



PERSONAL EMERGENCY EVACUATION PLAN (PEEP)

REFERENCE: [Building Warden Guidelines](#)

GENERAL DETAILS		
Occupants Name:		
Location:	Building/Facility:	
Floor:	Room Number:	
Phone:		
EVACUATION REQUIREMENTS		
Is an Assistance Animal involved?	<input type="checkbox"/> Yes	No
Is the occupant trained in the emergency response procedures?	Yes	No
Preferred method of receiving updates to the emergency response procedures: <i>e.g. text, email, Braille</i>		
Preferred method for notification of emergency: <i>e.g. visual alarm, personal vibrating service, SMS</i>		
Type of assistance required:		
Equipment required for evacuation:		
Egress Procedure:		
Are your designated assistants trained in emergency response procedures (including evacuation procedures)?	Yes	No
Are your designated assistants trained in the evacuation equipment?	Yes	N/A
Is a diagram required for preferred route for assisted evacuation? <i>Please attach</i>	Yes	No

HRD-WHS-FRM-387.6

Personal Emergency Evacuation Plan 2023 Feb

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DESIGNATED ASSISTANTS (NOTE: Number of designated assistants will differ for each PEEP)

Name	Phone	Location
1.		
2.		
3.		
4.		

PEEISSUE & ACKNOWLEDGEMENT

Issue Date: / /		Review Date: / /	
Position:	Signature	Date	Copy Received
Occupant:		/ /	
Chief Building Warden:		/ /	
Local Area Building Warden:		/ /	
Associate Director, Security:		/ /	
Security Coordinator:		/ /	
Occupant's Supervisor:		/ /	
Designated Assistant 1:		/ /	
Designated Assistant 2:		/ /	<input type="checkbox"/>
Designated Assistant 3:		/ /	
Designated Assistant 4:		/ /	

A copy of the completed PEEP is also to be kept at the fire indicator panel.