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## ACADEMIC SENATE

Academic Senate met from 9:30am to 12:30pm on Wednesday 24 April 2024 in Building 20, room 20.5 and via videoconference.

### Members Present:

**Prof Nina Reynolds** (Chair, Academic Senate)

**Prof Penny Van Bergen** (Deputy Chair, Academic Senate)

**Prof Patricia Davidson** (Vice-Chancellor and President)

**S/Prof Sue Bennett** (Interim Deputy Vice-Chancellor (Academic and Student Life))

**Prof David Currow** (Deputy Vice-Chancellor (Research & Sustainable Futures))

**Prof Sean Brawley** (Deputy Vice-Chancellor (Strategy & Assurance))

**Prof Christian Ritz** (Dean, Global Academic Affairs)

**Prof Peter Kelly** (Interim Executive Dean, Faculty of Arts, Social Sciences and Humanities)

**S/Prof Gursel Alici** (Executive Dean, Faculty of Engineering and Information Sciences)

**S/Prof Eileen McLaughlin** (Executive Dean, Faculty of Science, Medicine and Health)

**Jaymee Beveridge** (Vice-President Indigenous Strategy & Engagement)

**John Littrich** (Student Ombudsman)

**Prof Ann Rogerson** (Associate Dean (Education), Faculty of Business and Law)

**A/Prof Montse Ros** (Associate Dean (Education), Faculty of Engineering and Information Sciences)

**A/Prof Tracey Kuit** (Associate Dean (Education), Faculty of Science, Medicine and Health)

**Prof Stuart Johnstone** (Faculty of the Arts, Social Sciences and Humanities)

**Prof Cathrine Neilsen-Hewett** (Faculty of the Arts, Social Sciences and Humanities)

**Dr Gai Lindsay** (Faculty of the Arts, Social Sciences and Humanities)

**Dr Sam Moreton** (Faculty of the Arts, Social Sciences and Humanities)

**Prof Lee Moerman** (Faculty of Business and Law)

**Dr Nadia Zainuddin** (Faculty of Business and Law)

**A/Prof Andy Schmulow** (Faculty of Business and Law)

**Dr Sarah Lothian** (Faculty of Business and Law)

**Prof Jun Shen** (Faculty of Engineering and Information Sciences)

**A/Prof Hongtao Zhu** (Faculty of Engineering and Information Sciences)

**Prof Faisal Hai** (Faculty of Engineering and Information Sciences)

**Prof Lezanne Ooi** (Faculty of Science, Medicine and Health)

**A/Prof Gokhan Tolun** (Faculty of Science, Medicine and Health)

**Dr Jeremy Lum** (Faculty of Science, Medicine and Health)

**Prof Yenna Salamonsen** (Faculty of Science, Medicine and Health)

**A/Prof Khay Wai See** (Institute for Superconducting and Electronic Materials (ISEM))

**Dr Bonnie Dean** (Learning, Teaching and Curriculum)

**Prof Peter Innis** (Non-faculty)

**Dr Lisa Slater** (Associate Deans (EDI) Faculty of the Arts, Social Sciences and Humanities)

**Amity Lees** (Undergraduate Student Representative)

**Joshua Lane** (Undergraduate Student Representative)

**Connor Da Lapa-Soares** (Undergraduate Student Representative)

**Durga Tandon** (Postgraduate Student Representative)

**Bharadwaja Satya Vinod**

**Tondapu** (Onshore International Student Representative)

### Attendees:

**Jou-An Chen** (Governance and Policy Coordinator)

**Lorna Farrar** (Chief Advancement and Communication Officer)

**Brenden Hooke** (Returning Officer & Executive Officer Academic Senate, Deputy Chief Governance Officer)

**Theresa Hoynes** (Director, Student Life)

**Margie Jantti** (Director, Library)

**Rowan Keys** (Management Cadet)

**Sharon Martin** (Director, Research Services Office)

**Alyce Mason** (Deputy Director, Learning, Teaching and Curriculum)

**Dr Anthony McKnight** (Senior Lecturer, Curriculum Transformation Lead)

**Prof Trish Mundy** (Chief Integrity Officer)

**Dr Kellie Ridges** (Director, Student Administration Services)

**Dominic Riordan** (Director, Academic Quality and Standards)

**Jan Sullivan** (Manager, Academic Policy and Standards)

**Alyssa White** (Chief Governance Officer and University Secretary)

**Lucinda Wright** (Deputy University Secretary)

**Visitors:**

**Prof Susan Thomas** (Dean of Research Integrity Development and Ethic) *was present for item 2.5*

**Apologies:**

**Adam Malouf** (Chief Operating Officer)  
**Prof Colin Picker** (Executive Dean, Faculty of Business and Law)  
**Dr Joshua Lobb** (Associate Dean (Education), Faculty of the Arts, Social Sciences and Humanities)  
**A/Prof Jun Yan** (Faculty of Engineering and Information Sciences)

**Dr Jie (Jack) Yang** (Faculty of Engineering and Information Sciences)  
**Dr Kate Bowles** (Associate Deans (International) Faculty of the Arts, Social Sciences and Humanities)  
**Abbey Dawson** (Undergraduate Student Representative)  
**Muhammad Sarwar** (Postgraduate Student Representative)

02/2024

**CONFIRMED MINUTES****1 PRELIMINARY BUSINESS****1.1 Welcome and Apologies****Resolution AS-24/02-01**

Academic Senate resolved to note the welcomes and apologies as reported at the meeting.

**Note for the Record**

The Chair provided an Acknowledgement of Country and welcomed members, attendees and visitors to the 372nd meeting of Academic Senate.

The Chair welcomed Professor Peter Kelly who would be serving as Interim Executive Dean for the Faculty of Arts, Social Sciences and Humanities until 31 July 2024 while Senior Prof Sue Bennett serves as Interim Deputy Vice-Chancellor (Academic and Student Life). The Chair welcomed the standing attendees and observers.

The Chair noted several apologies conveyed to the Executive Officer of Academic Senate, including the Executive Dean, Business and Law, and Acting Associate Dean (Education), Arts, Social Sciences and Humanities.

**1.2 Arrangement of Agenda**

*Secretary's Note: Due the availabilities of some members the Chair informed members to a change in the ordering of agenda items: items 1.5, 1.6 and the Report of the Deputy Vice-Chancellor (Research & Sustainable Futures) from item 4.1 would be discussed, in this order, after item 1.1, before returning to the scheduled agenda ordering.*

**1.2.1 Declaration of Interests****Resolution AS-24/02-02**

Academic Senate resolved to note there were no declarations of interest.

**1.2.2 Confidential Items****Resolution AS-24/02-03**

Academic Senate resolved to note there were no confidential items.

**1.2.3 Starring of Items****Resolution AS-24/02-04**

1. Academic Senate resolved to star items 1, 2.1, 2.2, 2.3, 2.4, 2.5, 4, and 5.3; and
2. adopt all unstarred items.

**Note for the Record**

Item 5.1 was proposed as a starred item at the time the agenda papers were distributed, however due to an apology from the Chair, University Internationalisation Committee the item was unstarred at the meeting.

**1.3 Minutes of the Previous Meeting (14 February 2024)****Resolution AS-24/02-05**

Academic Senate resolved to confirm the minutes of the previous meeting, held on 14 February 2024, as a true and accurate record.

**1.4 Actions Arising****Resolution AS-24/02-06**

Academic Senate resolved to note there were no actions arising from the previous meeting.

**1.5 Report of the Chair****Resolution AS-24/02-07**

Academic Senate resolved to note the report of the Chair of Academic Senate

**Note for the Record**

The Chair reminded members that Senior Professor Sue Bennett had commenced in the role of Interim Deputy Vice-Chancellor (Academic and Student Life) and would continue so until 31 July 2024. During this period, Professor Peter Kelly would serve as Interim Executive Dean, Faculty of Arts, Social Sciences and Humanities.

The Chair encouraged members to review the executive and summary reports of the Australian Universities Accord to familiarise themselves with expected developments in the sector, some of which may impact on UOW's academic governance processes, and the University's strategies more broadly. The Chair also informed members that the UOW Sustainability Strategy was expected to be released for consultation, and feedback would be highly valued by the Strategy Unit.

The Chair concluded the report by addressing the recent announcement of the Vice-Chancellor and President's resignation. The Chair thanked the Vice-Chancellor for her exceptionally hard work, leading the University through the pandemic and establishing inclusive and collaborative engagement approaches with staff, students, partners and communities. The Chair extended a special thanks for the Vice-Chancellor's championing of equity diversity and inclusion at all levels in UOW, and her support in encouraging open discussions in Academic Senate.

## 1.6 Report of the Vice-Chancellor and President

### Resolution AS-24/02-08

Academic Senate resolved to note the report of the Report of the Vice-Chancellor and President

#### Note for the Record

The Vice-Chancellor and President began by expressing her deep connection to the University, noting the time spent at the institution as a student in the late 1970s. The Vice-Chancellor reaffirmed her commitment to being a passionate advocate for the University and her willingness to support the institution, even after her departure.

The Vice-Chancellor provided an update on key activities, including the recent graduation ceremonies, and thanked the work of all areas of the University that came together to deliver an exceptional experience for students, staff and the community.

The Vice-Chancellor thanked the executive leadership team for their efforts supporting the University's goals despite the challenges posed by recent changes to the Commonwealth migration strategy. These changes had significantly impacted international student enrolments across the sector, however the Vice-Chancellor remained optimistic about the University's ability to navigate these difficulties through its diverse offerings, including regional and offshore campuses.

The Vice-Chancellor encouraged members to read the summary of the recently released Australian Universities Accord and highlighted ongoing engagements with stakeholders in the lead-up to the Federal budget. The budget was expected to include initiatives addressing cost of living, and it was hoped that this would extend to HECS inflation and student placements as well.

The Vice-Chancellor commended the recent visit from the NSW Anti-Slavery Commissioner and the University's initiatives to support international students who may be vulnerable to modern slavery. The increased importance of pastoral services for the University was highlighted, along with the need to address academic integrity through a comprehensive approach, in partnership with the student body.

The Vice-Chancellor announced an upcoming review of the University's internationalisation strategy, led by the Deputy Vice-Chancellor (Academic and Student Life) which would align with the University's strategic plan. The Vice-Chancellor concluded by expressing gratitude for the quality of debate and discussion within the Academic Senate and encouraged members to continue using their voice to uphold the high standards of the institution and advocate for equity and justice in education.

## 1.7 Membership Business

### 1.7.1 Notice of Election of Two Faculty Academic Staff Member

#### Resolution AS-24/02-09

Academic Senate resolved to:

1. elect Professor Dilan Thampapillai unopposed to the position of Head of School representative from the Faculty of Business and Law, for a term effective 25 April 2024 to 30 June 2025;
2. approve ballot by Academic Senate members of Faculty of Science, Medicine and Health as the method of election to fill the position of a Level C or D Elected Academic Faculty Level Representative from the Faculty of Science; and
3. elect Associate Professor Rebekkah Middleton to the position of Level C or D Elected Academic Faculty Level Representative from the Faculty of Science,

Medicine and Health, for a term effective 25 April 2024 to 30 June 2025, following the counting of ballots.

#### **Note for the Record**

The Chair informed members of the requirements, per the Senate Electoral Rules, to hold an election at a meeting of Academic Senate for vacancies in elected member positions where more than a year remained in the vacated term of office. The Chair informed members that a review of the Senate Electoral Rules would be undertaken this year to improve the efficiency of Senate's electoral processes.

Following procedural advice from the Chair about this election, Academic Senate elected Professor Dilan Thampapillai unopposed to the position of Head of School representative from the Faculty of Business and Law, and resolved to conduct a ballot by Academic Senate members of Faculty of Science, Medicine and Health (SMAH) as the method of election to fill the position of a Level C or D Elected Academic Faculty Level SMAH Representative.

Paper and electronic ballots were distributed to SMAH members by the Returning Officer. The results of the election were announced by the Returning Officer during item 6.2 Other Business, with Associate Professor Rebekkah Middleton declared elected to the position.

## **2 GENERAL BUSINESS**

### **2.1 UOW Response to GenAI Risk Mitigation**

#### **Resolution AS-24/02-10**

Academic Senate resolved to note the UOW Response to GenAI Risk Mitigation Update as provided in the agenda papers and for reporting to Council.

#### **Note for the Record**

The Chair of the Artificial Intelligence Expert Group and Chair of the Academic Integrity Advisory Group (Chair AIEG, AIAG) Professor Ann Rogerson presented this item. Members were briefed on progress toward a 1 July 2024 submission to the industry regulator, TEQSA, in response to Request For Information (RFI) from all providers that details actions underway to respond to generative AI (genAI). The Academic Quality and Standards Division along with Learning, Teaching and Curriculum were working toward a university wide approach on addressing academic integrity aspects of genAI, with an anticipated 18 months of work to review and address all vulnerable assessment tasks.

In discussion, members highlighted potential risks in support and training for casual support staff and offshore teaching partners, particularly where high reliance on sessional teaching staff existed. The Chair AIEG, AIAG, and Deputy Vice-Chancellor (Strategy and Assurance) (Professor Sean Brawley) confirmed these issues were being addressed and noted the openness of teaching partners to collaborate on potential solutions.

The Chair, Academic Senate, sought clarification about the requirements of the RFI, and to what extent TEQSA would be seeking a demonstration of a whole of institution approach to all aspects of genAI. The Deputy Vice-Chancellor (Strategy and Assurance) noted that the expectations from TEQSA had shifted to focus on addressing genAI within context of academic integrity, however the need for a cohesive institutional response to all aspects of genAI was still needed.

The need to develop methods of engagement with students to integrate ethical use of AI into teaching and learning was discussed by Academic Senate, with both staff and student members identifying a need for guidance in this area. The Chair AIEG, AIAG agreed actions were needed to avoid risking students being left behind if they were not educated on how

genAI would be used within the workplace. This would be a focus of UOW's second phase in responding to genAI, which would include curriculum redesign to embed AI and deployment of appropriate enterprise genAI systems for staff and student use.

The need for changes to assessment methods in response to genAI prompted some discussion on the efficacy of invigilated examinations and how challenges related to administering could be addressed.

The Chair, Academic Senate, thanked members for their discussion and the Chair AIEG, AIAG for the update and ongoing work in this space.

## 2.2 TEQSA Re-registration Update

### **Resolution AS-24/02-11**

Academic Senate resolved to note the TEQSA Re-registration Update as provided in the agenda papers.

### **Note for the Record**

The Deputy Vice-Chancellor (Strategy and Assurance) (Professor Sean Brawley) presented this item, taking the report as read and providing an overview of developments since the last update. Oversight of progress toward UOW's TEQSA reregistration was now being overseen by the University Executive, with the TEQSA steering group deemed redundant and subsequently disestablished. The project team were adapting to changes in submissions requirements by TEQSA limiting submissions to 10 pages, a decrease from previous re-registration processes.

A current focus of the project was an ongoing gap-analysis against the Higher Education Standards Framework for off-shore campuses. Of particular note were high levels of student failure identified in final exams at UOW Hong Kong which were now being explored in relation to assessment security for earlier assessment tasks.

The Chair thanked the Deputy Vice-Chancellor (Strategy and Assurance) for the update and ongoing work in this space.

## 2.3 Academic Governance Review Action Plan

### **Resolution AS-24/02-12**

Academic Senate resolved to note and endorse the external academic governance review action plan.

### **Note for the Record**

The Chair informed members that the Chief Governance Officer would be unable to present this item as originally scheduled, with the Deputy Chief Governance Officer (Brenden Hooke) to speak to the item instead.

The Deputy Chief Governance Officer took the papers as read, providing members with a brief overview of the external academic governance review, the action plan's response to the recommendations and expected actions following endorsement by Academic Senate, including progression of the plan to Council for approval. The Review had found the University's academic governance framework fundamentally equipped to meet the requirements set out in the Higher Education Framework Standards, with the recommendations designed to strengthen and enhance the framework. A key action from the plan would be a review of the terms of reference for Academic Senate and its committees, which would be undertaken by a dedicated working group.

The Chair thanked the Deputy Chief Governance Officer for the update following endorsement from Academic Senate.

## 2.4 Academic Integrity Report 2023

### Resolution AS-24/02-13

Academic Senate resolved to note the Academic Integrity Report 2023, as provided in the agenda paper, and endorse the recommendations contained therein.

### Note for the Record

The Senior Manager, Academic Policy and Standards (Jan Sullivan) presented this item, noting that in addition to risks from generative AI (genAI) the aggressive and predatory nature of Contract cheating operators was leading to increased challenges, with reports of students being blackmailed and student credentials being compromised. This had led to an alert issued by the regulator, TEQSA, earlier this month and identification of several cases affecting students at UOW.

The Senior Manager, Academic Policy and Standards provided an overview of key findings from the report, which included a 40% rise suspected misconduct cases with 85% of those case being substantiated. Exam based misconduct had now overtaken plagiarism, with significant increases in cases involving in-session quizzes or tests. International students continued to disproportionately account for the majority of misconduct cases, and increases in contract cheating and recidivism had also been identified.

To address the findings of the report 11 recommendations had been developed with the Academic Integrity Advisory Group and the Education Policy and Quality Subcommittee, with endorsement received from the University Education Committee. Endorsement for these recommendations was sought from Academic Senate at this meeting.

Members engaged in a detailed discussion of the findings of the report and approaches that could be undertaken to address academic integrity matters at the University more broadly. The Chair, Academic Senate affirmed that matters of academic integrity were at the forefront of her concerns and included in reporting to Council at each meeting.

The Chair of the Academic Integrity Advisory Group (Chair AIAG) (Professor Ann Rogerson) highlighted that the data revealed that there was an absence of education on academic integrity for students transitioning from secondary schooling, as this information was not present in high school curriculums. Providing early education at the point of transition to university study would be key to addressing findings from the report.

Staff members of Academic Senate provided reflections on their experiences of academic integrity and misconduct over the past year. Consistent with the report, some staff noted large increases in suspected misconduct within their subjects, signalling a need for extensive student education and consideration toward the use of more in-person invigilation when approaching assessment.

Members discussed opportunities to refresh the StartSmart academic integrity module by linking it to completion of students' first assessment task, thereby reducing the high percentage of students who complete the module toward the end of their first semester. Student members also raised that continuing students were not required to complete the module a second time, even though key aspects of the content had been updated. Suggestions of methods to improve security of online learning platforms were briefly discussed, particularly in context of contract cheating operators obtaining student credentials to these systems.

The need to retain an educative, rather than punitive approach, to academic integrity was emphasised by members, including the Vice-Chancellor, in acknowledgment of the increasing wellbeing stressors building upon students, such as cost of living and increases in student fees.

However, this approach needed to be balanced with assurance of the quality of the awards of issued by the institution.

Bringing the discussion to the close the Chair thanked the members for their insights and feedback, and the Senior Manager, Academic Policy and Standards for the detailed report and ongoing work in this challenging space.

## **2.5 2023 Research Integrity and Ethics Annual Report**

### **Resolution AS-24/02-14**

Academic Senate resolved to note the 2023 Research Integrity and Ethics Annual Report

#### **Note for the Record**

The Dean of Research Integrity Development and Ethics (Professor Susan Thomas) joined the meeting to present this item. Members were provided with global context to the report, which included an exponential increase in retractions of publications from scientific journals, plagiarism and fraud. Use of generative AI (genAI) for image manipulation and writing papers remained an area of concern across the sector.

The Dean of Research Integrity Development and Ethics noted that there had not been a significant increase at UOW in any categories contained in the report on the previous year, but acknowledged the potential of underreporting within the data. This would be addressed through increased monitoring and auditing in 2024.

Issues of authorship represented the largest area of concern that had been identified through the reporting, followed by enquiries surrounding ownership and management of research data driven by rapidly changing digital security requirements. Work was underway to address these issues through revision to authorship policies and procedures and improved communication to researchers regarding research data management requirements.

Members discussed causes of some authorship dispute, and changes to research data security requirements that had lead confusion across some faculties.

The Chair thanked the Dean of Research Integrity Development and Ethics for the report. The Dean of Research Integrity Development and Ethics departed the meeting at the conclusion of this item.

## **2.6 Collaborative Delivery Summary Report 2023**

### **Resolution AS-24/02-15**

Academic Senate resolved to note the Collaborative Delivery Summary Report 2023.

## **2.7 Academic Senate Submission Templates**

### **Resolution AS-24/02-16**

Academic Senate resolved to approve the use of new standardised governance submission templates for Academic Senate meetings ongoing, effective 29 April 2024

## **3 COURSE APPROVALS**

### **3.1 Course Approval and Review Report 2023**

#### **Resolution AS-24/02-17**



Academic Senate resolved to note the 2023 Course Approval and Review Activities Report as provided in the agenda papers.

#### 4 MEMBERS' REPORTS AND QUESTIONS ON NOTICE

##### 4.1 Reports from Senior Executive

###### **Resolution AS-24/02-18**

Academic Senate resolved to the reports from Senior Executive

###### **Note for the Record**

*Secretary's Note: due to availability, the Deputy Vice-Chancellor (Research and Sustainable Futures) provided his report after item 1.6*

The **Deputy Vice-Chancellor (Research and Sustainable Futures)** (Professor David Currow) commenced his report with an update on the research entity framework, noting that the guidelines had been released and the Research Services Office had held information sessions and workshops across faculties. Expressions of interest for centres and institutes were due at the end of May. The University had also moved ahead with the first tranche of funding under the new distribution formula for research block grants, supported with Faculty meetings occurring over the next few weeks to discuss the agreed quantum of money. The Deputy Vice-Chancellor (Research and Sustainable Futures) also provided an update on the progress of the University's research academies, including the Australian Research Council Academy, the Health and Medical Research Academy, and the recently established Translation Impact Academy. Finally, it was announced that a representative from UOW Malaysia would be joining the University Research Committee for the first time, alongside existing representatives from UOW Dubai and UOW Hong Kong.

The **Deputy Vice-Chancellor (Strategy and Assurance)** (Professor Sean Brawley) provided a brief update noting his return from travel to off-shore partners with the Director, Academic Quality and Standards (Dominic Riordan) to work through quality assurance processes as part of preparation for TEQSA re-registration. Relevant updates from within the Strategy and Assurance portfolio had been covered in earlier items addressing academic integrity, TEQSA re-registration and the academic governance review action plan. In relation to a member query about the new academic promotions framework under development, the Deputy Vice-Chancellor (Strategy and Assurance) advised that in August the University would be in a position to share relevant materials with colleagues contemplating 2025 applications.

The **Vice-President Indigenous Strategy and Engagement** (Jaymee Beveridge) provided members with an update on development of the Healing and Recognition Track (HART) plan, which was working through an engagement phase with staff with delegation and decision-making authority. Work was continuing with the curriculum transformation project, with over two-hundred participants engaged in content review. The Vice-President Indigenous Strategy and Engagement concluded her report with an update on indigenous student enrolment metrics, highlighting the below sector attrition rates, and praising the culturally inclusive practices at the recent graduation ceremonies.

The **Interim Deputy Vice-Chancellor (Academic and Student Life)** (Senior Professor Sue Bennett) provided an update on activities within her portfolio, noting she was in her third week of this position. She expressed her gratitude to her colleague Senior Professor Eileen McLaughlin for ensuring a seamless transition and acknowledged the support provided by the Directors and colleagues in the Academic and Student Life portfolio. The Deputy Vice-Chancellor (Academic and Student Life) also commended the Division of Student Life for their efforts in ensuring the success of the recent graduation ceremonies, which were praised by the Chancellor as well. Addressing the topic of AI and academic integrity, The Deputy Vice-Chancellor (Academic and Student Life) emphasised the need to return to the fundamentals of assessment and to consider the purpose, audience, and desired outcomes of assessments in

light of the current challenges and uncertainties posed by generative AI. More broadly, the sector was entering a period of significant change that was being closely monitored by the senior executive to ensure that the University was in a position respond to these changes in measured way.

#### 4.2 Student Members' Reports

##### **Resolution AS-24/02-19**

Academic Senate resolved to note the report of the Student Members

##### **Note for the Record**

Undergraduate Student Representative Joshua Lane provided the Student Members Report, updating the Academic Senate on the activities of the Student Advisory Council (SAC) over the past month. The SAC held its first quarterly yarn for the year which saw positive student turnout and engagement on important issues such as class attendance requirements, security, student safety on campus, and parking. Students had also raised concerns about the need for staff training to better support LGBTQI+ students and the provision of adequate equipment to assist HDR students in their studies. The SAC had also been building a relationship with the Sustainable Futures Committee to explore opportunities for collaboration.

Finally, the SAC elected a new executive, with Joshua Lane and Noah Hardie serving as deputy chairs and Callum Glasgow as chair. Aims of the new executive include empowering and developing the culture of the SAC as and fostering healthy working relationships with the University.

#### 4.3 Members' Reports

##### **Resolution AS-24/02-20**

Academic Senate resolved to note there were no Members' Reports.

## 5 ACADEMIC SENATE COMMITTEE BUSINESS

#### 5.1 2023 University Internationalisation Committee Chairs Report

##### **Resolution AS-24/02-21**

Academic Senate resolved to note the 2023 University Internationalisation Committee Chairs Report.

#### 5.2 Report of the University Internationalisation Committee

##### **Resolution AS-24/02-22**

Academic Senate resolved to the Report of the University Internationalisation Committee.

#### 5.3 2023 University Research Committee Chair's Report

##### **Resolution AS-24/02-23**

Academic Senate resolved to 2023 University Research Committee Chair's Report

##### **Note for the Record**

The Director of the Research Services Office (Sharon Martin) presented the 2023 University Research Committee (URC) Chair's Report, which summarised the actions and progress made towards the University's research goals in 2023 and provided priorities for the upcoming 2024

URC work plan. In 2023, the University undertook a series of major reviews of institutional research policies to ensure they were fit for purpose, aligned with research and research training activities, and supported the University's strategies and priorities. The implementation of these new policies and processes was currently underway. A major review of the research platforms area will be conducted to establish a governing framework for identifying, establishing, managing, and operating major research infrastructure. Additionally, the University is working on developing its research submission for the TEQSA re-registration, with a first draft and an update on compliance against the Higher Education Standards Framework to be presented to the URC in May.

The Chair thanked the Director of the Research Services Office for providing this report on behalf of the Chair of the URC.

#### 5.4 UEC Revised Terms of Reference

##### **Resolution AS-24/02-24**

Academic Senate resolved to approve the revised University Education Committee Terms of Reference, as provided in the agenda paper.

#### 5.5 Committee Minutes

##### **Resolution AS-24/02-25**

Academic Senate resolved to note:

1. the minutes of the Quality Assurance Review Group meeting held on 30 November 2023;
2. the minutes of the University Education Committee meeting held on 22 November 2023;
3. the minutes of the University Internationalisation Committee meetings held on 7 November 2023 and 13 December 2023; and
4. the minutes of the University Research Committee meeting held on 22 November 2023.

## 6 FUTURE MEETINGS AND OTHER BUSINESS

#### 6.1 Rolling Agenda and 2024 Meeting Dates

##### **Resolution AS-24/02-26**

Academic Senate resolved to note the rolling agenda and 2024 meeting dates.

#### 6.2 Any Other Business

##### **Resolution AS-24/02-27**

Academic Senate resolved to

1. note the election of Associate Professor Rebekkah Middleton to the position of Level C or D Elected Academic Faculty Level Representative from the Faculty of Science, Medicine and Health; and
2. formally thank the Vice-Chancellor and President, Professor Patricia Davidson, for her dedication and service to the University of Wollongong.

##### **Note for the Record**

Following the counting of ballots, the Returning Officer reported to Academic Senate that Associate Professor Rebekkah Middleton had been successfully elected to the position of Level C or D Elected Academic Faculty Level Representative from the Faculty of Science.

The Chair raised a motion to formally thank the Vice-Chancellor and President for her exceptional service, contribution and dedication to the University and broader community during her term. The motion was passed unanimously.

**Meeting close 11:40am**

**Upcoming Academic Senate Meetings**

<b>Date</b>	<b>Time</b>
3 July 2024	9:30am – 12:30pm
11 September 2024	9:30am – 12:30pm
20 November 2024	9:30am – 12:30pm