

INSTITUTIONAL BIOSAFETY COMMITTEE (IBC)

ANNUAL REPORT ON APPROVED PROTOCOL

Please complete this form for the annual review of the protocol listed below and return it via email to uow-biosafety@uow.edu.au or via internal mail to the Secretary, Institutional Biosafety Committee, Research Integrity & Ethics Unit.

NB: Any changes to the experimental protocol must be submitted separately to the Secretary, Institutional Biosafety Committee.

Protocol No:	
Project Title:	
Approval Date:	
Expiry Date:	
Reporting Period:	

Approved Investigators	Name	Investigator Status (Check box if investigator is no longer on application)	Date GMO and/ or Biosafety Training completed
Principal Investigator:			
Co-Investigators:		**	
Other Investigators:		** **	

1. Status of Research (Tick one):

**	Research project never begun
**	In progress. Anticipated completion date of research project
**	Commenced but abandoned on _____ <i>(Please give a brief reason why.)</i>

**2. a) In the last 12 months have there been any significant changes to the protocol?
If so, please provide details.**

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**b) In the last 12 months have there been any changes to the location or significant changes within the facility in which the protocol is carried out?
If so, please provide details**

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**c) In the last 12 months have there been any changes to organism(s) being used?
If so, please provide details**

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**d) Has the IBC been notified of any of these changes?
(Include OGTR variation reference number, if applicable.)**

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3. Has storage location of GMO /Biohazard changed from original application? If yes, provide details

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4. Comments from the Researcher regarding any aspect of their research are welcome.

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5. LIST OF NEW RESEARCHERS INVOLVED IN THE PROJECT

Please list the names of all staff and students who will be joining in the project, and give details of their training. All persons who will be working in a laboratory certified to use Biozhard & GMO must complete the online Biosafety & GMO Training Course and satisfactorily pass both quiz. The training and quiz can be accessed on Moodle at: <https://moodle.uowplatform.edu.au/course/view.php?id=1827>. The enrolment key is 'Biosafety'.

Biosafety & GMO training **must** be refreshed every 5 years, via the online Biosafety & GMO Training course. Certificate of completion to be sent to uow-biosafety@uow.edu.au

Each person must also be provided with a local induction to the laboratory in questions and be listed as an authorised user for the laboratory. The project supervisor should be an academic employed at UOW and her/his tenure should cover the duration of the project.

Note NLRD projects: addition and/or removal of researchers cannot be approved in an annual report. A new application must be submitted to the IBC.

	Name	Date GMO Training completed	Date Biosafety Training completed
Principal Investigator (Project Supervisor)			
Co-Investigator(s)			
Other Investigators (including support staff)			

<p>5. For researchers working on DNIRs (Dealings not involving Intentional Release). If new researchers have been added to the dealing:</p>
<p><i>(i) Have you previously advised the Research Integrity & Ethics Unit?</i></p>
<p><i>(ii) Have all, and particularly new, researchers (including technical staff) signed the Licensed Dealing sign-off indicating that they have read and understood the conditions of the Licence (held in Research Integrity & Ethics Unit)?</i></p>

I certify that the information provided by me in this Annual Report is an accurate account of the conduct of the above research project for which I am responsible.

Signature of Chief Investigator

Date

(Note: Head of School signature only required for DNIRs and DIRs. (Dealings not involving Intentional Release and Dealings involving Intentional Release.)

Signature of Head of School

Date

Reviewed by IBC

Date