



UOW WHS Unit

HAZARDOUS WASTE DISPOSAL FLOWCHART

Remember that you are dealing with contaminated/hazardous waste and that appropriate work practices and personal protective equipment must be used e.g. gloves.

- Radioactive waste is managed according to the [Radioactive Waste Disposal Guidelines](#) (radioactive waste remains in the University Radioactive Waste Store until decayed and ready for disposal; it is then treated as hazardous waste).
- Biological waste is managed according to the [Biosafety Manual](#).
- Sharps/glass are managed according to the [Working with Sharps Guidelines](#) and treated as per the primary hazard.
- Security Sensitive substances should be managed according to the [Dangerous Goods Storage and Handling Guidelines](#).

Waste that is classified with more than one hazard must be managed as per the primary hazard.

More information is available on the [Waste Disposal internet page](#).

Contact Environmental Services via the facility management service centre on fm-service-centre@uow.edu.au or ext 3217 for disposal of the following as they are **NOT** accepted into the hazardous waste store:

- quantities in excess of 200L or 200kg,
- containers greater than 5L,
- high or extreme risk contaminated/hazardous waste,
- Dangerous Goods of Class 1, 2, 4.2, 4.3, 5.1, 5.2 and 7.

For further information contact your local [Hazardous Waste Contact](#).

Waste placed in appropriate waste disposal packaging. *Refer to [SDS](#) for information on disposal.*

Who: By waste generator
When: Immediately or prior to disposal
Where: Within Unit



Waste labelled with all hazards. *Waste labels can be ordered using the [Hazardous Waste Label Order Form](#).*

Who: By waste generator
When: Immediately or prior to disposal
Where: Within Unit



Chemically Contaminated Laboratory Waste

Yellow base/orange lid bin taken to secure waste compound for collection.

Who: Technical Officer
When: When full
Where: Within Unit

**Waste is collected by Waste Contractor
END**



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Dangerous Goods (DG) Waste

Waste taken to hazardous waste store & recorded on the [Waste Tracking Log](#).

Segregate according to DG class and compatibility.

Who: Unit waste representative or waste generator

When: Every 2nd Wednesday 9:00 -11:00am
(refer to [schedule](#))

Where: Western end of Building 15, GS6 Hazardous
Waste store - main campus.

For other campuses call Environmental Services.

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Hazardous Waste, eg. Clinical, cytotoxic

Waste taken to appropriate waste receptacle for Unit.

Who: Unit waste representative or waste generator

When: Immediately or prior to disposal

Where: Within Unit

Note: Any other [Waste Tracking Logs](#) (or notification of Biological Waste Bins to be collected) needs to be sent to Environmental Services via fm-service-centre@uow.edu.au no later than 10am on the day before collection (refer to [schedule](#)).

**Waste is collected by Waste Contractor
END**

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Waste will be accepted into the hazardous waste store if it is:

- Class 3, 4.1, 6.1, 8 or 9 and compatible with items currently in the hazardous waste store,
- labelled with ALL hazards and packaged appropriately, and
- [Waste Tracking Log](#) is complete.

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[Waste Tracking Log](#) provided to waste attendant (waste generator to keep copy)

Who: Unit waste contact or waste generator

When: With waste to be placed in store

Where: Hazardous waste store

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Check that waste container is labelled and count number of received items. Ensure [Waste Tracking Log](#) includes all items.

Who: Waste attendant

When: With waste to be placed in store

Where: Hazardous waste store

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[Waste Tracking Log](#) provided to waste contractor.

Who: Environmental Services

When: Before waste removed from store by waste contractor

Where: Hazardous waste store

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Waste contractor contacts Environmental Services and confirms arrival on-site.

Who: Environmental Services

When: Every 2nd Thursday morning (refer to [schedule](#))

Where: Building 31

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Access provided to waste contractor to hazardous waste store is provided by Environmental Services. Waste contractor collects waste from user locations if required (charges may apply).

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Waste tracking guidelines set down by EPA complied with by waste contractor.

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Verification of waste collection.

Who: Environmental Services

When: Once waste contractor invoices according to collection.