



Academic Misconduct Guide

Types of Academic Misconduct

Academic misconduct includes, but is not limited to:

Cheating

- Accessing, purchasing, exchanging or offering for purchase any item to be submitted as an assessment task;
- Behaving deceitfully or dishonestly in examinations, in the preparation of assessable items or during in-class assessments;
- Using or possessing prohibited equipment or material during an examination;
- Sending, receiving or accessing or endeavouring to send, receive or access any source of stored electronic information during the examination unless specified by the examiner;
- Drawing or writing on materials, other than the exam papers provided, during an examination.

Collusion & Facilitation

- Assisting another student, intentionally or recklessly, to commit an act of academic misconduct;
- Unauthorised collaboration with other students on assessable work;
- Uploading a copy of a subject outline or other subject or course materials to a website or server without express permission of the University;
- Removing or endeavouring to remove from the examination room any question or answer paper, other paper provided for use by the student during the course of the examination, or other material which is the property of the University, unless authorised by the examination supervisor and examiner.

Fraud

- Impersonating another student, or a student allowing another individual to impersonate him/her, for the purpose of completing an exam, assessment task or online activity.

Misrepresentation & Fabrication

- Submitting a piece of work, including an assessable group work item, with the intention of deceiving the assessor regarding individual contributions to the work;
- Intentional and unauthorised falsification or invention of any information, experimental data or citation in an assessable item;
- Misleading ascription of authorship (including claiming authorship of parts of a group assignment prepared by other students);
- Representing data or information incorrectly, improperly or falsely;
- Falsely indicating participation, or recording attendance on behalf of another student, in an activity where attendance is required for assessment purposes;
- Submitting a text/code-matching software originality report that falsely represents the originality of an assignment submitted for assessment.

Obstruction & Interference

- Behaving in any way that limits the academic opportunities of other students by improperly impeding their work or their access to educational resources.

Plagiarism

- Using another person's ideas, designs, words or any other work without appropriate acknowledgement or putting them in your own words;
- Re-using one's own work without appropriate acknowledgement.