



UNIVERSITY  
OF WOLLONGONG  
AUSTRALIA

## Appendix 2

# Host Organisation WHS Information Sheet

The University of Wollongong (UOW) is committed to providing a safe and healthy workplace for its workers, students and visitors. This statement outlines the minimal work health and safety requirements that must be met by your organisation in providing a student professional experience program.

UOW requires all Host Organisations that are providing productive learning experiences to students to implement necessary requirements to maintain the health and safety of all students participating in professional experience programs that may be impacted by the work being undertaken.

As a minimum it is expected that the Host Organisation and its workers will:

- Provide and maintain a safe working environment and safe systems of work,
- Provide and maintain plant that is safe and without risks to health,
- Ensure that substances are used, stored, handled, processed and transported in a manner that is safe and without risks to health,
- Provide adequate facilities for the welfare of employees,
- Provide such information, instruction, training or supervision to students that enable them to perform their work safely,
- Consult with students about WHS issues that directly affect them,
- Comply with the Work Health and Safety Act and Regulation 2011, applicable codes of practice and Australian Standards or equivalent standards,
- Where appropriate have a current workers compensation policy and public liability insurance cover,
- Cooperate and liaise with the University on all work health and safety matters that can affect student participating in Professional experience programs and,
- Report any health and safety issues to the UOW placement coordinator or to the University's WHS Unit on (61) (2) 42213931.

Failure to observe the requirements listed above may necessitate the suspension of the professional experience programs with the University.

For any further information please visit [WorkCover NSW](#).

If you have any additional questions please do not hesitate to contact the Faculty placement coordinator.

Faculty of Social Sciences  
School of Health and Society  
University of Wollongong NSW 2522 Australia  
Telephone 4221 4038  
Email [has@uow.edu.au](mailto:has@uow.edu.au)

CRICOS PROVIDER No. 00102E