



ACADEMIC SENATE MEETING MINUTES 20 September 2023

Minutes of the 368th meeting of Academic Senate held at 9:30am on Wednesday, 20 September 2023, Building 20, room 20.5 and via WebEx.

PART 1 – PRELIMINARY BUSINESS

MEMBERS PRESENT:

| | | |
|--------------------------------------|--------------------------|----------------------|
| Prof Nina Reynolds (Chair) | | |
| Prof Penny Van Bergen (Deputy Chair) | | |
| Prof Patricia Davidson | | |
| Prof Gursel Alici | A/Prof Tracey Kuit | Prof Christian Ritz |
| Ms Jaymee Beveridge | Mr Joshua Lane | A/Prof Montse Ros |
| Dr Kate Bowles | Dr Gai Lindsay | A/Prof Andy Schmulow |
| Prof Sean Brawley | Mr John Littrich | A/Prof Khay Wai See |
| Dr Elizabeth Dale | Dr Sarah Lothian | Prof Jun Shen |
| Ms Abbey Dawson | Dr Jeremy Lum | Ms Durga Tandon |
| Dr Bonnie Dean | Mr Adam Malouf | A/Prof Gokhan Tolun |
| Prof Theo Farrell | Prof Grace McCarthy | Mr Michael Valceski |
| Prof Faisal Hai | Prof Lee Moerman | A/Prof Jun Yan |
| Prof Peter Innis | Dr Sam Moreton | Dr Jie (Jack) Yang |
| Mr Peter Janu | Prof Lezanne Ooi | Dr Nadia Zainuddin |
| Prof Stuart Johnstone | Prof Marc in het Panhuis | A/Prof Hongtao Zhu |

APOLOGIES & LEAVE OF ABSENCE:

| | |
|--------------------------|--------------------------------|
| Prof Sue Bennett | A/Prof Cathrine Neilsen-Hewett |
| Prof David Currow | Prof Marc in het Panhuis |
| Prof Peter Kelly | Prof Colin Picker |
| Dr Joshua Lobb | Prof Ann Rogerson |
| Mr Bayley Mathai | Prof Yenna Salamonson |
| S/Prof Eileen McLaughlin | Dr Lisa Slater |
| | Ms Grace Walker |

IN ATTENDANCE:

Mr Stefan Delfgou, Associate Director, Research Grants and Development
Ms Marcela Herrera, Academic Senate Executive Officer
Prof Louise Hickman, Pro Vice-Chancellor Health
Ms Theresa Hoynes, Director, Student Life
Ms Margie Jantti, Director, Library
Dr Anthony McKnight, Senior Lecturer, Curriculum Transformation Lead
Prof Simon Moss, Dean Graduate Research
Prof Trish Mundy, Chief Integrity Officer
Dr Kellie Ridges, Director, Student Administration Services
Mr Dominic Riordan, Director, Academic Quality and Standards
Mr Mark Roberts, Interim Chief Governance Officer
Ms Jan Sullivan, Manager, Academic Policy and Standards
Ms Sally Towse, Institutional Policy Coordinator
Ms Aimee Wall, Associate Director, Research Integrity and Ethics

OBSERVERS:

Ms Courtney Butler, Senior Manager, International Student Programs
Ms Samantha Hutchinson, Research & Engagement Librarian
Ms Karen Lovasz, Manager Strategic Projects
Ms Brondalie Martin, Researcher Development Coordinator
Ms Jennifer Potter, Associate Director, Development and Growth
Ms Katie Singh, Senior Manager, Strategic Projects
Mr Vinay Varghese, Senior Manager, Student Residence
Dr Cammi Webb-Gannon, Lecturer and Deputy Honours Coordinator

***1.1 Welcome, Acknowledgement of Country, Apologies and Leave of Absence**

The Chair delivered the Acknowledgement of Country.

The Chair welcomed all members to the Academic Senate meeting, and warmly welcomed members who were attending their first meeting, including Academic Senate's new Deputy Chair, Professor Penny Van Bergen, the newly appointed Dean, Global Academics Affairs, Professor Christian Ritz and newly appointed Undergraduate Student Representative, Mr Joshua Lane.

Additionally, the Chair welcomed the Observers.

1.2 Arrangement of Agenda

Agenda item 2.9 Managing and Investigating Potential Breaches of the Research Code – Policy and Procedure was withdrawn from the agenda by the DVC (S&A) as further discussions are required before further action is taken regarding both the Policy and Procedure.

1.2.1 Conflicts of Interest

The Chair called for conflicts of interest with any matters before the Academic Senate. None were received.

1.2.2 Confidential Items

There were no confidential items.

1.2.3 Starring of Items

The following items were starred for discussion:

- 1.1 Welcome, Apologies and Leave of Absence
- 1.2 Arrangement of Agenda
- 1.3 Confirmation of Minutes
- 1.4 Business / Actions Arising from Minutes
- 1.5 Chair's Report
- 1.6 Vice-Chancellor's Report
- 1.7 Membership Business
- 2.1 Presentation – UOW Liverpool Growth Strategy Update
- 2.2 TEQSA Re-registration Update
- 2.3 UOW Research Entities Framework Policy
- 2.4 UOW Researcher Development Framework
- 2.5 National Student Experience Survey Report 2022 (a request to star this item was received after publication of the agenda)
- 2.10 Course Progress Policy (a request to star this item was received after publication of the agenda)
- 2.11 Joint and Dual Awards Policy Review (a request to star this item was received after publication of the agenda)
- 4.1 Reports from the Senior Executive
- 4.2 Student Members' Reports
- 4.3 Members' Reports
- 5.1 Business from Academic Senate Committees
- 6.2 Other Business

RESOLVED 2023/60

that Academic Senate adopt the draft resolutions for the unstarred items.

***1.3 Confirmation of Minutes**

RESOLVED 2023/61

that the minutes of the previous meeting of Academic Senate held on 26 July 2023, as attached to the agenda paper, be confirmed and signed as a true record.

***1.4 Business/Actions Arising from the Minutes**

There were no business/actions arising from the Minutes.

***1.5 Chair's Report**

The Chair advised Academic Senate of the following.

- Following the appointment of Jaymee Beveridge to the position of Vice-President Indigenous Strategy and Engagement, taking effect from today's meeting, Jaymee will be invited to provide Academic Senate with a verbal report, together with other Senior Executives under Part 4: Members' Report.
- The Chair announced that a submission had been made to the Australian Universities Accord Interim Report on behalf of OZCABS, the Australian Committee of Chairs of Academic Boards and Senate, and that the Accord's Chair and OZCABS Chair have met to discuss issues relating to academic governance. A copy of the submitted report is available on the Academic Senate Moodle site. The Chair thanked the Deputy Chair for attending the OZCABS meeting.
- Members are required for the Student Conduct Committee. Staff who might be interested in being involved in the adjudication of student conduct cases and serving on the Student Conduct Committee are asked to submit their Expressions of Interest to the [Governance Unit](#).
- The Role and Function of Academic Senate Review and the External Review of Academic Governance have been completed. The external review report, a copy of which is available on the Academic Senate Moodle page, is favourable and offers insightful assessments along with suggestions for improvements. To ensure that all recommendations are captured, a work plan on both reviews will be created and presented at the Senate meeting on 8 November 2023.
- The Academic Strategy Workshop, which was supposed to take place on Monday 25 September 2023, was cancelled due to work pressures and staffing changes in Strategy/Governance. If a subsequent Academic Senate workshop is possible later in the year, announcements will be made.

The Chair concluded by reminding Academic Senate that the presentations from the meeting, the OZCABS Accord submission and the Independent External Review of Academic Governance Report are available on the Academic Senate Moodle page.

***1.6 Vice-Chancellor's Report**

The Vice-Chancellor (VC) advised she was attending virtually because she was in India for the opening of UOW's new campus in Gujarat International Finance Tec-City (GIFT City) and to commemorate the University's 30 years in Dubai.

The VC thanked all who attended the all-staff forum last week and mentioned that the Chief Operating Officer's operational report on the University's finances shows a positive trend. The University's revenue diversification, she continued, aims to provide resources and infrastructure necessary for the University to fulfil its core missions, particularly those related to research and globalisation. The VC added that she is concerned about Staff Survey results, particularly those relating to staff morale and workloads, and wants to reassure staff that she is committed to addressing and making improvements in these areas. However, she is pleased to see that, when compared to other universities, UOW is performing well, which is a testament to the dedication of both staff and students.

The VC stated she will be watching today's events on the McKinnon Lawn with great interest as staff and students form a giant "YES" in support of the referendum and the inclusion of the First Peoples of Australia in the Constitution. Ms Jaymee Beveridge's mentoring and advice have helped the University make wiser decisions, and the VC thanked her for the ongoing guidance.

The VC mentioned that Mr Robert Ryan, Deputy Chancellor, is leading the search for the University's next Chancellor and requested the Academic Senate to please provide names of anyone who might be a potential candidate.

She also expressed her satisfaction with the findings of the External Review of Academic Governance and commended students, led by Mr Michael Valceski, for their efforts and active participation as partners.

The VC concluded by expressing disappointment with recent press reports that portrayed all universities as places for sexual assaults and harassment. Working with the VC, Professor Trish Mundy and the exceptional SARC team, who deal with incidents and issues that have occurred outside of the university setting, are addressing these problems. She added that, because education is empowering, universities serve as a microcosm of society and play a significant role in finding a solution. The progress made against sexual harm at UOW is highlighted in the [2023 Annual Report: Sexual Harm Response and Prevention](#), produced by Safe and Respectful Communities (SARC) under the direction of Professor Trish Mundy, Chief Integrity Officer.

***1.7 Membership Business**

The Chair welcomed and congratulated the newly elected Academic Senate Undergraduate Student member Mr Joshua Lane for the term 24 August 2023 until 31 December 2023.

She also advised that due to the expiration of Academic Senate terms and change in membership in other committees, one Academic Senate membership representative position is still available on the Universities Education Committee (UEC) and the University Internationalisation Committee (UIC). An election process will be carried out to fill both positions in accordance with section 13(9) – 13(11) of the Academic Senate Electoral Rules. Additionally, the Chair noted that the UOW Annual General Election Nominations period ran from 5 to 19 September 2023 and included nominations to fill four (4) Student Representative positions that will become available on Academic Senate in 2024.

In accordance with the *Academic Senate Electoral Rules*, nominations for these positions were encouraged from eligible students. Outcomes of the elections will be provided at the next Academic Senate meeting on 8 November 2023.

RESOLVED 2023/62

that Academic Senate

- (i) note and congratulate Joshua Lane on being nominated to fill the vacant Undergraduate Student Representative position on Academic Senate for the term 24 August 2023 to 31 December 2023; and*
- (ii) note the consequential amendment to the Academic Senate Membership list, as provided in the agenda paper.*

PART 2: GENERAL BUSINESS

*2.1 Presentation – UOW Liverpool Growth Strategy Update

Professor Louise Hickman, Pro Vice-Chancellor Health was in attendance to provide an update on the UOW Liverpool Growth Strategy.

Professor Hickman reference the presentation shown at the meeting and highlighted the following:

- There is currently a large focus on school leaver population groups. It is critical to consider how the University is presented to the wider community, but first we need to understand how the University is positioned and the opportunities that are available.
- UOW's diversity enables us to serve the community's needs and will assist in reaching the goal of attracting potential students who do not wish to leave the area, thereby increasing our share of the school leaver market from 1.1% to 1.5%.
- This strategy aligns with the Accord priority groups of non-school leavers and pathways for people who don't currently have access to tertiary education.
- UOW is one of two tertiary education providers currently in Western Sydney, the other being Western Sydney University (WSU).
- Approximately 30% to 40% of current students are from other countries and, of those, around 80% stay in Australia.
- It is important to take into account the vast infrastructure expansion that is taking place in the Western Sydney area with large projects in the Health and Education sector in addition to the Western Sydney Airport, and how this will impact the development of the course portfolio being offered.
- It is crucial for UOW Liverpool to consider its location, its potential to benefit the community and its ability to collaborate closely with important stakeholders.
- As most students are from non-English speaking backgrounds, a major focus is on supporting academic literacy to ensure students are given the best chance for success.
- The vision for UOW Liverpool is to provide '*a world class university education within reach*'. A university that collaborates with the community to determine the courses it can offer to meet local needs.

In closing, Professor Hickman noted that UOW Liverpool is committed to continuing close work with community, which is a principal component of its strategy.

RESOLVED 2023/63

that Academic Senate note the presentation on the Liverpool Growth Strategy as provided by Pro Vice-Chancellor Health, Professor Louise Hickman.

*2.2 TEQSA Re-registration Update

The Deputy Vice-Chancellor (Strategy and Assurance) spoke briefly to the TEQSA Re-registration Update; in doing so he highlighted the following points:

- The external review of Academic Governance has concluded, and the Chair will speak to this shortly.
- The external review of Corporate Governance, being conducted by Dr Michael Tomlinson, has commenced.
- An external review of compliance with the Education Services for Overseas Students (ESOS) requirements is about to commence.
- TEQSA will use all three external reviews as part of their assessment in determining whether we qualify to be re-registered as an Australian University and a CRICOS registered provider (thereby able to offer courses to international students).

- Under TEQSA’s core plus model, additional standards may form part of our assessment - for example standards relating to international admissions, alignment with the Accord, student retention and student success, how UOW fosters a safe and respectful environment for students.

The Chair then spoke to the **External Review of Academic Governance Report** which was received on 8 September 2023. She said that the report was a positive one overall and that she was pleased to note that no areas of non-compliance were found. The report contains 18 commendations, 12 recommendations for minor improvement and 13 recommendations for more extensive change. Two of the recommendations were noted for priority attention; they being (i) the involvement of Academic Senate in the identification and monitoring of academic risk, which we have already initiated, however further work is required; and (ii) developing a format for regular reporting from Senate to Council so Council can be assured that Senate is complying with its terms of reference and the relevant regulatory requirements.

The Chair advised that an Action Plan responding to the recommendations will be developed, in consultation with key stakeholders, and this plan will be presented for endorsement at the next Academic Senate meeting on 8 November 2023. Once endorsed, the Action Plan will be presented to Council at the meeting on 8 December 2023.

The Senate Secretariat undertook to make both the Report and the Senate slide presentation available to all members on the Senate Moodle site.

RESOLVED 2023/64

that Academic Senate note:

- (i) *the TEQSA Re-registration Update and the Report on the External Review of Academic Governance as provided in the agenda papers; and*
- (ii) *that a considered response to the External Review Report will be prepared in consultation with members and other relevant stakeholders for discussion at the 8 November 2023 meeting of Academic Senate.*

***2.3 UOW Research Entities Framework Policy**

The Associate Director, Research Grants & Development (AD, (RG&D)) provided Academic Senate with an update on the UOW Research Entities Framework Policy.

The AD (RG&D) presented Academic Senate with a PowerPoint presentation on the review of the Research Entities Framework Policy and advised that the purpose of the review was to develop a new Framework that supports international research excellence, a positive research culture and growth in high impact (including translational) research.

He spoke about the benefits of the new Research Entities Framework Policy, and how it will provide important guidance and set standards across the University. He also provided a brief overview of the implementation process and advised that the aim is to have the Policy implemented on 1 January 2024.

Responding to the question of who will review the Policy in five years and what it will entail, the AD (RG&D) said he couldn’t provide an answer at this stage and would take the question on notice. To another question regarding how this Policy will affect research students, the AD (RG&D) advised this has been included in working group discussions and considerations made. It is currently a high-level Policy that will inform further work.

RESOLVED 2023/65

that Academic Senate:

- (i) *endorse the new UOW Research Entities Framework Policy, which supersedes the University Research Entity Guidelines;*
- (ii) *endorse the rescission of University Research Entity Guidelines; and*
- (iii) *forward these to the University Council for approval to be effective January 2024.*

***2.4 UOW Researcher Development Framework**

The AD (RG&D) provided Academic Senate with an update on the UOW Researcher Development Framework.

The AD advised that the Researcher Development Framework is still in the development phase, and he welcomes feedback from Academic Senate for further improvements. He advised that the Framework addresses strategic goals and recommendations of the UOW 2020-2025 Research & Innovation Strategy. It addresses Goal 2.1.2 of the Strategy which is to *develop and champion a UOW-wide framework that values, measures and allocates resources for excellence in research leadership, integrity, mentoring and collegiality*. And it addresses recommendation 21 of the Review of the Research Services Office and Innovation and Commercial Research Unit report that states *“that the Dean: Research Development and integrity be assigned responsibility for all researcher development training drawing on the services of staff in PODS, RSO, ICR and others as appropriate.”*

He added that progress activities include a benchtop audit, the formation of a working group and continuous progress updates to the Research Integrity Committee, and the incorporation of feedback into the final draft.

In closing, the AD advised the next steps in the development of the implementation plan. Launched in August 2023, the Researcher Development Network will focus on promoting researcher development at UOW. It is a UOW professional network that brings together the knowledge and expertise of UOW staff involved in design, development and/or delivery of researcher development and training opportunities for researchers.

RESOLVED 2023/66

that Academic Senate note and provide feedback on the UOW Researcher Development Framework Proposal, as provided in the agenda paper.

***2.5 National Student Experience Survey Report 2022**

The DVC (Academic and Student Life) (DVC ((A&SL))) provided Academic Senate with an update on this item.

The DVC (A&SL) noted that at the close of the Student Experience Survey in 2022, a good response rate was received with 6126 fully completed surveys. Students who indicated they are considering leaving UOW have been contacted by the Division of Student Life to address their concerns and determine what support can be offered to them.

He added that a collaboration team has been established to lead the annual Student Experience Survey process, which will work on how the results are analysed, how next year’s survey will be conducted, how we can improve the student experience and how we can better engage students. Based on the results, UOW is now second best in NSW for undergraduate Student Experience, an improvement on the previous year.

In closing the DVC (A&SL) noted that, once the Student Experience Survey results have been analysed, meetings will take place with each Faculty and key leads to understand the results and work on making

improvements before action planning. He emphasised the importance on working with students as partners not only to obtain their insights into the survey results but also for the University's progress. The Division of Student Life is collaborating closely with the Student Advisory Committee and the Student Steering Committee.

There were discussions on methods that could be implemented to increase participation in the survey, with one Academic Senate student member mentioning that the reason some students had not responded to the survey was because it ended in their spam and they were not aware of the survey until after it closed.

The question whether faculties could join the collaboration team and be included in the survey process rather than only receive results was taken on notice.

The DVC (A&SL) requested that any further questions or suggestions be sent to him directly.

RESOLVED 2023/67

that Academic Senate:

- (i) *note the report on the results of the 2022 National Student Experience Survey; and*
- (ii) *endorse the action plan as set out in the agenda papers.*

2.6 Comparative Student Outcomes and Interim Course Monitoring Report for 2022

RESOLVED 2023/68

that Academic Senate note the Comparative Student Outcomes reporting and endorse the actions arising to improve the student experience.

2.7 Subject and Teacher Evaluations – First Half 2023

RESOLVED 2023/69

that Academic Senate:

- (i) *note the update on the processes for Subject and Teacher Evaluations;*
- (ii) *note the first half of 2023 aggregate results; and*
- (iii) *endorse the proposed next steps and approach to Subject and Teacher Evaluation periods.*

2.8 Code of Practice – Responsible Conduct of Research

RESOLVED 2023/70

that Academic Senate

- (i) *endorse the minor amendments to the Code of Practice – Responsible Conduct of Research, as provided in the agenda paper; and*
- (ii) *forward to the Vice-Chancellor, as the delegated authority, for final approval.*

2.9 Managing and Investigating Potential Breaches of the Research Code – Policy and Procedure

This item was withdrawn from the agenda.

***2.10 Course Progress Policy**

As additional minor changes were made to the Course Progress Policy following the publication of the agenda, the Director, Academic Quality and Standards (D/AQS) requested the starring of this item to ensure that the changes were explained to Academic Senate prior to endorsement being granted.

He highlighted that the changes relate to page 250 of the agenda, in Clause 12.15 of the Course Progress Policy. Wording was changed to ensure that it clearly refers to “leave of absence” and uses consistent language in terms of what is referred to as the “current session”. This re-wording is to clarify that the Coursework Exclusion Appeals Committee (CEAC) considers the fact that the student may already be enrolled and be studying in that session and has the authority to recommend outcomes taking account of that enrolment.

RESOLVED 2023/71

that Academic Senate:

- (i) *endorse the minor amendments to the Course Progress Policy as provided in the agenda papers; and*
- (ii) *submit to the Vice-Chancellor for approval, to become effective on approval.*

***2.11 Joint and Dual Awards Policy Review**

As with the previous item, further changes were made to the Joint and Dual Awards Policy after the Academic Senate Agenda was published. Therefore, the D/AQS requested that this item be starred to explain the changes to Academic Senate prior to endorsement being granted.

The D/AQS explained that the Joint and Dual Awards Policy governs joint or dual agreements with other institutions and refers to agreements based around awards, not individual students. Following feedback received, which highlighted that clause 4.6 (page 269 of the agenda) required further clarity, the clause has been amended to outline set standards when UOW is in partnership with another institution in delivering a research component of a degree. The new clause establishes training standards and endorsement of arrangements between the two institutions, and the requirement from management to ensure that supervision rules for the research component are governed by the relevant policy of the institution supervising the research component.

RESOLVED 2023/72

that Academic Senate:

- (i) *endorse the amendments to the Joint and Dual Awards Policy as provided in the agenda papers; and*
- (ii) *submit to the Vice-Chancellor for approval, to become effective on approval.*

PART 3: COURSE APPROVALS

There are no course approvals for this meeting.

PART 4: MEMBERS' REPORTS

***4.1 Reports from Senior Executive**

The Chair invited Senior Executive members to provide portfolio reports to Academic Senate.

- ❖ The DVC (A&SL) provided the following update:

The Student Equity and Success Strategy, led by the Division of Student Life, focusses on how we engage students in the university community, how we assist them to develop a sense of belonging, how we identify students who may need support and how we provide effective support. Particular attention is paid to students from diverse backgrounds. However, we want to ensure that all UOW students are successful. The aim is to roll out this strategy in 2024, following some trials of first-year peer coaching and back-on-track program trials in 2022, which resulted in marked improvements in retention.

The Division of Student Life has recently undergone a workplace change process and an increase in staff numbers, which will help to ensure that the University can support and substantially

improve the student experience, particularly for our international students. This team will be able to identify disengaged students and provide timely assistance and coaching – this is available to all students across all UOW campuses.

❖ The DVC (S&A) provided the following update:

- The DVC thanked the services of Dr Richard Cook, Chief Strategy Officer, and Dr Kimberley McMahon-Coleman, Academic Director, Regional Campuses, and wished them well in their new appointments outside UOW.
- The Data and Analytics Insights Hub, promoted in Universe and led by Mr Brad Dixon, is receiving positive feedback, confirming that the creation of a Data and Analytics Division was a positive decision.
- The draft Academic Promotion Policy will be available in Universe on Wednesday 27 September 2023 and open for review and feedback. It is anticipated that endorsement will be sought at the Academic Senate meeting on 8 November 2023.

❖ The Vice-President Indigenous Strategy and Engagement, (VP (IS&E)) provided the following update:

- Although it is still being developed, a new Indigenous Engagement Strategy, which will serve as the overarching strategy for the Indigenous Unit, is expected to be implemented in 2024. It will show the alignment of (Woolyungah Indigenous Centre (WIC), the student service stream and the Conscious Community Curriculum Transformation Unit. The Strategy is currently in draft and consultations are underway with key stakeholders.
- The Curriculum and Conscious Communities team (CCCT), led by Mr Anthony McKnight, Senior Lecturer, Curriculum Transformation Lead, is currently liaising with over 100 academics to progress transformation in an organic model for change that centres around Country.
- The Reconciliation Action Plan is near completion. All the deliverables have been completed except for three that are yet to be finalised. Concise planning has been initiated with a quantifiable matrix that will be implemented.
- The CCCT is currently inviting Expressions of Interest via their [Creating conscious communities](#) page. Invitations are open to UOW staff to explore and place Country at the forefront of all activities carried out at UOW. The VP (IS&E) encourages all staff to submit an EOI.

❖ The Chief Operating Officer (COO) provided the following update:

- As mentioned at the all-staff forum, we are currently conducting an in-depth investigation into the salary underpayment matter. The investigation will provide insight into how this occurred, how it will be remediated and how we will ensure this does not reoccur. An update on this will be provided by 30 June 2024.
- Regarding the current expenditure controls, the COO noted he welcomes the support he and his team are receiving and noted the current controls, which should not be understood as a freeze, but rather as an oversight of spending across all areas of UOW, so that this continues to remain aligned with expected revenue growth.

*4.2 Student Members' Report

The postgraduate student representative, who is also Chair of the Student Advisory Council, reported that:

- The Student Advisory Council (SAC) would like to thank the departing Chief Strategy Officer and Academic Director of Regional Campuses for their contributions to UOW and the positive impacts their work has had on the student experience.

- SAC contributed to the UOW submission on the Universities Accord Interim Report on behalf of the student body.
- Recently, SAC completed and approved its recommendations for the DVC (A&SL) regarding the Student Services and Amenities Fees (SSAF) budgetary allocations for 2024.
- The Division of Student Life (DSL) and SAC have collaborated to develop a Students as Partners Framework and Toolkit, in accordance with the agreement that was signed in 2021. The Framework will be presented to Academic Senate at the meeting on 8 November 2023.
- The Chair of SAC represented UOW at an event hosted by the Foundation for Young Australians (FYA) and Wollongong City Council (WCC) to support the voices of young people aged 12 to 17 by announcing the results of their recent election of eight candidates to the Young Mayor’s Forum that will advise and work with WCC. While there, he promoted the VC’s Leadership Scholarship and UOW Student representation/partnership as opportunities.
- SAC has recently sent several of its members to represent UOW at the Australian National Leadership Forum (NLF) and its NLF counterpart in New Zealand. If Academic Senate members are interested, they are invited to attend a future SAC meeting to hear their experiences.
- The Director, Student Life, the Student Advisory Council, the Director, Graduate Research and the Graduate Research School are partnering and collaborating to advance the relationship between the units.
- The SAC Deputy Chair recently produced a video for Wollongong Academy for Tertiary Teaching & Learning Excellence (WATTLE), offering a student perspective on generative Artificial Intelligence (AI). The Chair also produced a video for WATTLE to promote the varied opportunities that AI technologies will present for higher education and how UOW can meet the challenges while maintaining its commitment to academic excellence.

***4.3 Member’s Reports**

There were no Member’s Reports.

***4.4 Questions on Notice**

There were no questions on notice.

PART 5: ACADEMIC SENATE COMMITTEE BUSINESS

***5.1 Business from Academic Senate Committees**

There was no business from Academic Senate Committees.

5.2 Revised University Research Committee Terms of Reference

RESOLVED 2023/73

that Academic Senate approve the revised University Research Committee (URC) Terms of Reference as provided in the agenda paper, effective immediately.

5.3 Revised University Education Committee Terms of Reference

RESOLVED 2023/74

that Academic Senate approve the revised University Education Committee (UEC) Terms of Reference, as provided in the agenda paper, effective immediately.

5.4 Committee Minutes

RESOLVED 2023/75

that Academic Senate note the minutes from the following Academic Senate Committees and affiliate UOW entity meetings, as set out in the agenda paper:

- Minutes of BoAG meeting – 23 May 2023 (unratified)*
- Minutes of URC meeting – 29 June 2023 (ratified)*
- Minutes of UEC meeting – 13 July 2023 (unratified);*
- Minutes of QARG meeting – 10 August 2023 (unratified)*

PART 6: OTHER BUSINESS AND FUTURE MEETINGS

6.1 Late and Tabled Papers

***6.2 Other Business**

6.3 Next Meetings

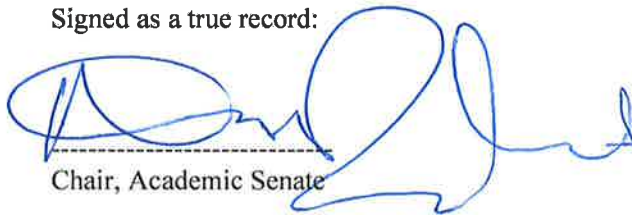
The remaining Academic Senate meeting for 2023 is Wednesday 8 November 2023.

6.4 Meeting Dates for 2024

Wednesday 7 February 2024
Wednesday 24 April 2024
Wednesday 26 June 2024
Wednesday 4 September 2024
Wednesday 20 November 2024

The meeting closed at 11:38 am

Signed as a true record:

A handwritten signature in blue ink, consisting of several large, overlapping loops and a long horizontal stroke extending to the right. The signature is written over a horizontal dashed line.

Chair, Academic Senate

Date: