future study and workplace environments.

The University recognises the collective nature and interconnectedness of Aboriginal and Torres Strait Islander families and communities and offers generous working conditions in a great location, with sociable hours, family friendly policies, flexible work practices and culturally sensitive leave provisions, including cultural and ceremonial leave. Further supports for advancing equity, diversity and inclusion (EDI) at the University include: a 'Primary Carer Return to Work Grant' that provides flexible funding to primary carers returning from parental leave; an active Ally network supporting gender, sex and sexuality diverse staff and students; a Disability Inclusion Network for staff; EDI training and resources for all staff members; and an EDI governance structure that ensures action on EDI is embedded at all levels of the university.

The Faculty of Science, Medicine and Health (SMAH) comprises of the School of Science; Psychology Medical, Indigenous and Health Sciences; Nursing; and the Graduate School of Medicine. With such a diverse science and health focus, SMAH is positioned to be a major force in connected and science-embedded education and translational science, medical and health research in Australia. Empowered by first-class teaching, driven by active research, and committed to advancing equity, diversity and reconciliation, this Faculty combines the very best of science, with strong capacity for translation to our global communities' needs and aspirations.

The School of Nursing, University of Wollongong is identified as a provider of high quality professional education and contributing to the generation and dissemination of knowledge within a research-intensive university. The Bachelor of Nursing program is offered at six delivery sites including, Wollongong, Liverpool, Sutherland, Shoalhaven, Eurobodalla and Bega Valley. In addition, we have an expansive post graduate portfolio with degrees in Nursing, Mental health, Dementia Care and Health Leadership and Management. The School has an expansive research agenda. Our research agenda has six foci: Implementation Science, Mental Health, Ageing, Primary Health, Chronic and Complex Care and Teaching and Learning under the leadership of excellent researchers.

Major Accountabilities/Responsibilities

RESPONSIBILITIES	
1.	Teaching • Coordinate, teach and assess in subjects offered by the School/Faculty. • Lead the development of subject and course material with appropriate advice and support. • Provide expertise in the preparation and delivery of tutorials and workshops. • Design and develop innovative assessment tasks and learning activities and participate in course reviews. • Use technology-enhanced teaching and web- based material to enhance learning outcomes for students. • Consultation with students.
2.	Undertake administrative functions including attendance at School and Faculty forums/meetings/committees as required.
3.	Supervise and mentor academic staff as required.
4.	Involvement in professional activity, professional forums, relationships with external and internal networks and professional groups and associations.
5.	Engage in academic governance through subject and course administration, governance roles and committees.
6.	Contribute to School and Faculty marketing and community engagement activities.
7.	Undertake research and supervision duties.
8.	Act in accordance with university policies as amended from time to time, the Values in Action Framework of *Thrive Together, Pursue Excellence, Be Accountable and Lead with Integrity,* and our commitment to Equity, Diversity and Inclusion.
9.	Provide line management and supervision, communicate and consult with staff on workplace matters.
10.	WHS responsibilities, accountabilities and authorities as outlined in the WHS Framework.

Reporting Relationships and Other Key Contacts

Position reports to	Head, School of Nursing
Positions supervised by this position	Teaching teams including part-time/casual tutors Research assistants and Higher degree students
Other key contacts and stakeholders	Academic and professional staff (School of Nursing) Academic Program Director, Bachelor of Nursing Head of Students, Nursing

Essential Criteria

- Registered as a Nurse in Australia, evidence of meeting NMBA recency of practice registration standard http://www.nursingmidwiferyboard.gov.au/Registration-Standards.aspx
- Completed doctoral qualification in nursing or health sciences with relevant academic, professional or practice-based experience and expertise.
- Clinical nursing experience in Australian healthcare settings.
- Outstanding track record of scholarly activities with emphasis on the healthcare workforce.
- Academic employment in an Australian university (teaching) including the ability to facilitate learning in small and large groups. Demonstrated experience in designing curriculum and assessments including the integration of technology enhanced learning.
- Strong interpersonal skills including the ability to develop effective working relationships with colleagues at all levels in the University and industry partners
- Knowledge of Equal Employment Opportunity and diversity principles with demonstrated commitment to culturally respectful, safe and inclusive workplace practices.

Special Job Requirements

- Registered as a Nurse in Australia, evidence of meeting NMBA recency of practice registration standard http://www.nursingmidwiferyboard.gov.au/Registration-Standards.aspx
- Clinical nursing experience in Australian healthcare settings.
- May be required to work outside of standard business hours or across campuses and research partner facilities, i.e. Wollongong, Shoalhaven, Sutherland, Liverpool, Eurobodalla and Bega Valley
- Availability to teach in session between the hours of 8:30am and 8:30pm to align with the usual span of hours of teaching activities, unless extenuating circumstances require accommodation.

Roles and Responsibilities in relation to Workplace Health and Safety and Equity, Diversity and Inclusion in the Workplace

The University of Wollongong is committed to providing a safe, inclusive, and equitable workplace for its workers, students and visitors. All members of the University community have a collective and individual responsibility to work safely, be engaged in activities to help prevent injuries and illness and create an equitable and inclusive environment.

In addition to the major accountabilities/responsibilities required for your position, you also hold the following roles and responsibilities in relation to Workplace Health and Safety:

ALL STAFF

- Take reasonable care for your health and safety as well as others.
- Comply with any reasonable instruction by the University.
- Cooperate with any reasonable policies and procedures of the University including reporting of hazards or incidents via the University reporting process.
- Certain staff have specific responsibilities for Work Health and Safety (WHS), further information is available in the WHS Framework.
- Work in an inclusive environment, treating all colleagues, students and visitors with respect.

ADDITIONAL RESPONSIBILITIES FOR STAFF WITH SUPERVISORY RESPONSIBILITIES

- Uphold principles of equity, diversity and inclusion and foster a respectful workplace culture within your team.
- Ensure work area, equipment and practices are compliant with applicable legislation, standards, codes of practice and University guidelines.
- Ensure risk management activities are undertaken to minimise WHS risk including hazard and incident reporting, risk assessment and safe work procedures.
- Provide the necessary instruction, information, induction, training and supervision to enable work to be carried out safely.
- Ensure Work Health and Safety (WHS) activities and requirements are implemented for area as outlined in the WHS Framework.

Inherent Requirements

This position description outlines the major accountabilities/responsibilities and the selection criteria against which you will be assessed as suitable for the position. As such there will be specific job requirements that we refer to as Inherent Requirements.

Inherent Requirements refer to your ability to:

- Perform the essential duties and functional requirements of the job;
- Meet the productivity and quality requirements of the position;
- Work effectively in the team or other relevant work organisation; and
- Do the job without undue risk to your own or others health, safety and wellbeing at work.

If you have any injuries, illness, disorder, impairment, condition, disability or incapacity that may affect your ability to perform the inherent requirements of the position, we encourage you to discuss this with the University to assist in the process of identifying reasonable adjustments to enable you to perform the duties of the position. The University wants to place you in the best situation to use your skills effectively in the position you are applying for at the University.