



UNIVERSITY
OF WOLLONGONG
AUSTRALIA

Stands
for purpose



New Researcher Information Pack 2020





**Welcome to the
University of
Wollongong
Australia**

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Research and Innovation

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At UOW we're dedicated to research that makes a difference. We emphasise partnerships and collaborations to deliver real-world impact. We demonstrate our commitment to innovation by giving great ideas a genuine business incubator pathway.

We welcome opportunities to share our research and partner with our community. We support each other to enhance UOW's reputation for research excellence and innovation.”

The Research and Innovation Division (RaID)

Deputy Vice-Chancellor (Research & Innovation)	Professor Jennifer L Martin AC E: jennifer_martin@uow.edu.au	Senior Executive Assistant Tracy Panton	T: 02 4221 3915 E: tpanton@uow.edu.au
Dean of Graduate Research	Professor Clive Baldock E: cbaldock@uow.edu.au	Administrative Officer Toni Bloor	T: 02 4221 3305 E: tward@uow.edu.au

RaID is comprised of:

Research Services Office (RSO)	Director Sharon Martin	Level 1, Buidling 20, UOW	E: research-services@uow.edu.au T: 02 4221 3386
Graduate Research School (GRS)	Manager Sue Flint	Level 1, Buidling 20, UOW	E: graduate-research-school@uow.edu.au T: 02 4221 5452
Innovation and Commercial Research (ICR)	Senior Manager George Tomka	Level 1, Mike Codd Building, Innovation Campus	E: icr-enquiry@uow.edu.au T: 02 4221 8145
iAccelerate	CEO Omar Khalifa	iAccelerate building (239) Innovation Campus	E: omark@uow.edu.au T: 02 4221 4420
Global Challenges	Executive Director Sharon Robinson	Level 2, Buidling 20, UOW	E: sharon_robinson@uow.edu.au T: 4221 5753
Science Space	Director Stuart Creal	Innovation Campus, 60 Squires Way, North Wollongong	E: screal@uow.edu.au T: 02 4221 4261

Research Services Office

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Research grants

The Research Services Office will assist you in preparing and submitting grant applications and managing the post-award process.

WHAT CAN I APPLY FOR?

EXTERNAL FUNDING SCHEMES

Researchers can apply for funding independently, or more commonly, in collaboration with other, more experienced, researchers, depending on their career stage. Funding from the major external schemes is typically for three years and can involve collaboration with researchers from other universities, and/or with external industry partners.

The Australian Research Council (ARC) and National Health and Medical Research Council (NHMRC) are the two major funding bodies for Australian universities.

INTERNAL FUNDING SCHEMES

Researchers would usually begin by applying for UOW funding schemes, including Global Challenges Project Funding or International Links Grants. More information is available on the Intranet: <https://intranet.uow.edu.au/raid/>

Also refer to your faculty for internal grants available.

GRANTCONNECT

GrantConnect is the Australian Government's grants information system. It provides a central point to find for all publicly available Grant Opportunities advertised by the Australian Government. You need to be a GrantConnect registered user to download Grant Opportunity documents and receive automatic notifications. Please visit <https://www.grants.gov.au/> and click on 'New User Registration' to create your account.

RESEARCH PROFESSIONAL

Research Professional is an online database of research funding opportunities available to UOW staff. The database includes funding opportunities covering all scholarly disciplines, possessing an intuitive interface and powerful search tools to help you find exactly the funding opportunities that interest you. A 'Save and Alert' function will create an email alert that you will receive every Friday containing any new funding opportunities that match your search criteria. Start browsing www.researchprofessional.com now from any computer on a UOW campus.

GRANT APPLICATIONS

The grant application process can seem a little daunting to begin with, but the Research Services Office grants team are employed to support our researchers achieve their grant goals.



Regular workshops and presentations are conducted to keep applicants up to date with current requirements. For information and application resources:

<https://www.uow.edu.au/research-and-innovation/researcher-support/grants/application-assistance/>

GRANTS SUPPORT

For further information on funding opportunities <https://www.uow.edu.au/research-and-innovation/researcher-support/grants/>

Contact the Grants Office: research-grants@uow.edu.au or phone: (02) 4221 3386

GUIDELINES FOR GRANT APPLICANTS

1 IDENTIFY A FUNDING SCHEME

For non-ARC/NHMRC Schemes advise the Research Office of your intention to submit. This will allow the establishment of an internal review timeline so feedback can be provided well before the agency deadline.

2 PREPARE YOUR APPLICATION

Grant Writing Workshops are available for new researchers. If applying to an external grant scheme, you will need to submit an External Grant Submission Form with your application. Other resources you may need include FoR/SEO Codes and Salary Scales. The UOW Statistical Consulting Service may also be able to assist with your application.

3 SEEK FEEDBACK

Submit your draft to the Research Services Office. A Grants Officer will review the application, check eligibility, provide feedback. Their role is to assist researchers to achieve positive grant outcomes.

4 SUBMIT YOUR APPLICATION

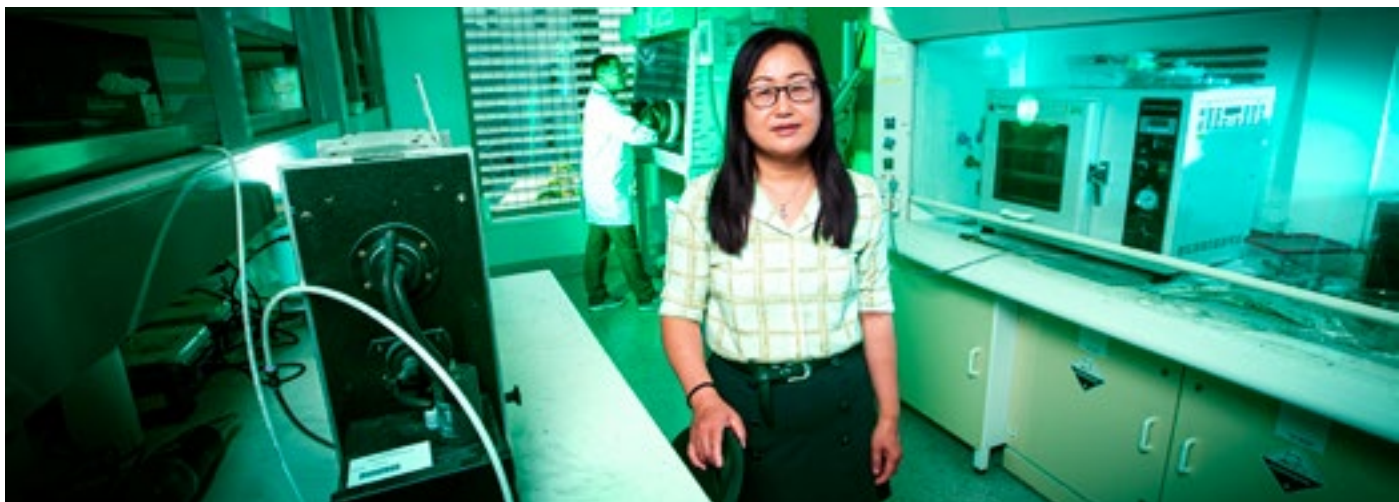
Check the Online Grants Calendar for larger agency deadlines. There are internal deadlines for many schemes which are advertised under each particular scheme. Submissions are lodged with the Research Services office or directly online under the specific funding body. Your Grants Officer will advise on the appropriate submission format.

5 GRANT OUTCOMES

Successful external and internal applicants are usually listed on the grant outcomes webpage. Successful applicants in larger external schemes are also announced by UOW Media and in all staff emails.

6 POST AWARD PROCESS

Resources are available to assist you with account set-up, contracts and any reporting involved with your successful application. Your Grants Officer can assist with these



Research integrity

Maintaining an environment that fosters a culture of responsible research.

INTEGRITY & COMPLIANCE

The Australian Code for the Responsible Conduct of Research establishes a framework for responsible research in Australia. The Code requires institutions to have good institutional governance and management practices to 'promote quality in research, enhance the reputation of the institution and its researchers and minimise the risk of harm for all involved' (S1.2).

Institutions must establish good governance and management practices ensure a safe research environment and train staff and promote mentoring to promote the responsible conduct of research.

THE CODE OF CONDUCT

UOW requires all research staff to meet the responsibilities listed in the Code, which include:

1. Researching with honesty and integrity
2. Reporting research responsibly
3. Respecting research participants and animals in used research
4. Respecting the environment
5. Appropriate acknowledgement of the role of others in research
6. Responsible communication of research results
7. Reporting research misconduct, concerns or complaints

All researchers (staff and students) are required to be familiar with the Code, UOW research related policies and to take personal responsibility for ensuring that they are meeting the requirements in conducting responsible research.

WHO IS RESPONSIBLE?

The University of Wollongong and all researchers are responsible for upholding an environment of responsible research.

UOW RESEARCH POLICIES

Key policies include:

- Research Integrity & Conduct Policy
- Academic Integrity Policy
- Authorship Policy
- Code of Practice – Responsible Conduct of Research
- Conflict of Interest Policy
- Intellectual Property Policy
- Privacy Policy
- Research Data Management Policy
- Research Sponsorship and Collaboration Policy

GETTING HELP

RESEARCH INTEGRITY ADVISERS

Research Integrity Advisors are available in each Faculty to provide independent advice and guidance on responsible research practices.

For more information see:

<https://www.uow.edu.au/research-and-innovation/researcher-support/ethics/integrity/>

RESEARCH INTEGRITY OFFICER

If you have any questions about Research Integrity at UOW contact:

T: 02 4221 2191 E: Research-integrity@uow.edu.au



Research ethics & compliance

Responsible research is respectful of human and animal participants and the environment.

DOES YOUR RESEARCH REQUIRE ETHICS CLEARANCE?

You will need ethics clearance if your research will involve:

- People or their confidential information - through observation, surveys, interviews, testing things, accessing data or confidential information about people with or without their knowledge
- Animals
- Genetically modified organisms

ETHICS APPROVALS

Ensure you are completing the correct paperwork and allow plenty of time for the process to be completed. Obtaining ethics approval takes between two and eight weeks (this depends on your project).

NSW Health has its own forms and additional governance approval processes which can take between two and six weeks after ethics approval is obtained.

NSW Department of Education and Communities has its own forms and additional governance processes, allow an extra six weeks.

If you need clarification with any stage of your application process please contact the ethics support team.

TRANSFERRING RESEARCH TO UOW

If your research has been approved by another institution, you need to contact the Ethics Unit immediately so we can help arrange any transfers or other processes required to maintain your ethical clearance.

TRAINING

By 2019 researchers submitting ethics applications will be required to have completed training in research ethics. For information look at the ethics training page on the UOW website.

DOES YOUR RESEARCH REQUIRE A DEFENCE EXPORT CONTROLS PERMIT?

You will need a Defence Export Control Permit if:

- You are going to be supplying goods, technology or information internationally
- Your goods, technology or research relates to an item on the Defence and Strategic Goods List (DSGL)
- Your goods, technology or research is classified as a "controlled" activity.

GETTING HELP

ETHICS ADVISERS

Research Integrity Advisors are available in each Faculty to provide independent advice and guidance on responsible research practices.

For more information see:

www.uow.edu.au/research/ethics/integrity/UOW227280

RESEARCH INTEGRITY OFFICER

There are Ethics Advisors in most faculties available to help when preparing applications to a Human Research Ethics Committee.

<https://www.uow.edu.au/research-and-innovation/researcher-support/ethics/html> to find the advisor closest to your field.

If you have any questions about Research Integrity at UOW contact:

Ethics team
Research Services Office
Level 1, Building 20
T: 02 4221 3386
E: RSO-Ethics@uow.edu.au

Data management

Advanced computing infrastructure, data storage, visualisation tools and high-speed telecommunications networking are critical enabling factors for world-class research.

The Research Services Office provides a central coordination point for accessing infrastructure, tools and services to support scholarship and research.

UOW researchers can apply for access to computing resources at the National Computational Infrastructure (<https://www.nci.org.au>) through the UOW Partner Share scheme.

The Research Services Office can also assist with access other research computing services such as the Multi-modal Australian Sciences Imaging and Visualisation Environment (MASSIVE), National Research Data Cloud.

In partnership with Information Management and Technology Services and the University Library, the Research Services Office provide tools and support to assist with managing data at every stage of the research project lifecycle.

PROVIDING ASSISTANCE

Research data management: Assistance with all aspects of research data management, including planning, collection, storage, archival, sharing, desensitisation, licencing and governance.

Computing and simulation: UOW researchers can access high-performance computing environments, cloud IT resources and data storage services at the National Computational Infrastructure facility in Canberra.

Data storage and Archival: The UOW Research Data Storage program provides access to several tiers of storage infrastructure, including collaborative projects, HPC-related data collections and local storage and archival needs.

Training and skills development: The RSO organises training events on research computing, software development, data collection and management tools at regular intervals every year.

Advice and consultative services: The RSO can provide advice on research computing and data issues, including assistance with preparing Research Data Management Plans for competitive funding applications.

MORE INFORMATION

To discuss how your needs can be matched to available UOW resources, contact:

E: research-services@uow.edu.au P: (02) 4221 3386



Research impact

The Research Services Office can assist you in planning, documenting and promoting the non-academic impact of your research.

WHAT IS RESEARCH IMPACT AND ENGAGEMENT?

RESEARCH IMPACT: is the contribution that research makes to the economy, society, environment and culture beyond the contribution to academic research.

RESEARCH ENGAGEMENT: is the interaction between researchers and research end-users outside of academia, for the mutually beneficial transfer of knowledge, technologies, methods or resources.

RESEARCH END-USER: can be an individual, community or organisation external to academia that will directly use or directly benefit from the output, outcome or result of the research.

Examples of end-users include businesses, governments, non-governmental organisations, communities and community organisations.

The Australian government expects university researchers to proactively seek opportunities to maximise the non-academic impact of their research and directly engage with industry, community, government and other potential end-users of research.

The National Innovation and Science Agenda (NISA) introduced a number of incentives into the Australian higher education sector to maximise research impact and engagement. These include changes to the university block funding model and a national assessment by the Australian Research Council (ARC) to understand how universities are translating their research into broader societal benefits and to encourage greater collaboration between researchers and end-users of research.

Increasingly, funding agencies including the ARC are requiring more details in competitive grant proposals on how impact will be achieved and how research results will be disseminated to key stakeholders.

Understanding, assessing and planning your research impact will not only help you to secure national competitive grant funding, but may also open up new non-traditional funding opportunities, attract new research partners and students, and help you advocate for your research to industry, government and the public.

GETTING HELP

RESEARCH ENGAGEMENT AND IMPACT

The Research Engagement and Impact intranet site contains additional details and guidance on planning for impact: <https://intranet.uow.edu.au/raid/era/engagement-impact/index.html>

SUPPORT FOR IMPACT & ENGAGEMENT?

- The RSO can provide personalised support on writing impact statements for grant proposals.
- PODS and the RSO offer impact training as part of the Early Career Researcher (ECR) and Mid-Career Researcher (MCR) Development Programs.
- The RSO offer one-off and sequential impact training workshops throughout the year.
- The Innovation and Commercial Research team provide advice on contract research, consultancy and commercialising research.
- The Community Engagement team offer Community Engagement Grants for research projects that involve community partners and have impacts on local communities.
- The Strategic Marketing and Communications Unit (SMCU) can help you promote your research, research impact and offer media training courses.
- UOW Scholars has an impact module to document and showcase your research impact.

GUIDELINES FOR RESEARCH IMPACT

1. **PLAN FOR IMPACT:** by identifying the key beneficiaries of your research and scheduling activities throughout your research projects to disseminate findings, share your expertise or help implement solutions. Potential beneficiaries could include partners in industry, community or government and could be local, regional or global.
2. **COLLECT EVIDENCE:** of impact as it occurs throughout your research projects. Evidence could include changes in baseline data, surveys, changes in policy and practice, testimonials from beneficiaries or practitioners, improved health outcomes or improvements in financial outcomes.
3. **TRACK YOUR IMPACT:** Be prepared for serendipitous impact and keep track of engagement activities (workshops, talks, training) and social media metrics (web hits, video viewing statistics, twitter followers) that might provide supporting evidence of how your research has been shared with the wider community.
4. **PROMOTE YOUR IMPACT:** Showcase your impact and engagement activities on UOW Scholars. UOW Scholars has an impact module where you can add examples of the impact of your work. A complete professional profile will help potential research partners and beneficiaries find you and will open up opportunities to further showcase your work or share your expertise with a broader audience. See impact stories quick-start guide for more information: <https://intranet.uow.edu.au/raid/scholars/>. Also, take the media training course (run by SMCU and PODS) to find out how you can reach a broader audience through media engagement and learn tips and tricks about making your research accessible to the public: <https://intranet.uow.edu.au/smcu/media/training/>

Global Challenges Program

The University of Wollongong's Global Challenges Program is a strategic research initiative addressing local and global problems. Our purpose is to see the big picture. We do this by spanning disciplinary boundaries, working together and exchanging ideas

UOW's Global Challenges Program is designed to harness the diverse expertise of researchers to address real-world problems. Our research teams address problems beyond the scope of a single discipline, in collaboration with industry, government and wider community.

The magic happens when these unlikely collaborators find a shared focus for their passions. Global Challenges research teams work toward at least one of our four challenge areas.

BUILDING RESILIENT COMMUNITIES

The Building Resilient Communities challenge aims to improve the resilience of communities against inequality, discrimination and vulnerability. Problems of social-injustice, economic disruption, geopolitical instability and environmental extremity amplify existing inequalities, and create additional patterns of vulnerability. Transformational change in thinking, policy, infrastructure and everyday practice will be necessary in order for communities to adapt and flourish.

LIVING WELL, LONGER

The Living Well, Longer challenge is improving the lives of older Australians and people with lived experience of mental illness. The challenge connects experts from a range of fields and disciplines to understand and address ageing and dementia, mental health and therapeutic and personal recovery.

MAKING FUTURE INDUSTRIES

The Making Future Industries challenge addresses the impact of new technologies and encourages the development of new-to-world products that have a positive impact on society. The challenge has a focus on emerging technologies, new product development, STEM education, the role of making and the interaction of these areas to enhance our capacity for innovation.

SUSTAINING COASTAL AND MARINE ZONES

This challenge supports research efforts that advance our understanding of coastal and marine areas, factors that influence their current state and long-term health, and how humans can protect and sustain these environments for generations to come. Healthy coastal and maritime spaces are vitally important to the global environment, food security, economic and cultural health.

FUNDING OPPORTUNITIES

Our team is able to assist researchers to develop interdisciplinary teams and further develop project ideas. More information about projects can be found at www.globalchallenges.uow.edu.au or email globalchallenges@uow.edu.au.

FUNDING OPPORTUNITIES

The UOW Global Challenges Program has developed a range of funding opportunities to support interdisciplinary research at UOW to effect transformation within our region and globally.

SEED FUNDING

Seed funding rounds are run annually and open in March. Interdisciplinary teams of UOW Researchers can apply for funding for up to \$15,000. Seed grants will provide funding for projects including, but not limited to, project scoping/proof of concept, events (UOW based conferences, workshops, seminars), engagement with end-users and policy makers, and pilot studies.

PROJECT FUNDING

The project funding rounds run annually in alignment with Seed funding. The application process involves a short online application, including up to 6-page project proposal. Interdisciplinary teams of UOW researchers can apply for up to \$50,000.

OLIVIER FERRER FUND

Olivier Ferrer was a French artist, musician, painter and philanthropist. Through this fund, researchers have the opportunity to seek funding for impactful global research in the areas of climate action, community transformation and the prevention of inequality and injustice at the level of root causes. Applications for this fund align with the March 2020 Seed and Project funding rounds.

PRIORITY RESEARCH INITIATIVES

Enduring catastrophic events such as the drought, floods, and the devastating bushfires in early 2020, Global Challenges released a priority research initiative, supporting researchers to focus on disaster response in our region. This priority research initiative stems from a strong belief within Global Challenges that we have a civic responsibility to our communities and region, and that UOW is well positioned to facilitate initiatives that will engage with affected communities in an appropriate and sensitive manner.

KEYSTONE FUNDING

Keystone Projects are supported by Global Challenges at \$100,000p.a. for 2 years and matched faculty and/or external funding. The projects must also work toward a tangible Program Level funding application within an appropriate timeframe. Expressions of Interest open in June and the link will be provided once you have met with one of our challenge leaders to discuss your project idea. To arrange a meeting email globalchallenges@uow.edu.au.

PHD SCHOLARSHIP VIDEO CHALLENGE

This enables current students undertaking a research degree at UOW to travel to a destination of their choice to support their research. Students are asked to describe the 'big picture' problem their PhD is addressing and how it aligns with one of the Global Challenges. The video challenge runs annually and entries open in October.

KNOWLEDGE EXCHANGE NETWORK (ASIA)

This enables current students undertaking a research degree at UOW to travel to a destination of their choice to support.



Research promotion

Make yourself known in the research community.

People will only know about your research and hardwork if you get it out in to the world. The Research Services Office are happy to assist you in promoting your work, but there are several things you can do to get ahead of the game.

SUBMIT YOUR RESEARCH TO [RESEARCH & INNOVATION NEWS](#)

This online, digital digest showcases UOW's top research achievements, and profiles our researchers, their projects and collaborators. If you have a research story to share let us know: research@uow.edu.au

WRITE FOR THE CONVERSATION OR OTHER MEDIA

Raise the profile of your research to a wider audience and give people the opportunity to ask you questions. Submit your story idea to the media unit - who manage submissions to The Conversation.

The media unit can also assist with the creation and distribution of press releases and communication material: media@uow.edu.au

SOCIAL MEDIA

Using social media channels is a great way to maximise your research reach, when used well.

UOWResearch holds social media accounts with [Twitter](#), [Instagram](#) and [Facebook](#), and are happy to share content that relates to UOW research.

We are also can advise on setting up social media accounts, such as twitter. for researchers.

UOW encourages a supportive environment amongst our peers, and as such researchers are encouraged to participate in and attend public forums, lectures and campus events.

The UOW Promotions team organise and manage several key research showcase events.

TEDXUWOLLONGONG

This event is held every two years, and seeks to profile our research, research students and innovators via the global TEDx platform.

[UNI IN THE BREWERY](#)

Early to mid-career researchers from UOW explain their ideas and research in a relaxed environment over a few foaming ales. The general public is very welcome to attend and join in the discussion.

[3 MINUTE THESIS \(3MT\)- MANAGED BY GRADUATE RESEARCH](#)

The Three Minute Thesis Competition is a platform for UOW research students to communicate the purpose and importance of their research to a non-specialist audience. At this event the participants are given three minutes to engage the audience on the research of their thesis topic, with the assistance of one powerpoint slide.

[UOW BIG IDEAS FESTIVAL](#)

Held once every two years, UOW's Big Ideas Festival features presentations by the University's recently-appointed professors in a festival atmosphere that includes performance and interactive research stands.

[UOW BUDDING IDEAS](#)

Budding Ideas is a showcase of the exciting research ideas to come from a cross section of early and mid career researchers.

[UOW RESEARCH AND INNOVATION FORUM](#)

A Research and Innovation Forum hosted by the DVC (R&I) is usually scheduled towards the end of the year. An opportunity for the DVC(RI) to share her vision and strategic priorities for Research and Innovation at UOW, the Forum includes a special guest speaker and the launch of any new initiative or opportunity to support research development and strengthen our research engagement and impact. Research and professional staff across campus are encouraged to attend.



Research publication

Publishing your research is a key element of building your academic track record.

Maximise the impact of your publications in local, national and international environments by publishing strategically. When publishing, important points to consider are:

- Understanding and interpreting various publication metrics,
- How to target high impact journals and publishers, and
- Strategies for managing your online profile.

GET ASSISTANCE MANAGING YOUR PUBLICATIONS

Contact the University Library's Scholarly Content Team for help with managing your scholarly publications, including:

- Entering your CV of publications if you are new to UOW
- Adding your recent (post 2010) publications into RIS
- Seeking information on the status of your publications inclusion in the Annual Register of Research Outputs Wollongong (ARROW) collection

Email a query, or send your CV or your publications to research-pubs@uow.edu.au, or alternately, you can call extension x5109.

RESEARCH INFORMATION SYSTEM (RIS)

All publications authored by and associated with UOW staff are entered into the UOW Research Information System (RIS). Copies of original publications are stored in RIS for Research Active and ERA reporting. Additionally, final manuscript versions of publications (post-peer reviewed or post-prints) are stored for transfer to the institutional repository and selected publications are sourced for ERA.

RESEARCH ONLINE (RO)

The University repository Research Online provides full text access to UOW research publications. RO is populated by the University Library and harvested by Google, ensuring discovery of UOW research by a global audience.

Visit the publications management website for more information:

<http://www.library.uow.edu.au/research/ARROW>

UOW SCHOLARS

Developing an effective and discoverable online profile is an important component in a researcher's career. The RSO supports and maintains a researcher profiling system, helping to transform the way we showcase the UOW's incredible research achievements. UOW Scholars provides a powerful search functionality allowing potential collaborators and prospective students to connect with our researchers.

New researchers will automatically have a profile listed with publication and grant information upon appointment, and can log in to enhance their profile for depth of information and discoverability.

UOW Scholars: <http://scholars.uow.edu.au>

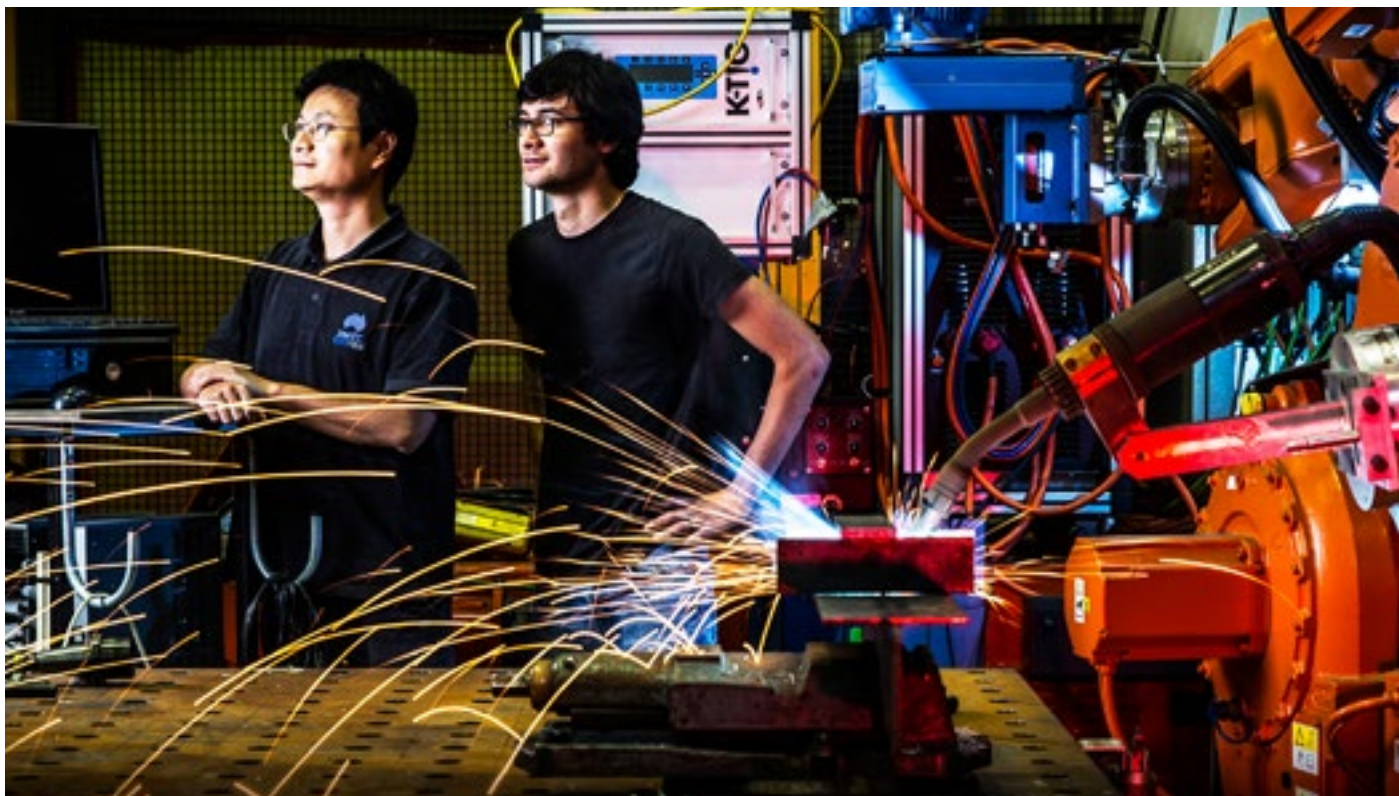
UOW Scholars assistance: <https://intranet.uow.edu.au/raid/scholars/>

STAY UP TO DATE

The research promotions team send out a quarterly public newsletter and a monthly internal research communications newsletter. If you would like to be added to the newsletter subscription lists click on the links below.

[Internal research communications newsletter](#)

[Research and Innovation news quarterly](#)



Innovation and Commercial Research

True academic success comes down to breakthrough research and breakthrough research comes down to funding

The Innovation and Commercial Research Unit (ICRU) has had a stellar year enabling University of Wollongong researchers to work on real-world challenges, build their career options and access additional funding sources. Last year, ICRU enabled researchers to receive more than \$33m in commercial research income.

ONE TEAM, ALL THE ANSWERS

Knowing where to start with a commercial collaboration can be challenging. That's where we come in. We facilitate industry introductions, screen potential briefs, and matchmake on your behalf.

We then lead the administrative side of your client relationship, handling all contracts, intellectual property considerations, and set your project up for success. It means more time to focus on research and build your career.

SIMPLE STANDARD CONTRACTS

Speed to market is critical with any innovation; you simply don't have time for contractual back and forth. So we've made things easy.

We issue standard contracts within three working days and typically have them executed within three weeks of our first meeting. It means you can get on with your project faster and with confidence.

GENERATOR LAB

The best research brief is the one you write yourself. Generator Labs are facilitated workshops where we convene University researchers, industry experts, and commercialisation advisers to tackle new innovation challenges together.

They give you the opportunity to not just meet new commercial clients but co-create your research brief with them.

INTELLECTUAL PROPERTY DEMYSTIFIED

We understand how important intellectual property rights are to you and how challenging the legalities can be.

We provide advice and guidance across University policies and procedures and work on your behalf to ensure commercial terms that make sense.

It means you can focus on developing IP knowing your contribution to commercial success is recognised and rewarded.

KEY CONTACTS

ACTING SENIOR MANAGER

George Tomka

INDUSTRY RESEARCH MANAGERS

Zahra Shahbazian & Jef Pennings

CONTRACTS MANAGER

Stuart Parker

WEBSITE: www.uow.edu.au/industry



iAccelerate

iAccelerate is a business incubator and accelerator designed to support entrepreneurs.

We're passionate about supporting the success of our entrepreneurs by helping turn their ideas into high-growth companies. By providing a unique accelerator and incubator program we are able to work with entrepreneurs of diverse backgrounds including:

- Students
- Researchers
- UOW Staff
- Local industry
- Local councils

We play a key role in the journey of our entrepreneurs and innovators who are transforming Australia's economy. By the end of 2019 we had supported 192 companies and helped deliver 639 new jobs to the region.

We provide entrepreneurial education for our students in Philosophy, EIS and in 2020 hosted UOW Dubai MBA's to provide pathways for researchers to commercialise their ideas.

Research currently being commercialised through iAccelerate include The Social Work Stories podcast that investigates the impact of storytelling in the digital space. Listened to in over 90 countries with over 60,000 downloads, the podcast has been evidenced in the decision making of social work student and professional pathways.

Recovery Camp Australia's program is resident at iAccelerate to explore its potential as a social enterprise. It brings together people with a lived experience of mental illness and focuses on the promotion of mental health by facilitating the creation of a life of meaning.

Coupled with our innovation network which spans across Australia and globally to Vietnam, Portugal, Sri Lanka, Pakistan, NC State University and London, we offer reciprocal collaboration opportunities for our entrepreneurial researchers.

THE IACCELERATE PROGRAM

iAccelerate's program is a high quality education program that helps entrepreneurs develop essential skills, tools and knowledge required to understand and grow their business. It also supports the cultivation of an entrepreneurial mindset which is geared toward resilience and success.

P.A.G.E is a unique set of offerings within the program and comprises flexible offerings that deliver choice and enable learning that suits differing needs:

1. **PRIME** Test Your Business Idea is a one off workshop designed to help entrepreneurs validate their business idea. It provides the fundamental building blocks to refine that idea, articulate their vision, and then apply to progress through the iAccelerate Program.

1. **ACTIVATE** This is the foundational toolkit offering that puts our participants on a path of to accelerate and incubate their startup or business.

2. **GROW** Offers the next level of knowledge and establishes the entrepreneur mindset that takes a startup to a viable product and real world customers.

3. **EXPAND** Exposes you to venture capital that seeks to launch your business toward scaleup and beyond.

For more information:

Location: Building 239, Innovation Campus, University of Wollongong, Squires Way North Wollongong, NSW, 2500

General Enquiries

info@iaccelerate.com.au
(02) 42392150

Join the community

Website: www.iaccelerate.com.au

LinkedIn, Facebook, Twitter and Instagram: @iaccelerate

Information for supervisors

UOW is committed to providing postgraduate research students with a superior research training environment.

In addition to the discipline-based training that students receive within Faculties and research units, the University also provides a range of services and facilities for research students and their supervisors through the Graduate Research School (GRS). Our friendly staff will be happy to help you with any enquiries you may have regarding:

- Enrolments and Leave of Absence
- Scholarships and Fees
- Seminars and Workshops
- Supervisor Training
- Progress Reports, Probation & Performance Management
- Thesis Submission and Examination
- HDR Policy

ESSENTIALS FOR SUPERVISORS

IN YOUR FIRST MONTH

- Meet with your Higher Degree Research (HDR) student(s), discuss their research area and project, resources, meeting times, Faculty and university policies, expectations and requirements to get their research underway.
- Discuss responsibilities under the HDR Supervision and Resources Policy. Use Appendix A – First Interview Checklist and complete Appendix B – Commencement of Candidature Form.
- Discuss responsible and safe research practices and the implications of the Code of Practice - Research and the Australian Code for the Responsible Conduct of Research Policy.
- Familiarise yourself with University policies and resources for HDR students
- Encourage your HDR students to attend the free Graduate Research School seminars and workshops relevant to their research, e.g. EndNote, Thesis Writing and Planning your Research.



IN THE FIRST 6 MONTHS OF YOUR HDR STUDENTS ENROLMENT

- Begin discussions for their First Year Research Proposal Review. All Higher Degree Research students must present a formal research proposal in their first year of enrolment in their thesis subject. Continuation of candidature is conditional upon successful completion of the Research Proposal Review. Documentation/evidence of completion must be forwarded to the Graduate Research School.
- Start preparations for Ethics Approval. Does the research involve human subjects, animals or genetic manipulation? If so, you will need to assist the student to complete an ethics application before the research can begin. See - <https://www.uow.edu.au/research-and-innovation/researcher-support/ethics/>
- Attend a Supervisor's Professional Development Workshop run by GRS and PODS.

AT THE END OF EVERY YEAR

- In October each year an Annual Progress Report (APR) must be completed online by your student and yourself as supervisor. The Supervisor section of the APR can be accessed via SMP, using your email username and password. Important Note: Please ensure you complete your section of the APR's by the due dates, otherwise the student may incur late fees.

If your student is not progressing, consult the HDR progress guidelines <https://documents.uow.edu.au/about/policy/UOW238025.html>

CENSUS DATES

The census date is the last day GRS can vary enrolments and after this date tuition fees are no longer refundable. Any changes to candidature and/or any thesis submissions, must be sent to the GRS, in writing no later than:

Autumn Session - 31st March

Spring Session - 31st August

MORE INFORMATION

For more information contact: Graduate Research School
T: 02 4221 5452

E: graduate-research-school@uow.edu.au

Other useful UOW resources

There are many sources of relevant information

POLICIES, PROCEDURES, REPORTS

- Policy Directory: <https://www.uow.edu.au/about/policy/>
- Annual reports and corporate documents: <https://www.uow.edu.au/research-and-innovation/news-media-and-events/publications-media--news/>

GETTING AROUND

- Campus Map: <https://www.uow.edu.au/about/campusmap/>
- Transport @ UOW: <https://www.uow.edu.au/transport/>

TRAINING

- Learning, Teaching and Curriculum: <https://www.uow.edu.au/dvca/ltc/workshops/>
- Professional & Organisational Development Services: <https://intranet.uow.edu.au/pods/>

LIBRARY

- UOW Library: <https://www.library.uow.edu.au/>

MEDIA, BRAND AND PROFILING

- UOW Media Unit: <https://media.uow.edu.au/contact/>
- UOW Scholars: <https://intranet.uow.edu.au/raid/scholars/>
- Strategic Marketing and Communications Unit (SMCU): <https://intranet.uow.edu.au/smcu/brand/>

INFORMATION TECHNOLOGY

- Information Management and Technology Services (IMTS): <https://intranet.uow.edu.au/myit/connect/>

SECURITY

- UOW Security: <https://besafe.uow.edu.au/oncampus/security/>

STAFF NEWSLETTER

- UNiverse: <https://universe.uow.edu.au/>

UOW LIBRARY

Check UOW Library's guide for researchers for important information on how we can support you through the various stages of the research lifecycle.

<https://uow.libguides.com/support-researchers>

The libraries support services include:

- Finding information effectively to keep up-to-date with the latest research.
- Support for grants and promotion applications.
- How to make good publishing decisions and manage your publications.
- How to maximise the impact of your research.
- How to make your research more discoverable globally.

Get in touch with our librarians as early as possible to find out how we can best support your research needs:

lib-liaison-services@uow.edu.au



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