

**GOVERNANCE AND LEGAL DIVISION  
LEGAL SERVICES UNIT**

# Government Information (Public Access) Act 2009 Internal Review Application Form

**THIS FORM IS TO BE USED TO APPLY FOR AN INTERNAL REVIEW OF A DECISION MADE BY THE UNIVERSITY OF WOLLONGONG (UOW)**

You must lodge this form with UOW **within 20 working days** after the notice of decision was given to you.

<b>1. UNIVERSITY OF WOLLONGONG CONTACT</b>	
Manager, Information Compliance Legal Services Unit	Enquiries and assistance with the internal review application process may be sought by contacting the Manager, Information Compliance on (02) 4221 4368 .  Please submit completed application form: <ul style="list-style-type: none"> <li>via email to <a href="mailto:gipa-enquiry@uow.edu.au">gipa-enquiry@uow.edu.au</a></li> <li>via mail or in person at Level 1, Building 22, Room 103 University of Wollongong, Wollongong NSW 2522</li> </ul>
<b>2. APPLICANT DETAILS</b>	
Surname	
First Name	
Title	
Postal Address	
Day-time telephone	
Email address	
<input type="checkbox"/> I agree to receive correspondence at the above email address	
<b>3. DECISION DETAILS</b>	
Decision to be reviewed:          	
Date of decision:  File Reference:	

**4. APPLICATION FEE** (Please do NOT send cash via post)

I attach payment of the \$40 internal review application fee via:

Cheque\*    Money order    Credit Card\*\*    EFT\*\*

\* Please make cheques payable to University of Wollongong

\*\* A UOW Officer will contact you on your daytime number to collect payment details.

Your signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE KEEP A COPY OF THIS COMPLETED FORM FOR YOUR RECORDS.  
REFER TO SECTION 1 TO SUBMIT YOUR COMPLETED INTERNAL REVIEW APPLICATION**