



# RESEARCH PROPOSAL REVIEW (RPR)

## For Master of Philosophy

Please consult the **Higher Degree Research (HDR) Proposal Review Guidelines at:**  
<https://www.uow.edu.au/about/policy/UOW238026.html>

The University RPR Guidelines require the RPR process be undertaken early in the candidature.

**For Master of Philosophy Candidates:** between 0.5 and 1.0 EFTSL of the thesis component of the degree has been completed.

The EFTSL associated with completion of coursework in the Master of Philosophy should not be counted when calculating when the RPR should take place.

HDR Candidates are not required to complete an RPR whilst on probation. However, the RPR must be undertaken within 0.5 EFTSL or one session after satisfactory completion of the probation.

| Candidature Commencement Date | Date of RPR Review | RPR Review Number  |
|-------------------------------|--------------------|--|
|                               |                    | 1 <sup>st</sup> 2 <sup>nd</sup> <input type="checkbox"/> |

### HDR CANDIDATE DETAILS

|                    |  |                      |   |
|--------------------|--|----------------------|---|
| HDR Candidate name |  |                      |   |
| Student number     |  | Current EFTSL        |   |
| Degree             |  | Coursework Completed | YES <input type="checkbox"/> N/A <input type="checkbox"/> |
| Faculty            |  | School               |   |

### MEMBERS OF THE RPR COMMITTEE

Please refer to Section 5 of the RPR Guidelines.

|                         |  |
|-------------------------|--|
| Principal Supervisor    |  |
| Co-supervisor           |  |
| Chair                   |  |
| Other Committee Members |  |
| Student Peer Support    |  |

## COURSE LEARNING OUTCOMES

The candidate need to demonstrate evidence of working towards the following Course Learning Outcomes for the Master of Philosophy degree.

|    | Description  |
|----|--|
| 1. | Demonstrate cognitive, technical and creative skills in discipline area to plan and execute a substantial piece of research that makes a contribution to knowledge.  |
| 2. | Demonstrate mastery of theoretical knowledge and critically reflect on, synthesise and evaluate complex information, problems, concepts, and theories.   |
| 3. | Communicate a coherent and sustained argument, explaining and disseminating research results and conclusions to peers and to the community.  |
| 4. | Apply advanced knowledge of research, research integrity, ethics and the rights and safety of others, to plan and execute a substantial piece of research with a high level of autonomy, accountability, adaptability and responsibility for personal outputs. |

## RESEARCH PRESENTATION

Please refer to Section 6 of the RPR Guidelines.

| Title of Thesis  |             |     |    |
|--|-------------|-----|----|
|  |             | YES | NO |
| The project addresses an important problem.            | CLO 1, 2, 4 |     |    |
| Research questions and scope are appropriate to MPhil. | CLO 1, 2, 4 |     |    |
| The standard of presentation is acceptable.            | CLO 3, 4    |     |    |
| Comments:  |             |     |    |
|  |             |     |    |

## RESEARCH PLAN

|   |   | YES  | NO                              |
|---|---|--|---------------------------------|
| Conceptual framework, research design and methods are appropriate to the project.                   | CLO 1, 2                                      |  |                                 |
| The plan is well justified and supported with relevant literature.                                  | CLO 1, 2, 3, 4                                |  |                                 |
| The draft timelines are appropriate and achievable.   | CLO 1, 4                                      |  |                                 |
| Are there issues with any of the following? (please provide details in the <b>Comments</b> section) |   |  |                                 |
| Ethics <input type="checkbox"/>   | Conflict of Interest <input type="checkbox"/> | Intellectual Property <input type="checkbox"/> | Safety <input type="checkbox"/> |
| Comments:   |   |  |                                 |
|   |   |  |                                 |

## LITERATURE REVIEW

Please refer to Section 6 of the RPR Guidelines.

|  |             | YES | NO |
|--|-------------|-----|----|
| The candidate has conducted an extensive literature review demonstrating sound knowledge of the field of research. | CLO 1, 2, 4 |     |    |
| The literature review displays an ability to analyse, synthesise and critique the relevant literature.             | CLO 2, 3, 4 |     |    |
| Comments:  |             |     |    |
|  |             |     |    |

## RESOURCES

Please refer to Section 6 of the RPR Guidelines.

|  | YES | NO | N/A |
|--|-----|----|-----|
| Laboratory access is appropriate   |     |    |     |
| Adequate infrastructure and funding  |     |    |     |
| Adequate technical support available   |     |    |     |
| Further training or assistance required ( <i>please provide details in the <u>Comments</u> section</i> ) |     |    |     |
| Comments:  |     |    |     |
|  |     |    |     |

## COMMITTEE QUESTIONS

Please summarise any questions and responses.

|  |
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## Feasibility

The overall research proposal should be assessed in terms of the feasibility, aims, significance and originality of the research. The scope of the research should be appropriate for the degree. Please provide comments on the overall quality of the proposal and the likelihood of the project to advance the field.

|  |
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|  |   |                              |                             |
|--|---|------------------------------|-----------------------------|
| Is the overall research proposal satisfactory?   |   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| If <b>NO</b> , after first review, please provide <b>revised</b> proposal review date <sup>^</sup><br>(for further information please see Section 8 & 9 of the RPR Guidelines) |   |                              |                             |
| If <b>NO</b> , after second review, please indicate the recommendation below and provide details   |   |                              |                             |
| Probation* <input type="checkbox"/>  | Change of supervisor <input type="checkbox"/>                                   |                              |                             |
| Discontinuation# <input type="checkbox"/>  | Referral to RESH900/901 – Fundamentals for HDR Writing <input type="checkbox"/> |                              |                             |
| Other (please specify)   |   |                              |                             |
| Comments:  |   |                              |                             |
|  |   |                              |                             |

<sup>^</sup> The Faculty will notify the HDR Candidate of the outcome and set the date for representation.

\* Once the candidate has been advised by the Graduate Research School (GRS) that they are being placed on probation, a meeting will be held with the candidate, the probationary supervisor and current supervisors. The Probation Milestones Agreement will be completed to define the milestones and timeframes to be achieved by the probation end date. A copy of the agreement will be provided to the candidate, the supervisors and the GRS.

# If discontinuation is recommended, please list advanced standing available for possible coursework degree offers.

### APPROVAL BY HEAD OF POSTGRADUATE STUDIES (HPS)

I confirm the conclusion of the report and verify that the committee members are in agreement with the recommendation.

|                           |  |      |  |
|---------------------------|--|------|--|
| Committee Chair name      |  |      |  |
| Committee Chair signature |  | Date |  |
| HPS name                  |  |      |  |
| HPS signature             |  | Date |  |

Please note the HPS should provide the HDR Candidate with a signed copy of the RPR report.

### APPROVAL BY ASSOCIATE DEAN (HDR)/(RESEARCH)\*

\*This section should only be completed for reports that are deemed unsatisfactory by the panel.

|                    |  |      |  |
|--------------------|--|------|--|
| AD HDR/R name      |  |      |  |
| AD HDR/R signature |  | Date |  |

**PLEASE EMAIL A COPY OF THE COMPLETED APPLICATION TO THE GRADUATE RESEARCH SCHOOL**  
[graduate-research-school@uow.edu.au](mailto:graduate-research-school@uow.edu.au)

## Version Control and Change History

| Version Control | Date Effective   | Approved By  | Amendment  |
|-----------------|------------------|--|--|
| 1               | 21 February 2013 | Dean of Research   | Change in delegated authority from Dean of Faculty to Associate Dean, Research                     |
| 5               | 9 February 2015  | Manager, Graduate Research School                          | Update terminology and formatting. Clarify RPR timeframe for degrees with coursework.              |
| 6               | 9 September 2015 | Manager, Graduate Research School                          | Update to include referral to RESH and clarify student notification.                               |
| 7               | 5 April 2017     | Manager, Graduate Research School                          | Removed section about GRS notifying student if RPR unsatisfactory. This is managed by the Faculty. |
| 8               | 17 November 2017 | Manager, Graduate Research School                          | Updated according to UOW RPR Guidelines  |
| 9               | 20 November 2017 | HDR Project & Compliance Officer, Graduate Research School | Reformatted form.  |
| 10              | 22 April 2019    | Associate Dean Graduate Research                           | Included Course Learning Outcomes.   |
| 11              | 27 April 2022    | Director, Graduate Research School                         | Administrative review - updated terminology and formatting   |