



# COMMENCEMENT OF CANDIDATURE FORM

Please email the completed form to Email: [graduate-research-school@uow.edu.au](mailto:graduate-research-school@uow.edu.au)

This form is intended to

- encourage supervisors and HDR candidates to clarify the expectations of one another,
- help HDR candidates determine the training they should complete,
- stipulate the criteria the university can apply to evaluate the progress of candidates and performance of supervisors.

## 1. CANDIDATE DETAILS:

Family name		Given name	
Preferred name		Pronouns (Optional)	
Student number			
Name pronunciation			
Course			
Faculty or Research Institute			
School or Academic Unit			
Commencement date		Full-time : <input type="checkbox"/>	Part-time : <input type="checkbox"/>
<b>Field of Research (FoR)</b> - Required to report research data to the government. To view and select code, visit <a href="#">this website</a> .			
Primary FoR code :			
Secondary FoR code :			
Title or brief summary of thesis :			
Will the candidate be accessing intellectual property or confidential information owned by an industry partner?			
Yes : <input type="checkbox"/>		No : <input type="checkbox"/>	
If yes, please provide details :			

<p>Should UOW ask the HDR Candidate to assign IP, developed by the candidate’s project, to UOW?</p> <p>Select "yes" if:</p> <ul style="list-style-type: none"> <li>• the project is governed by a contract the university has signed with a third-party</li> <li>• the project is governed by a grant,</li> <li>• the project utilises IP that is owned or licenced by UOW,</li> <li>• the project is likely to generate IP of commercial value that is unlikely to be developed solely by the candidate,</li> <li>• UOW would want to protect or own the project outcomes because of some other reason.</li> </ul>	
Yes : <input type="checkbox"/>	No : <input type="checkbox"/>
<p><i>If Yes was selected, and consistent with section 8 of the Intellectual Property Policy, supervisors must ensure the Innovation and Commercial Research Unit has negotiated a Student Deed of Assignment, a Confidentiality Agreement, or both with the candidate before commencing the research project. Candidates who decide not to sign will need to choose another project without prejudice. For further information about this question, contact the Innovation and Commercial Research Unit.</i></p>	

**2. SUPERVISOR DETAILS:**

Principal Supervisor :	
Co-Supervisor(s) :	
Associate Supervisor(s) :	
Roles of Supervisors :	
Specify how often candidates will meet supervisors. An example might be "Candidate will meet at least one supervisor for one hour a week—and all supervisors together at least four times a year".	

**3. CANDIDATE NEEDS:**

Besides the minimum resources that all candidates receive, please specify other resources or facilities this candidate will need, such as :	
<ul style="list-style-type: none"> <li>• access to lab space and special equipment</li> <li>• a powerful computer or specialist software</li> <li>• support to accommodate a disability, special need, or other challenge—see this webpage for more information</li> </ul>	
Will the candidate need assistance around writing and communication.	Yes : <input type="checkbox"/> No : <input type="checkbox"/>
If Yes, consider enrolment in RESH901 or contact Learning Development.	
Enrol in RESH901 : <input type="checkbox"/>	Refer to Learning Development : <input type="checkbox"/>

#### 4. AGREEMENT:

Please enter the responsibilities the candidates and supervisors agreed to fulfill. Examples appear in the guidelines around the first month of meetings here. Supervisor and student columns in the below table are **optional** and can be used to indicate the agreed role for each task using R(Responsible), C(Consulted) or I(Informed).

#	Task or Item	Supervisor (optional)	Student (optional)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
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24			
25			

## 5. GOALS AND TARGETS FOR 1ST YEAR OF CANDIDATURE:

Please specify the main goals and targets the candidate plans to fulfill within the first year of candidature. Examples appear in the guidelines around the first month of meetings here.

#	Key Milestones	Due Date
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

## 6. COMMENTS :

Please record other comments here, such as the main concerns or challenges that need to be addressed

**Privacy Note:** Student name, thesis title and supervisor details may be published on the website of the university and its affiliates. If you do not wish for this information to be disclosed, please discuss this concern with your supervisor.

Please email the completed form to [graduate-research-school@uow.edu.au](mailto:graduate-research-school@uow.edu.au). Ensure the HDR candidate and all supervisors approve this form, and copy all these individuals into this email as evidence of this approval.