

[Date]

University of Wollongong
Northfields Ave
Wollongong NSW 2522
Australia

Dear [Worker Name]

Re: Statement of Exposure

In accordance with the WHS Regulation 2017, the University is required to provide this statement of exposure in relation to your use, handling or storage of a prohibited carcinogen while working at the University.

Details are outlined below:

1. Name of prohibited or restricted carcinogen which the worker may have been exposed to:
 - [List name(s) of prohibited and/or restricted carcinogen]
2. The time period the worker may have been exposed:
 - [List the dates from/to the worker may have been exposed]
3. How and where the worker may obtain records of possible exposure:
 - [List the how and where the worker may obtain records of possible exposure e.g. lab workbooks, Head of Unit]
4. Ongoing regular health assessments and the relevant tests to undertake:
 - [Outline whether there is a need for ongoing health assessments and which to take based on WHS Regulation or medical advice]

For further information please contact the WHS Unit on 4221 3931 or SafeWork NSW on 13 10 50.

Regards,

[Local Unit Supervisor/Manager]