



UNIVERSITY
OF WOLLONGONG
AUSTRALIA

Guide for Students, Supervisors and Examiners

Bachelor of Arts (Honours)

Bachelor of Communication and Media Studies (Honours)

Bachelor of International Studies (Honours)

2017

The University of Wollongong attempts to ensure that the information contained in this publication is correct at the time of production [August 2016] but sections may be amended without notice by the University in response to changing circumstances or for any other reason. You should check with the University at the time of application/enrolment whether any later information is available.

University Session Dates 2017

Session Dates:	First (Autumn) Session	Second (Spring) Session	Summer Session 2016/2017
First Day of Session	27 February	24 July	4 December
Mid-Session Recess	17 – 21 April	25 – 29 September*	25 Dec - 1 January
Study Recess	5 – 9 June	30 Oct to 3 Nov	29 Jan - 2 Feb 2016
End of Session	21 June	16 November	9 February

Dates may be subject to change Please check closer to commencement of session.

** First Monday in October is a public holiday. Lectures re-commence on the Tuesday.*

<http://www.uow.edu.au/student/dates/index.html>

2017 University Key Dates

http://www.uow.edu.au/student/dates/UOW187066.html#Autumn_2017

Key Dates – 2017

Application Deadlines for 2018

Autumn Session 2018

Applications due: 31 October 2017

#Late applications accepted until: 8 December 2017

*Processing of applications received after this date may be delayed due to staff availability during this period.

#Anyone who wishes to submit a late application should consult with Honours Co-Ordinator.

There is normally no mid-year Honours intake

Honours Thesis Due Dates

Autumn Session: Wednesday May 3 2017

Spring Session: Wednesday October 4 2017

Contacts

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Bachelor of Arts (Honours)

Bachelor of Communication and Media Studies (Honours)

Bachelor of International Studies (Honours)

About Honours

Overview/Course Aims

The Honours year has two functions in the university curriculum: as an in-depth project at the end of undergraduate study, and as a bridge between undergraduate study and advanced research. While it does offer, through its coursework subjects, the chance to complete coverage of a discipline, it aims primarily to provide depth of study, developing sophisticated analysis and research skills in a specialised area of interest.

Honours can be taken in a single area of study, across two majors (Combined Honours) or between Faculties (Joint Honours).

Honours is the most direct pathway to further academic research, especially Higher Degree Research (HDR) – Honours Class II Division 2 (II.2) is the minimum requirement for entry into a Master of Arts Research (MA Res) or Doctor of Philosophy (PhD) program without the need to complete further coursework and/or research training. As such, the Honours year provides:

- training in research skills and in information systems (archives, the Library, databases, electronic research networks);
- opportunity to practise articulating complex ideas orally and in writing;
- experience in working closely with a supervisor on a project and in preparing a major project to meet a deadline;
- experience in devising, researching and writing up an individual topic of study in an extended argument/thesis.

Course Codes

Bachelor of Arts (Honours) is 701.

Bachelor of Communication and Media Studies (Honours) is 878.

Bachelor of International Studies (Honours) is 322.

Entry Requirements

Entry into the Honours program is determined by a recommendation from the Honours Coordinator, following the student's application to the University and the School for admission to the Honours year. To qualify for admission to a course leading to an Honours degree a person shall have:

- satisfactorily completed a 500 word description and justification of the proposed topic of the thesis research using the required pro forma (see page 3)

AND

- qualified at this University for the award of a relevant pass bachelor degree*, with an average normally of at least 75% across the major in which the Honours degree will be undertaken, with the additional requirement of a Distinction in two subjects at 300 level in the specific major,

OR

- qualified at another tertiary institution for the award of a pass bachelor degree containing a coherent study equivalent to a relevant major study with an average of at least 75% across the major in which the Honours degree will be undertaken, with the additional requirement of a Distinction in two subjects at 300 level in the specific major.

OR

- satisfactorily completed other approved requirements (if necessary).

Under exceptional circumstances these requirements may be waived in light of other results subject to the student making a special appeal to the Honours Coordinator.

- * **Note:** It is not necessary to have formally graduated prior to applying for admission to Honours. It is also possible to graduate and subsequently apply to enrol in Honours.

The Application Process

To help you identify potential supervisors it is advised that you explore the academic profile pages on the relevant School webpage and make contact with the Discipline Leader of the academic major you intend to do Honours in well in advance of submitting an application. They will be able to assist in preliminary discussions of possible thesis topics, constructing a thesis proposal and possible supervisors. The final decision on supervision is made by the School Honours Coordinator based on advice from the Discipline Leader and Head of School.

The Honours year is treated as a new course rather than a part of the Bachelor of Arts, Bachelor of Communications and Media Studies degree or the Bachelor of International Studies, so students need to apply for entry. The application form is available from the Student Services Division in Building 36 or online at:

<http://www.uow.edu.au/student/honours/applicationinformation/index.html>

In addition to the information required on the form students need to include a 500 word outline of the proposed thesis topic. The outline should briefly indicate the topic, the research question to be investigated, the methodology, likely primary sources, data or texts to be analysed and relevant secondary literature, using the pro forma available at:

<http://lha.uow.edu.au/current-students/lhacentral/UOW181305.html>

Once applicants have completed the Undergraduate application form and submitted it to the Student Services Division, the School considers the application. Applicants will then receive a letter advising on the outcome of their application.

The Enrolment Process

Successful students will receive a letter of offer that will contain a link to enrol online.

To activate the honours offer, students will need to go:

<http://getstarted.uow.edu.au/enrol/index.html> and select the 'Enrol Now' button and proceed from there.

Before enrolling in Honours online, students will need to ensure any conditions on their offer have been cleared and their undergraduate status is complete. To ensure your undergraduate status is set to complete soon after the release of your final session results, you must ensure that you have applied to graduate, regardless of whether or not you intend on attending graduation.

To enrol in the Honours discipline, students should follow the following steps within SOLS:

- From the main index page select Enrolment and Variations
- Enter the Honours discipline code (e.g. ENGL470) into the new subject code field
- Details selected will appear. Select and click the add subject button if this is correct.

Students will now be enrolled as an Honours Student in the specific discipline code selected.

Every student is also required to enrol in one of these course codes – ARTS480 Thesis (Full-time) or ARTS482 Thesis (Part-time). See the Enrolment Schedule on page 4.

To find out the exact structure of the coursework component students should refer to the Honours Enrolment Schedule (page 4) and contact the Honours Coordinator as well as the coordinator of ARTS470 (Research in the Social Sciences and Humanities). In the case of the Joint Honours programs students should speak with the relevant LHA Honours Coordinator and the Honours Coordinator from the external Faculty.

Formal enrolment is necessary to reactivate the student's library card.

Part-Time Enrolment Procedure

There are no separate part-time subjects in Honours. Part-time enrolment is indicated by enrolment in the correct thesis code, ARTS482 – 12cp Thesis (part-time component). Students enrolling in part-time Honours are required to enrol in ARTS482 in two of the four sessions of their part-time enrolment. Coursework for part-time students has to be completed in the session it is normally on offer: that is, students cannot spread one coursework subject across two sessions. See the Schedule on page 4 (Enrolment in Honours). Please note, this does not apply to students changing from full-time Honours to part-time Honours studies (or vice-versa). Students wanting to do this should read the Change of Status section below.

Length of candidature

For full-time students the Honours degree should be completed in two consecutive sessions. Part-time students are allowed up to four consecutive sessions (not including Summer Session).

Leave of Absence

Leave of Absence (LOA) during the Honours program is normally not possible except under exceptional circumstances, as the availability of supervision cannot be guaranteed. LOA applications must be submitted in writing to the Honours Coordinator. Applications will be assessed by the Honours Coordinator, in consultation with other relevant parties.

Change of Status (full-time or part-time)

Applications for change of enrolment status are not automatically approved, as they need to be assessed for their impact on coursework completion and thesis supervision. Students who wish to change their enrolment status (full-time to part time or vice-versa) will need to provide a written outline justifying their reasons to the Honours Coordinator and complete an 'Amend Academic Record Form' via SOLS.

Honours Enrolment Schedule: Table

Full Time Student – Commencing Autumn 2017			
Subject Code	Subject Name	Credit Points	Session
Discipline Specific Subject	Discipline Specific Subject	12	Autumn 2017
ARTS470	Research in the Social Sciences and Humanities	12	Spring 2017
ARTS480	Thesis (Full-time)	24	Annual
Part Time Student – Commencing Autumn 2017			
Subject Code	Subject Name	Credit Points	Session
Discipline Specific Subject	Discipline Specific Subject	12	Autumn 2017
ARTS 470	Research in the Social Sciences and Humanities	12	Spring 2017
ARTS480	Thesis	24	Autumn and Spring 2018
OR (instead of ARTS 480)			
ARTS482	Thesis (Part-time)	12	Autumn 2018
ARTS 482	Thesis (Part-time)	12	Spring 2018

Areas of Study

An Honours year is available in the following areas:

- Community, Culture and Environment*
- Cultural Studies
- English Literatures
- French
- History
- Indigenous Studies
- Italian
- Japanese
- Philosophy
- Politics
- Science and Technology Studies
- Sociology
- Spanish
- Writing and English Literatures

*Only available at Batemans Bay, Bega, Shoalhaven and Southern Highlands.

For Honours in Creative Arts, see the Bachelor of Creative Arts (Hons) Handbook at:

<http://lha.uow.edu.au/current-students/lhacentral/UOW181305.html>

Grade of Honours

The overall grade of Honours is determined by calculation of the weighted average mark (WAM) for the 400-level subjects in which the student is enrolled. Honours is awarded in the following categories:

Class I (WAM 85 to 100%)

Class II, Division 1 (WAM 75 to less than 85%)

Class II, Division 2 (WAM 65 to less than 75%)

Class III (WAM 50 to less than 65%)

If the WAM is below 50%, an Honours grade is not awarded.

University Medal

Honours students who achieve a minimum of Honours Class 1 and have outstanding results over the entirety of their undergraduate degree may be considered for the Award of the University Medal. Nominations for this award will not be made until the results for all potential medallists in the particular year have been finalised.

What happens during the Honours year?

Honours is a 48 credit point course comprising coursework (24 credit points) and a research thesis (24 credit points). Full-time students complete the work in one year and part-time students take as long as two years.

Coursework

Coursework comprises 50% of the total Honours mark (the thesis is the other 50%). Students considering joint Honours in any form are encouraged to talk to the Honours Coordinator well in advance to seek approval for enrolment and to discuss their coursework program. Coursework normally comprises of two subjects, taken in alternate semesters (see Enrolment Schedule, page 4).

1. Research in the Social Sciences & Humanities (ARTS470)

All students enrolled in BA (Hons), BIS (Hons) and BCMS (Hons) are required to take ARTS470 Research in the Social Sciences and Humanities (12 credit points). It contributes 50% of the coursework mark (i.e. 25% of the total Honours mark). This seminar introduces a range of the foundational methodological, theoretical and epistemological issues common to social science and humanities disciplines. This subject takes students through key aspects of becoming a researcher and producing high-quality, well-informed and effective research. The subject investigates the processes of researching and writing a thesis, by examining the nature and origins of disciplinary and interdisciplinary knowledge; the varieties of ways of thinking and arguing; the role of research methods and theories in research; effective writing and other communication skills; and the connection between academic research and the wider community. For enrolment details refer to the Schedule on page 4.

2. Discipline-specific coursework (disciplinary specific code)

This is a 12-credit point subject undertaken within the subject area of your Major (e.g. Sociology, Philosophy etc). It contributes 50% of the coursework mark (i.e. 25% of the total Honours mark). It is necessary to enrol in the appropriate discipline-specific codes (e.g. SOC470, PHIL470 etc). Students undertaking Honours with a CCE major enrol in CCE470, but complete the discipline-specific coursework indicated by the discipline of their thesis supervisor. The content of the discipline-specific coursework is determined by academics within the Academic Disciplines in consultation with the Honours Coordinator, and normally encompasses a program of study that is designed to deepen and extend disciplinary knowledge.

Honours Research Thesis (ARTS480 or ARTS482)

The Honours thesis is normally around 15,000 words in length and is structured like an extended research essay rather than a report. It constitutes 50% of the overall grade for Honours. Students write their thesis under the guidance of (normally) one supervisor who is a member of academic staff. It is important to note that the thesis is not marked by the supervisor but rather by two examiners, one of whom must be external to the University, or external to the academic program, in which the student is enrolled. Allocating a supervisor is determined by a number of factors, including the fit between the proposed research topic, the supervisor's expertise and staff availability, and needs to be approved by the Honours coordinator in consultation with the Faculty.

The objectives of writing a thesis are: to develop research skills, acquire experience in constructing an extended argument, and to learn how to communicate research results to a relevant audience.

In general the thesis should provide evidence of the candidate's ability:

- to demonstrate a good working knowledge of scholarship in a specific discipline or disciplines;
- to collect materials or data according to a methodology appropriate to the topic and their discipline or disciplines;
- to develop an argument that effectively links the collected materials or data to the appropriate scholarship, and
- to write at a satisfactory academic level.

The thesis is not expected to be an original contribution to scholarship as if it were a miniature PhD, but it should still demonstrate the potential for the candidate to do research at a higher level.

To give you an idea of what is expected of a thesis, we have provided below three descriptions of thesis work taken from different disciplines.

Example 1 — History

A thesis in History should

- survey the relevant historiography
- demonstrate your ability to locate and consult relevant primary and secondary sources
- apply relevant theoretical perspectives to the analysis of primary sources
- present a well-structured argument.

Example 2 — Sociology

These are required parts of a research proposal that give a clear idea of the elements of a completed thesis in Sociology.

- The boundaries of the research, the specific issue(s) or topic(s) to be investigated and a discussion of its (or their) sociological significance.
- A statement of the theoretical perspective that informs the work and its strengths and weaknesses.
- An outline of the research methodology - the justification of the method chosen, why this rather than others?

- A statement about the research population, data source or research materials and if appropriate a comment about sampling and the extent to which findings can be generalised.
- An outline of what will go into each chapter, for example: introduction (including aims of the study), literature survey, methods, results, discussion, and conclusion.

Example 3 — English Studies

A thesis should

- Demonstrate your ability to work independently such that you are able to:
- Define your topic.
- Propose a (productive or profitable) question or hypothesis related to your chosen subject.
- Conduct an appropriate literature survey which demonstrates your familiarity with the current scholarly discourse or debate into which you are entering.
- Organise your time effectively and responsibly.
- Demonstrate sophisticated analytical skills as applied to primary and secondary material.
- Demonstrate an understanding of the primary and secondary sources in relation to their origin - the context out of which they arose.
- Demonstrate the ability to define and defend a proposition or hypothesis.

Referencing

All references to texts should be suitably acknowledged. Please communicate with your supervisor for information on the appropriate conventions to be used for your discipline.

Students are advised to refer to the following University of Wollongong web sites for relevant information:

Authorship Policy

<http://www.uow.edu.au/student/honours/authorship/index.html>

Code of Practice - Research

<http://www.uow.edu.au/about/policy/UOW058663.html>

Inclusive Language Guidelines

<http://www.uow.edu.au/about/policy/alphalisting/UOW140611.html>

Intellectual Property Policy

<http://www.uow.edu.au/about/policy/UOW058689.html>

Plagiarism

Plagiarism is the use of another person's work or ideas as if it were your own. The other person may be an author, artist, critic, lecturer or another student or material on a website. When it is desirable or necessary to use other people's material, students must take care to include appropriate references and attribution – do not pretend the ideas are your own. Take care not to plagiarise unintentionally. Penalties for plagiarism are severe: examples include 0% fail for the particular assessment task, fail grades for the subject, and expulsion from the University.

Students are strongly advised to refer to the following University of Wollongong web site for access to information and policies concerning Acknowledgement Practice and Plagiarism:

<http://www.uow.edu.au/about/policy/UOW058648.html>

Student and Supervisor relationship

First formal meeting between Supervisor and Student

At their initial meeting or within a month after this, the student and supervisor should discuss the Code of Practice with particular reference to the sections dealing with the responsibilities of the supervisor(s) and student. Where there is more than one supervisor, the student is notified of the particular responsibilities of each supervisor. Student and supervisor(s) then discuss and agree upon:

- the duration, location and timing of future meetings;
- the structure of future meetings, including which supervisors will attend and the responsibilities of student and supervisor(s) in the event of postponement of meeting;
- timetabling of and completion and presentation of research proposal; the details of what is required in the thesis proposal and criteria for an acceptable thesis proposal;
- a broad timetable, taking into account the level of the thesis, the student's timetable for the thesis, any foreseen intervening matters (e.g. major conferences), coursework required and the timetable agreed for completion and criteria of such work;
- 'remedial' work required and a timetable agreed for completion and criteria of such work;
- processes for submission of work e.g. whether material should be submitted before meetings;
- access to equipment, study space, computer/software, and where and when these are/will be available and likely resource implications;
- requirements to attend seminars/orally present research proposal;
- the question of whether or not to keep a diary of meetings or another method of record keeping.
- explanation of Intellectual Property Policy, and the consequences of this for the student's research;
- Human Research Ethics Policy and its requirements;
- If applicable, guidelines for ethical research in Australian indigenous communities;
- Grievance Procedures Policy;
- Support services available (Disability Services, Learning Development, etc.)
- Students and supervisors will be provided with a form early in the session which both parties sign to record their agreement on a meeting schedule. This form is lodged with the Research Team. There is an assumption that there should be at a minimum, fortnightly contact between student and supervisor.

Responsibilities of Students

- Honours students have the primary responsibility for the timely completion of the Honours project and other assessment tasks. Specific responsibilities are:
- to develop an Honours project proposal and plan for completing the project within a timeframe agreed to by the supervisor(s);
- to maintain regular contact with the supervisor(s);
- to discuss any proposed variation of enrolment or leave of absence with their supervisor(s) and Honours Coordinator;
- to establish with the supervisor(s) the level of support required for successful completion of the degree;
- to present required written material to the supervisor(s) in sufficient time to allow for comments and discussions before scheduled meetings;
- to undertake additional work towards their project identified as necessary by the supervisor(s);
- to accept responsibility for the quality and originality of all submitted work.

Responsibilities of the Supervisor

The overriding responsibility of supervisors is to provide continuing support to students in researching and producing an Honours project report to the best of the student's ability. Specific other responsibilities are:

- to advise the Honours Coordinator of any situation which might lead to a conflict of interest which could unduly advantage or disadvantage a student, e.g. if there is or has been a close personal relationship between a supervisor and an actual or potential student;
- to advise students about their procedural and substantive rights and responsibilities contained in the Code of Practice – Honours:
<http://www.uow.edu.au/about/policy/UOW058661.html>
- to advise and assist students to comply with occupational health and safety and ethics requirements where relevant;
- to support students in developing a proposal for their Honours project within a negotiated time frame;
- to assist students to develop a plan for completing the Honours project within an appropriate time frame;
- to maintain regular contact with students in order to monitor their progress;
- to inform students about any planned absences during the candidature and arrangements for supervision during those absences;
- to provide timely and helpful written feedback to students on any submissions and to assist them to develop solutions as problems are identified;
- to advise students of inadequate progress or work below the standard generally required and to suggest appropriate action;
- to attend meetings of the academic unit assessment committee where students' grades are determined.

Thesis Submission

The text should be 12 point font, have 1.5 line spacing, be neatly formatted with adequate margins (at least 2.5 - 3cm), and preferably printed double-sided. The text should use the method of citation and presentation of bibliographies or lists of work cited appropriate to the specific discipline. Two bound copies should be submitted by 4.00 pm on the due date for examination. These are handed in to LHA Central, room 19.1050. An electronic copy (pdf) should also be submitted through the ARTS480 Moodle site.

2017 Due Dates: Wednesday May 3 2017 (Autumn)
Wednesday October 4 2017 (Spring)

The front pages of the thesis should follow this order:

1. Title Page with the following:

(TITLE OF WORK)
Honours thesis submitted in partial fulfilment
of the requirements for the award of the degree
BACHELOR OF ARTS (HONOURS)/
BACHELOR OF COMMUNICATIONS AND MEDIA STUDIES (HONOURS)/
BACHELOR OF INTERNATIONAL STUDIES (HONOURS)
from
UNIVERSITY OF WOLLONGONG

(YEAR)

2. Abstract
3. Declaration Page with the following note:

'I certify that this thesis is entirely my own work except where I have given full documented references to the work of others, and that the material contained in this thesis has not been submitted for formal assessment in any formal course and the word length is [AUTHOR TO FILL IN WORD LENGTH].'

(AUTHOR'S SIGNATURE)

(DATE)

4. Table of contents (which should include, where relevant, tables and/or illustrations)
5. Acknowledgments (optional)

Late Submission of Honours Work

It is very important to keep to deadlines for both coursework and thesis. Not doing so has student equity considerations and can also have an impact on the availability of completed results. This is especially important for students who are applying for a HDR scholarship, where the more complete the result is the easier the process becomes.

Late submission of Honours work is governed by the rules set out below.

Coursework:

The subject outline for any coursework component of the Honours program will give due dates for any assessable work during session. Honours students are expected to meet these deadlines, unless they are prevented from doing so by circumstances covered by the University's Academic Consideration Policy.

Students who have difficulty meeting any deadline on account of such circumstances can apply for an extension to submit the work. Such requests should be made via SOLS. Requests for extensions on coursework components should be handled by the Subject Coordinator responsible for that component.

Where no extension has been granted, late work will be subject to a penalty of 10% per day to the original mark that would have been given. Work received after seven calendar days will not be marked and will automatically receive a mark of 0%.

Thesis:

The Honours Handbook gives due dates for the thesis. A request for consideration of late submission of a thesis must be accompanied by a request for Academic Consideration. In completing the Academic Consideration request, you must indicate a proposed alternative submission date. Requests for extensions of 5 working days or less will be addressed by the Honours Coordinator, and the thesis supervisor. Applications for extensions of more than 5 working days will be assessed through the following procedures, which are based on the University's Academic Consideration Policy (Section 6.3).

- Students should consult their supervisor and the Honours Coordinator
- applications must be made through SOLS to the Honours Coordinator.
- a panel of at least two staff, Head of Students (or nominee) and Honours coordinator, one of whom should not be currently teaching the applicant, must consider the application;
- the panel may elect to interview the applicant;
- the panel's decision on an application, together with brief written reasons addressing relevant standard criteria, shall be kept on file and communicated in writing to the applicant;
- the panel's decision shall be forwarded to the relevant course examiners meeting;
- where the reasons for the application are so personal as to warrant confidentiality and the student has requested strict confidentiality, i. All panel members shall still be apprised of all details of an application; ii. Only the decision shall be forwarded to the exam committee.

- copies of each application, reasons, decisions and corresponding recommendations, reasons and decisions shall be retained for a minimum of three years following the final decision.
- the applicant will be informed in writing, within five working days of the Honours Coordinator receiving the application, whether the outcome is successful.

Academic Consideration

Academic consideration is a process to help students minimise the impact of certain adverse and unforeseen circumstances on their progression in a course and their performance in subjects.

Students applying for academic consideration must apply through SOLS in the normal manner and must produce supporting documentation, which demonstrates that they have:

- suffered illness or other circumstances beyond their control which have affected their academic performance or prevented them from meeting scheduled assessment requirements; or
- been unable to sit for the standard examination for religious reasons; or
- validated conflicts between scheduled assessments and other commitments such as their carer's duties, court appearances, or participation in sporting or cultural activities at a national or international level.

Students are advised to refer to the following University of Wollongong website for detailed information as set out in the Academic Consideration Policy:

<http://www.uow.edu.au/about/policy/UOW058721.html>

Honours Programs

Bachelor of Arts (Honours) – Course Code 701

Community, Culture and Environment*

For entry requirements see page 2

Students who have successfully completed a three year full-time equivalent BA majoring in Community, Culture and Environment, are invited to contact the Honours coordinator to discuss a fourth year of study. The Honours program offers an exciting opportunity for students to engage in intensive research in areas that are of particular interest to them. The Honours program enables students to develop advanced research skills, both in their research thesis and in their coursework subjects. While Honours thesis topics appropriate to an interdisciplinary program of study such as Community, Culture and Environment may vary widely, and every effort will be made to accommodate diverse student interests, we particularly encourage students to consider research projects of regional or community significance.

Students undertaking **Community, Culture and Environment (CCE)** Honours enrol in CCE470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

CCE470 Community, Culture & Environment Honours

Subject Description:

This is an interdisciplinary program, comprising a thesis and coursework topics from within discipline areas of the Arts Faculty. Students will write a research thesis of approximately 15,000 words and will complete 24 credit points of coursework, ARTS470 (12 credit points) and coursework units from within a discipline area (normally the same discipline area as the thesis supervisor). Exact arrangements are established by contacting the convenor of the discipline-specific subject deemed most appropriate. Thesis and coursework supervision will be taken by academics at the University of Wollongong, arranged by the Honours Coordinator in consultation with individual students. Students will also be invited to participate in Honours events (e.g., seminars and presentations) held at the Wollongong Campus. Supervisory and coursework contact may include email, videoconferencing and ELearning site.

*Only available at Batemans Bay, Bega, Shoalhaven and Southern Highlands.

Cultural Studies

For entry requirements see page 2.

Students undertaking **Cultural Studies** Honours enrol in STCI470 (12 credit points) see page 24 for subject description; ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

SCTI470 Honours in Critical and Social Inquiry

Subject Description:

SCTI470 provides high level intellectual development for students intending to use their research skills for a career in the public service, the non-profit sector, the tertiary education sector or similar. Strong emphasis is placed on the intellectual and logistical support of students working together in a supportive community of inquiry as their thesis work progresses. While developing their capacity for analysis, and focusing on the preparation and organisation of their thesis research materials, students will engage in contextual investigation of the contemporary debates that surround their research areas and topics.

English Literatures

For entry requirements see page 2.

The English Literatures Honours Program is designed to prepare students for postgraduate study as well as being advantageous for certain careers. Honours in English Literatures can be taken as a single area of study or in combination with another major in the BA or in another faculty. The honours program consists of course work (50%) and a thesis of 15,000–18,000 words (50%) on a research topic designed by the student and approved by the supervisor in consultation with the Honours Coordinator.

Students undertaking **English Literatures** (ENGL) Honours enrol in ENGL470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and must also complete ARTS470 (12 credit points).

Students undertaking **English Literatures** (ENGL) Joint Honours with a discipline in another faculty enrol in ARTS421 (24 cpts) and an appropriate subject or subjects (24 cpts) from the other faculty. The enrolment pattern for joint honours with Creative Arts is set out elsewhere in this honours booklet.

ENGL470 English Honours

Subject Description:

This disciplinary specific subject reflects the specialist interests and expertise available in the program and may include areas such as Modernism, Post-colonial writing, US literature, contemporary African writing, women's writing, life writing, literature and memory, and early modern literature. Students will be offered advanced study in these specialist areas, informed by current theoretical and methodological approaches. This may involve a special study of recently-produced fiction, and a focus on preparing students for the requirements of research

and professional life beyond Honours. The content on offer may vary from year to year, depending on staffing, and may include areas of literary study not listed above.

For more information on this subject consult the Program Convenor.

French

For entry requirements see page 2.

Students undertaking **French (FREN)** Honours enrol in FREN470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

FREN470 French Honours

Subject Description:

The subject consists of a coursework seminar, FREN470 which reflects the specialist interests and expertise available in the program. This may include studies in, for instance, contemporary French/Francophone literature, linguistics, history or culture. Students will be offered advanced study in these specialist areas, informed by current theoretical and methodological approaches. The seminars on offer may vary from year to year, depending on staffing and may include areas of study not listed above

A BA (Honours) in French comprises of coursework (50%) and a supervised thesis (50%) and is designed to prepare students for further research or future employment. To be awarded a BA (Honours) in French students must:

- complete ARTS470;
- complete assessment tasks totalling 8,000 words in FREN470 focusing on aspects of current academic debates in French Studies, which may include addressing theoretical issues and methodological processes;
- deliver an oral presentation on the research proposal for an audience of disciplinary colleagues;
- write a 15,000 word thesis based on the student's own supervised research on a topic in French studies to be approved by the Honours Coordinator;
- attend and participate in seminars, meetings, workshops and skills development activities as scheduled. At least one of the written assessment items must be in French and at least one in English, the mix to be determined by the Convenor of the French major. The oral presentation may be delivered in either French or English. The thesis will be assessed by one internal and one external examiner.

History

For entry requirements see page 2.

History Honours is a fourth year taken by students with a demonstrated ability and interest in historical scholarship and research. Seminars examine problems of theory and method in History and a thesis investigates original research. The History Honours program comprises coursework and a supervised thesis and is designed to prepare students for further research in future employment or future study. Coursework consists of two components. Students attend the common Honours subject Research in the Social Sciences and Humanities, ARTS470 (12 credit points); and HIST470 History Honours (12 credit points). The student will complete a thesis of 15,000 words (50%) on a research topic developed by the student and supervisor in consultation with the Honours Coordinator.

Students undertaking **History (HIST)** Honours enrol in HIST470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

HIST470 History Honours

Subject Description:

HIST470 consists of a two-hour weekly seminar (12 credit points), which explores discipline-specific issues, through reading, discussion and writing. Two essays – a combined total of 7000–8000 words – are assessed and double marked. Where possible student consultation is sought in suggesting readings for the session and in introducing the discussion.

Indigenous Studies

For entry requirements see page 2

Students who complete a major in Indigenous Studies are encouraged to apply for study in Indigenous Studies Honours. Students undertaking Indigenous Studies Honours enrol in SCTI470 (12 credit points) see page 24 for subject description; ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

To be awarded a BA (Hons) in Indigenous Studies students must successfully complete discipline specific coursework (SCTI470) and Coursework in Social Sciences and Humanities (ARTS470) and a supervised research thesis of 15,000 words.

SCTI470 Honours in Critical and Social Inquiry

Subject Description:

SCTI470 provides high level intellectual development for students intending to use their research skills for a career in the public service, the non-profit sector, the tertiary education sector or similar. Strong emphasis is placed on the intellectual and logistical support of students working together in a supportive community of inquiry as their thesis work progresses. While developing their capacity for analysis, and focusing on the preparation and organisation of their thesis research materials, students will engage in contextual investigation of the contemporary debates that surround their research areas and topics.

Italian

For entry requirements see page 2.

Students undertaking **Italian (ITAL)** Honours enrol in LANG470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

Japanese

For entry requirements see page 2.

Students undertaking **Japanese (JAPA)** Honours enrol in ARTS470 (12 credit points), ARTS480/482 (Thesis 24 credit points) and LANG470 (12 credit points). For enrolment details refer to the Schedule on page 4.

Languages

LANG470 Language Honours (French, Italian, Japanese, Mandarin, Spanish)

For entry requirements see page 2.

Subject Description

This subject consists of seminars where students focus on an area of specialisation which reflects their research interests, academic strengths and career aspirations. Topics will be informed by current interdisciplinary theoretical and methodological approaches. Students will develop their research expertise and utilise authentic materials in the language of study.

Mandarin

For entry requirements see page 2.

Students undertaking **Mandarin (MAND)** Honours enrol in ARTS470 (12 credit points), ARTS480/482 (Thesis 24 credit points) and LANG470 (12 credit points). For enrolment details refer to the Schedule on page 4

Philosophy

For entry requirements see page 2.

The Philosophy Honours program is designed to provide good Philosophy students with the opportunity to develop their abilities in philosophical analysis and research. Honours students gain expertise in a particular area of research, and acquire the skills necessary to continue their studies at the postgraduate level. Honours in Philosophy can be taken as a single area of study or in combination with another major in Arts or in another faculty.

The Honours degree consists of course work (50%) and an Honours thesis (50%). A Philosophy Honours thesis is a research project of 15,000 words (24 credit points) focusing on a topic chosen by the student and a supervisor in consultation with the Honours Coordinator. In the thesis, students are expected to demonstrate an ability to research, analyse, and critically assess a prominent philosophical problem.

Students undertaking Philosophy (PHIL) Honours enrol in PHIL470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and must also complete ARTS470 (12 credit points).

Students undertaking Philosophy (PHIL) Combined Honours enrol in PHIL472 (12 credit points); ARTS480/482 (Thesis 24 credit points) and must also complete ARTS470 (12 credit points).

In addition to course work and thesis writing, Honours students are expected to attend regular seminars and workshops hosted by the Philosophy program.

PHIL470 Philosophy Honours

Subject Description:

Honours students will gain a practical understanding of issues of fundamental importance for carrying out advanced independent research in academic philosophy. Training in this subject will focus on the following topics: how to choose a non-trivial thesis topic; how to write a research proposal; which methods should be used in designing and planning a philosophical research project; and what is required for writing strong research papers. Students will have the opportunity to test their ideas by presenting their work through Work-in-Progress sessions. Students will learn: what is required for developing a research career in philosophy; strategies for publishing in strong venues; why it is important to work on topics that have impact beyond academia; and what should be included in a competitive CV.

Politics and International Studies

For entry requirements see page 2.

The Politics discipline welcomes both empirical and theoretical thesis topics at Honours level. Students are expected to have demonstrated significant ability in both empirical research and theoretical enquiry in prior study. The thesis is expected to make at least a modest contribution to knowledge in Political Science such as knowledge and understanding of a particular political system (or systems), political theory, thought and/or behaviour, comparative politics, and/or international relations.

Students undertaking Politics (POL) Honours enrol in PAIS470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

PAIS470 Politics Honours

Subject Description:

This subject has three aims: (a) to enable students to discuss their progress in the writing of the Honour Thesis and receive collective feedback; (b) to help students with methodological aspects of their Honour Thesis; and (c) to discuss complex themes in Politics and International Studies that enrich students' background; particular focus is given to post-structuralist philosophies.

Science and Technology Studies

For entry requirements see page 2.

The STS Hons program provides students with the experience and expertise in analysis and research relevant to the social and historical aspects of science and technology. The skills they acquire can be used to provide a bridge into further postgraduate study or enhance their competitiveness in the workforce. The Honours degree consists of course work (50%) and an Honours thesis (50%). An STS Honours thesis is 15,000 words (24 credit points) focusing on a topic chosen by the student and a supervisor in consultation with the Honours Coordinator. Students undertaking Science and Technology Studies Honours (STS) Honours enrol in SCTI470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points).

SCTI470 Honours in Critical and Social Inquiry

Subject Description:

SCTI470 provides high level intellectual development for students intending to use their research skills for a career in the public service, the non-profit sector, the tertiary education sector or similar. Strong emphasis is placed on the intellectual and logistical support of students working together in a supportive community of inquiry as their thesis work progresses. While developing their capacity for analysis, and focusing on the preparation and organisation of their thesis research materials, students will engage in contextual investigation of the contemporary debates that surround their research areas and topics.

Sociology

For entry requirements see page 2.

Students who complete a major in Sociology are encouraged to apply for study in Sociology Honours.

To be awarded a BA (Hons) in Sociology, students must successfully complete SCTI470 along with the Arts common Honours subject, ARTS470. They must also undertake a supervised research project to be presented as a thesis of 15,000 words.

Supervised by sociology staff, students undertake an in-depth study of a particular theory or topic to develop an Honours thesis research proposal. Assessment is by written assignments totalling 8,000 words.

Students undertaking **Sociology (SOC)** Honours enrol in SCTI470 (12 credit points) see page 24 for subject description; ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

SCTI470 Honours in Critical and Social Inquiry

Subject Description:

SCTI470 provides high level intellectual development for students intending to use their research skills for a career in the public service, the non-profit sector, the tertiary education sector or similar. Strong emphasis is placed on the intellectual and logistical support of students working together in a supportive community of inquiry as their thesis work progresses. While developing their capacity for analysis, and focusing on the preparation and organisation of their thesis research materials, students will engage in contextual investigation of the contemporary debates that surround their research areas and topics.

Spanish

For entry requirements see page 2.

Students undertaking **Spanish (SPAN)** Honours enrol in LANG470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

Bachelor of Communication & Media Studies (BCM) – Course Code 878

For entry requirements see page 2.

To be awarded a BCM Honours students must successfully complete two 12 credit point coursework subjects, ARTS470 (12 credit points)] and BCM470 (12 credit points); and a supervised research project to be presented in a thesis of 15,000 words.

BCM470 Communication and Media Studies Honours

Subject Description

BCM470 offers the opportunity to apply media and communication concepts and methodologies to a wide range of social, cultural and political issues. Students are supported to extend their skills in project design and management, research, writing and presentation. This advanced level of study and practice is invaluable as a pathway to careers with significant policy, research, entrepreneurial and/or creative components, as well as to academic careers.

Students undertaking BCM Honours must enrol in BCM470 (12 credit points); ARTS480/482 (Thesis 24 credit points) and ARTS470 (12 credit points). For enrolment details refer to the Schedule on page 4.

Bachelor of International Studies – Course Code 322

For entry requirements see page 2.

Students with demonstrated ability and an interest in International Studies may undertake Honours in Politics and International Studies (PAIS). This is a fourth year program of specialised enquiry and research. The PAIS Honours program offers an exciting opportunity for students to engage in intensive research in areas that are of particular interest to them. PAIS Honours enables students to develop advanced research skills, both in their research thesis and in their coursework subjects.

The PAIS Honours year is available in the following broad areas:

- Political Theory
- International Relations
- International Political Economy
- Global Development and Environment
- International Media and Communication
- Peacekeeping
- Security Studies

The PAIS Honours program consists of 50% coursework and 50% research thesis. The coursework is divided into two subjects, each worth 12 credit points. The first subject is the PAIS Honours subject (PAIS470); the second is ARTS470, Research in the Social Sciences and Humanities. The research thesis component requires you to work with a specialist academic supervisor from the PAIS unit on a topic of your choosing. Your objective is to develop, research and write a 15,000 word research thesis to the highest standard possible. Co-supervision with other teaching units may be arranged, with the approval of the Faculty's Honours Coordinator.

PAIS470 – Bachelor of International Studies (Honours)

Subject Description:

This subject has three aims: (a) to enable students to discuss their progress in the writing of the Honour Thesis and receive collective feedback; (b) to help students with methodological aspects of their Honour Thesis; and (c) to discuss complex themes in Politics and International Studies that enrich students' background; particular focus is given to post-structuralist philosophies.

Joint Honours

In order to qualify for entry into Joint Honours, candidates must meet the entry requirements for honours in each Faculty. Because a joint honours program is offered only by Arts, candidates should apply for entry to the BA (Honours) program with specialisations in the appropriate disciplines.

Candidates should complete an Undergraduate Application form available from the Student Services Division or online at:

<http://www.uow.edu.au/student/honours/applicationinformation/index.html>

Completed applications and accompanying documents should be submitted to the Student Services Division on or before 31 October in any given year.

The Joint Honours program normally involves 24 credit points from each Discipline, for example:

ARTS421	Joint Honours (Arts and other Faculties)	Autumn	12 credit points
ARTS421	Joint Honours (Arts and other Faculties)	Spring	12 credit points

AND

CREA401	Minor Thesis in Creative Arts	Annual	24 credit points
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OR

CREA402	Creative Arts Presentation	Annual	24 credit points
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Each student will be allocated at least one supervisor for each subject.

The BA (Honours) is normally taken as a one year full-time course. It can, however, be taken on a part-time basis over two years.

Details of each component can be provided by the Honours Coordinator in each Faculty. In some cases the make-up of the components may need to be negotiated between the student and their supervisors.

Prospective joint honours students should ensure they attend the information sessions provided by each Faculty in the Spring session preceding their intended year of study. Prospective joint honours applicants should consult with the Honours Co-ordinator in both faculties prior to submitting their application.

Marking Coursework and Thesis

Procedures for Marking Coursework

Majors in the BA (Hons), BIS (Hons) and BCMS (Hons) offer a variety of seminar programs that are undertaken in conjunction with a supervised research thesis. The seminar components of Honours will be distinct from the thesis such that seminar forms of assessment and content might be related but not included in the student's thesis. All majors will adopt a double-marking policy for a significant piece of written assessment in each of the non-thesis components of the honours degree. 'Significant' is understood to comprise 30% or more of the final mark in the component. (This implies that assessment of non-thesis components at Honours level must include a significant written assignment). Double-marking will be undertaken by the coordinator of the component and a non-casual staff member within the program or major, and will follow procedure as stipulated for the Honours thesis.

Procedure for examination of Thesis

Selection of and Guidelines for Examiners

These procedures are based on Section 3.7 of the University's Code of Practice – Honours, supplemented by practices followed in the Faculty.

- The assessment of an Honours project is to be undertaken by two examiners, one of whom must be external. An external examiner is defined as being external to the academic discipline the student has done their thesis within and may be external to the University.
- The choice of examiners is a process involving both the candidate and the supervisor. Together they should generate a list of at least four examiners, having regard to the known disciplinary bias of those suggested. The final choice will be made from this list by the supervisor and Honours Coordinator. If the list of names agreed upon between candidate and supervisor is exhausted then the candidate must be consulted in drawing up a new list.
- A supervisor cannot examine an Honours project that they have supervised.
- Examiners shall be familiar with the expectations of an Honours degree. They shall also:
 - i. have a degree equivalent to or higher than that being supervised; or
 - ii. be currently active researchers or have proven research records; or
 - iii. have previous successful experience in supervision or examination of Honours students.
- Examiners will be allowed up to 15 working days to provide a report to the assessment committee, to enable the Faculty to meet University deadlines for the declaration of marks and for students to be considered for scholarships.
- A general knowledge of the field may be all that is necessary or possible for an internal examiner.
- Examiners should have a reasonable familiarity with the theoretical framework used by the student and a sense of fairness when evaluating an argument.
- The examination process remains anonymous. Care should be taken that the external examiner does not have any relationship with the supervisor that might constitute a conflict of interest: personal or professional (i.e. research collaboration, consultancy

partnership or similar). The examiners should not have a personal or professional relationship with the student.

- The supervisor in consultation with the Honours Coordinator will contact the potential examiner to ask if s/he is willing to examine the honours thesis.
- Names of examiners will be given to the Honours Administrator.
- Formal invitations to examine the thesis will normally be signed by the Honours Coordinator except where there is a supervisory relationship between the candidate and that person.
- Examiners will be made familiar with the requirements of the University and the essential parts of the rules governing the particular degree. The letter outlining guidelines for examination and report will include word length and percentage value of thesis, grading system, requested report length and date by which the report should be returned, and request that the thesis be evaluated for demonstrated research potential.
- Each examiner must submit independent results. There should be a written report to support the specified mark.
- Until the assessment of an Honours project is complete and a report is submitted by an examiner, all communication between the examiner and the University regarding the Honours project shall be directed through the Honours Coordinator. Students and supervisors shall not contact any examiner concerning the assessment of the Honours project until the reports of all examiners are returned to and acted on by the assessment committee of the academic unit.
- The reports from the examiners and the grades recorded for both the thesis/research report and any coursework components of the subject are to be forwarded to the Unit/Centre for compilation of grades and then to the Faculty Examination Committee.
- The names of the examiners and copies of the examiners' reports will be made available to the student after the Assessment Committee has made its determination.

Receipt of Marks

- Upon receipt of reports from examiners the Honours Administrator will notify the results to the Honours Coordinator, who will, in turn, when both reports are received, notify supervisors of the outcome.
- Results for discipline specific Honours subjects should be discussed at the relevant Unit examiners meeting. For students in interdisciplinary programs, the marks are to be discussed by the Unit in which the student's supervisor is located.
- The Honours Administrator will compile a table showing the coursework results (discipline specific subject and ARTS 470) for the student as well as the marks from each examiner. These results will be tabled and discussed and a final grade for Honours agreed upon at the Faculty Honours examination Committee meeting.

Procedures for dealing with differences in coursework marks

Where a piece of written assessment for a coursework component is double-marked, the procedure for dealing with differences in the two marks will be as set out for the Honours thesis.

Procedures for dealing with a difference in thesis marks

- When examiners reports are within 10 marks of each other, the two marks are averaged to provide a thesis mark.
- When there is a discrepancy of more than ten percentage points between the marks determined by any two honours examiners, a moderator must be sought to read the thesis and the examiner reports. The moderator's mark replaces that of the average of the two existing marks.
- The requirements of the moderator are: experience in a field of study relevant to the thesis; experience in marking Honours theses, must be senior faculty staff, eg. Dean, Head of Students, Associate Dean or Head of School. The moderator is to be chosen in conjunction with the Honours Coordinator.
- The Faculty Honours Examination Committee will determine the final grade with advice from the Honours Coordinator.

Collection of Thesis

Once marks have been formally declared by the Faculty Assessment Committee, the Research Support Team will inform students that they can collect one copy of the thesis and reports. A copy of the thesis will be deposited in the Faculty thesis collection, and the remaining copy will be given to your supervisor.

Grievances concerning assessment outcomes and Academic Consideration Policy

Students who wish to pursue a grievance regarding the assessment of their Honours project or other assessable work must follow the procedures set out in the Coursework Student Academic Complaints Policy.

<http://www.uow.edu.au/about/policy/UOW058653.html>

Services, Facilities and Resources

Space and Resources

The LHA Honours collaborative workspace is located in Building 19 Room 1063. This space is shared with the Faculty's Dean's Scholar students. Access to computers, printing (using Pre-paid system with Faculty allocated quota), lockers and a telephone are available. To access this room, please request the door code from LHA Central in Building 19 Room 19.1050.

The Faculty's Honours page can be found here:

<http://lha.uow.edu.au/current-students/lhacentral/UOW181305.html>

Library Resources and Services

Your University ID card is also your library card. The Library web site provides access to a wide range of information resources. These include the Library Catalogue, electronic journals, full text databases and links to web sites in various subject areas. To assist you with making the most of these resources the Library offers help/training guides, web-based tutorials and hands-on workshops.

Save yourself time and enhance your studies: connect with information specialists and resources anytime, anywhere.

Ask Us: <http://www.library.uow.edu.au/ask/UOW026599.html> or *Google* - uow library ask us

Online – Ask a Librarian	Ask questions and receive a response within 1 business day
In person – Book a Librarian	30-minute appointment with an Librarian
Research Consultation Service	1 hour appointment with an information specialist. Available to UOW academics, HDRs, postgraduates, Honours and Masters students.
By phone	(02) 4221 3548

The Library contact for Batemans Bay, Bega, Shoalhaven and Southern Highland Campuses is Cecile Perrin (contact: cecile@uow.edu.au or 02 4221 4638).

For more information about library resources and services check the Library's Services for Honours Students web page:

<http://www.library.uow.edu.au/services/UOW026551.html>

You should also make use of the Library Resources for Law Humanities and the Arts web page:

<http://uow.libguides.com/lha>

Disability Liaison Officer

Adjustments and resources are available for enrolled students with a medical condition, injury or disability that significantly impacts upon their studies. Disabilities can include back injury, learning disability, psychological conditions, hearing or vision impairment, arthritis, severe chronic or short term medical conditions, cancer or arm/hand injuries.

Adjustments can include alternative exam arrangements, use of assistive technology, assistance with lecture material and advice to academics. Students are required to register with Disability Services and provide supporting documentation in order that reasonable adjustments can be determined and provided. For further information refer to the Disability Services website:

<http://www.uow.edu.au/student/services/ds/index.html>

phone: 4221 4942 | email: disability_services@uow.edu.au

Student Support Adviser (SSA)

If there is an issue or problem that is affecting your study, the faculty's Student Support Adviser may be able to help you.

Assistance available includes:

- Who the best person in the Faculty, or University, is to help with your problem
- issues that affect international students especially, such as adjusting to life in Australia; visas or compliance
- Issues relating to renting, accommodation and insurance
- Where to find support for legal or financial matters
- Where to find English conversation groups and classes
- Assisting with having your illness, disability or medical condition taken into account whilst you are studying here
- Referring you to welfare support or counselling services at the University of Wollongong or in the local community
- Information about policies and procedures at UOW including complaints and appeals processes

More information and contact details are available at this link:

<http://www.uow.edu.au/student/services/SSA/index.html?ssSourceSiteId=getstarted>

Remember, if you are studying at a campus other than Wollongong you may have a different Student Support Adviser.

Occupational Health and Safety

Students are advised to refer to the following University of Wollongong web site for access to information and regulations concerning Health and Safety:

<http://www.uow.edu.au/about/policy/UOW016894.html>

Ethics Requirements

If the project requires ethics approval students are advised to refer to the following University of Wollongong web site for access to information about Research Ethics Committees and Guidelines:

<http://www.uow.edu.au/student/honours/ethics/index.html>

If the project involves research with an indigenous Australian community, refer to the Guidelines at:

<http://aiatsis.gov.au/sites/default/files/docs/research-and-guides/ethics/GERAIS.pdf>

Relevant Codes, Policies & Information

Students are advised to refer to the following University of Wollongong web sites for access to relevant codes, policies and information:

Code of Practice - Honours:

<http://www.uow.edu.au/about/policy/UOW058661.html>

Code of Practice - Teaching and Assessment Code of Practice - Teaching:

<http://www.uow.edu.au/about/policy/UOW058666.html>

Code of Practice (Research)

<http://www.uow.edu.au/about/policy/UOW058663.html>

Student Academic Consideration Policy:

<http://www.uow.edu.au/about/policy/UOW060110.html>

Authorship Policy:

<http://www.uow.edu.au/about/policy/UOW058654.html>

Academic Integrity/Plagiarism:

<http://www.uow.edu.au/about/policy/UOW058648.html>

Health and Safety:

<http://www.uow.edu.au/about/policy/UOW016894.html>

Inclusive Language Guidelines

<http://www.uow.edu.au/about/policy/alphalisting/UOW140611.html>

Intellectual Property Policy:

<http://www.uow.edu.au/about/policy/UOW058689.html>

Research Ethics Committees and Guidelines:

<http://www.uow.edu.au/research/committees/index.html>