

ACADEMIC SENATE MEETING MINUTES 18 NOVEMBER 2020

Minutes of the 353rd meeting of the Academic Senate held at 9:30am on Wednesday, 18 November 2020, in 21.G08, the Early Start Building and via Webex.

PART 1 – PRELIMINARY BUSINESS

MEMBERS PRESENT:

Prof Greg Rose (Chair)		
Prof Nan Seuffert (Deputy Chair)	Ms Margie Jantti	Dr Ee Ling Quah
A/Prof Shirley Agostinho	Prof Zhengyi Jiang	Prof Melanie Randle
Prof Clive Baldock	A/Prof Peter Kelly	A/Prof Ting Ren
Dr Kate Bowles	Prof Lisa Kervin	Prof Nina Reynolds
Dr Jane Carey	A/Prof Tracey Kuit	Prof Christian Ritz
Dr Paul Chad	Mr Felix Lanceley	A/Prof Ann Rogerson
Prof Joe Chicharo	A/Prof Wanqing Li	A/Prof Montse Ros
Mr Jackson Cocks	Prof Valerie Linton	A/Prof Danielle Skropeta
Dr Robyn Coman	Dr Claire Lowrie	Dr Marcelo Svirsky
Prof Julia Coyle	Dr Catherine Mac Phail	Prof Lip Teh
A/Prof Hoa Dam	Dr Xiaoping Lu	Mr Theodore Totsis
Prof Theo Farrell	Prof Jennifer Martin	Prof Wilma Vialle
Ms Lorraine Fields	Prof Tracey Moroney	A/Prof Rodney Vickers
Prof Alex Frino	A/Prof Germanas Peleckis	Prof Simon Ville
Dr Azdiar Gazder	Dr Dana Perlman	A/Prof Margaret Wallace
Dr Michael Griffiths	Prof Colin Picker	A/Prof Karen Walton
Dr Luis Gomez Romero	Dr Oriana Price	Prof Paul Wellings
Dr Keith Horton	Prof Will Price	A/Prof Ika Willis
Ms Theresa Hoynes	Prof Fiona Probyn-Rapsey	A/Prof Venkat Yanamandram
Mr Damien Israel	Dr Sanja Pupovac	Prof Shujun Zhang

APOLOGIES & LEAVE OF ABSENCE:

Prof Peter Caputi	Prof Allen Nutman
Prof Alison Jones	Dr Christopher Sykes
A/Prof Julie Kiggins	Dr Tracey Woolrych

IN ATTENDANCE:

Ms Antoinette Faddoul, Academic Senate Executive Officer
Ms Tori Funnell, Senior Manager, Governance Unit
Ms Emma Purdy Academic Quality and Policy Specialist, Academic Quality and Standards
Ms Cherry Siu-Ho, Director, Governance and Legal Division
Mr Dominic Riordan, Director, Academic Quality and Standards

OBSERVERS:

Ms Ashley Bannister, incoming 2021 undergraduate student member of Academic Senate
Ms Grace Mahon, UOW Management Cadet
Mr Shaun Rafferty, UOW Management Cadet
Mr Dylon Tomasi, Undergraduate student
Ms Sarah Vogel, incoming 2021 postgraduate student member of Academic Senate

***1.1 Welcome, Apologies and Leave of Absence**

The Chair welcomed all members, attendees, observers and noted it was the last meeting for three of the four 2020 undergraduate student representatives.

As the meeting was running both virtually, via Webex Meetings and physically in a face-to-face capacity, the Chair explained how the meeting would run, then asked members to be patient with proceedings in the blended environment.

Preliminary business was interrupted by a noisy student protest outside the meeting room. On direction from the Chair, a member invited one protester to enter the room and address the Senate briefly on the understanding that the noise would then cease. Following the address she left the meeting and the interruption ceased.

***1.2 Arrangement of Agenda**

1.2.1 Conflicts of Interest

There were no conflicts of interest.

1.2.2 Confidential Items

There were no confidential items.

1.2.3 Starring of Items

The following items were starred for discussion:

- 1.1 - Apologies and Leave of Absence
- 1.2 - Arrangement of Agenda
- 1.3 - Confirmation of Minutes
- 1.4 - Business Arising from the Minutes
- 1.5 - Chair's Report
- 1.6 - Vice-Chancellor's Report
- 1.7 - Membership Business
- 2.1 - Course Monitoring and Review Procedures
- 2.3 - Interim Report on Academic Appeals and Review of Grades Process and Procedure
- 4.1 - Reports from the Senior Executive
- 4.2 - Members' reports
- 4.3 - Student Members' reports
- 5.1 - Business Arising from Academic Senate Committees
- 5.3 - Committee Minutes
- 6.2 - Other Business

RESOLVED 2020/74

that Academic Senate adopt the draft resolutions for the unstarred items.

***1.3 Minutes of the Previous Meeting**

RESOLVED 2020/75

that the minutes of the previous Academic Senate meeting held on Wednesday 23 September 2020, as attached to the agenda papers, be confirmed and signed as a true record.

***1.4 Business Arising from the Minutes**

There was no business arising from the minutes.

***1.5 Chair's Report**

The Chair reported that he attended the national Chairs of Academic Boards and Senate (CABS) conference the week prior. There was a focus on academic integrity, contract cheating and a move to better quality management and reputational risk. Contract cheating is a crime in Australia but not offshore where it is possible to access information via a VPN. The Chair noted that academic integrity

is not listed as a field of research in Australia. Charles Sturt University has an academic risk working group that works across levels of the university.

The CABS conference also noted the implications of university research metrics, such as Excellence in Research Australia (ERA), for implementation of an outcome from the Coaldrake Review of higher education that proposes that, in order to be federally accredited, a university must do research in 30% of fields of education it teaches in and increase this proportion to 50% by 2030.

The Chair reported on a recent comparative CABS study undertaken by all the University of New England of the Academic Senates and Boards across the country, including information gathered about membership and composition. Data from the survey has informed the Working Group chaired by the Senior Deputy Vice-Chancellor which is reviewing the UOW Academic Senate's membership and composition.

The Chair advised there are two items of students' business coming to Senate, one is in the agenda papers and the other, still being developed, will be reported under Student Members Business.

The Chair acknowledged the Senate members who are taking up the early retirement scheme, and thanked them for their contribution to Senate and the University community.

***1.6 Vice-Chancellor's Report**

The Vice-Chancellor (VC) reported that Deputy Vice-Chancellor (Global Strategy) and his counterparts in other universities across the state are working with the NSW Government to support the return of onshore international students for 2021. A number of variables remain in this space and activities such as a rise of infection rates impact these plans. Substantial budget risks for 2021, 2022 and possibly beyond remain.

The foreign interference legislation has bi-partisan support. It will create additional reporting requirements for all universities and research entities who have offshore partnerships. The details are not yet clear, though it is likely there will be a need to report conflict of interest through the university process. A glossary and definitions included in the legislation have improvements around academic autonomy.

The Federal Government has formed a Working Group to consider Research Commercialisation, which the VC is a part of. The intent of the Working Group is to focus on the future of research and research commercialisation. The Working Group will submit a report mid next year around the shape of the research system and how research might be expanded around translational activity and its impact.

The VC noted the recent ARC success and congratulated all of those who put in great efforts and enjoyed success.

An observer interrupted the meeting proceedings with a question for the VC. The observer was unruly and the Chair called for security, at which point the observer returned to his seat. As the question did not relate to the VC's Report the chair noted that the subject matter could be discussed under Other Business on the meeting Agenda item 6.2.

***1.7 Membership Business**

There was no membership business.

PART 2: COMMITTEE BUSINESS

*2.1 Course Monitoring and Review Procedures

The Academic Quality and Policy Specialist outlined the significant changes proposed to streamline the course review process and the renaming of the procedures to the 'Course Monitoring and Review Procedures'. She highlighted that the proposal was to strengthen the role of the Academic Program Director (APD) and provide opportunities to record annual monitoring and external referencing activities. The evaluation criteria were being consolidated to align more closely to the Higher Education Standards Framework (HESF) and introduce a risk based approach to course reviews, acknowledging the annual monitoring and other quality assurance processes undertaken throughout the five years. Changes were also proposed to the Course Review Panel Membership and the final approval pathway. It was noted that Academic Senate had started very few course reviews over the last five year cycle.

Some Senate members stated that removing Academic Senate completely from the process was inappropriate, given Senate's role in course approvals. Attention was also brought to the fact that an Academic Senate Student Representative had submitted feedback about increasing student involvement in the process and that some amendments had been made to the procedures.

The Chair stated that this is a technical paper and it can be difficult to ascertain what sections relate to onshore as compared to offshore courses and noted that an appendix would be useful in order to provide clarity.

Members raised concerns about the proposed changes and noted that the role of Academic Senate is to have oversight on academic matters. A member suggested a section be added which states that a course can be referred to Senate if there are any concerns raised by the Associate Deans Education (ADE) during the review process.

Noting the concerns raised, the Chair proposed that the paper be withdrawn to allow for further consideration of the feedback provided, and encouraged members to send comments to Emma Purdy in AQS relating to this issue. The paper will come back to the March 2021 meeting for consideration.

RESOLVED 2020/76

that Academic Senate:

- i. note the proposed amendments to the Course Review Procedures as included in the agenda papers and discussed at the meeting; and*
- ii. defer the item to the March 2021 meeting of Academic Senate to allow for further consideration of feedback provided at the meeting.*

2.2 Mandatory Placement Performance – Exclusion Provisions

RESOLVED 2020/77

that Academic Senate:

- i. note the proposed change to the provisions regulating exclusion of students unable to undertake or complete mandatory placement requirements;*
- ii. endorse the proposed amendments to the Coursework Rules as set out in the agenda papers; and*
- iii. note these provisions will be forwarded to the University Council for approval, to become effective on approval.*

***2.3 Interim Report on Academic Appeals and Review of Grades Process and Procedure**

A student member who co-authored the interim report stated the interim report was developed following the recently revised and approved academic complaints policy, and noted some concerns around how the revised policy will be implemented. The concerns identified in the interim report relate to the process, practice and procedures that support the academic complaints policy, rather than the policy itself. The interim report includes a number of recommendations some of which have already been implemented either in part or full. The recommendations provided in the interim report are for Senate to note. Work will continue on the report which will be informed by further consultations, focus groups and a survey. Feedback is sought from Senate members to inform the final report and recommendations. The longer term recommendations will be presented in 2021.

The Chair invited members to email the Academic Senate Executive Officer with their comments and suggestions in relation to the interim report.

A member noted the integration of academic complaints and review of grades can be difficult to triage and has limitations with the inability to move cases between systems. The member further noted that the authors' request under the *Government Information (Public Access) Act 2009* (NSW) for information from the University was considered to be adversarial in this process and suggested that it not be undertaken.

A member asked about consultation with postgraduate students. The student member responded that to date the authors have been unable to obtain postgraduate student input.

The Director, AQS (D/AQS) stated the revised policy has been designed to support broader objectives such as changes in the use of language of review and appeal, as students are seeking less emphasis on the word 'complaint'. He confirmed that AQS will work with the Governance Unit and the student members to make some improvements to the policy. Implications for postgraduate students will be considered by AQS once the final report has been submitted.

RESOLVED 2020/78

that Academic Senate note the Interim Report on Academic Appeals and Review of Grades Process and Procedure.

2.4 Academic Policy Approval Report

RESOLVED 2020/79

that Academic Senate note the Academic Policy Approval Report, as set out in the agenda papers, which lists academic policy documents approved by the Vice-Chancellor from September 2019 to October 2020.

PART 3: GENERAL BUSINESS

3.1 Fast-Track Course Approvals

RESOLVED 2020/80

that Academic Senate note use of the Fast-Track Approval Process for the following courses, as outlined in the agenda papers:

- i. Diploma of Arts (3132)*
- ii. Diploma of Business (2 session) (3128)*
- iii. Diploma of Business (3 session) (3129)*
- iv. Diploma of Information Technology (2 session) (3130)*

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- v. *Diploma of Information Technology (3 session) (3131)*
- vi. *Diploma of Science (2 session) (3134)*
- vii. *Diploma of Science (3 session) (3135)*
- viii. *Diploma of Social Science (3133)*
- ix. *Bachelor of Business Information Systems (2129)*
- x. *Master of Business Analytics (3074).*

3.2 Course Review and Re-Approval Postgraduate Primary Health Care

RESOLVED 2020/81

that consequent upon the review of the Primary Health Care Cluster, Academic Senate note the suspension and forthcoming discontinuation of the course, as outlined in the agenda papers.

3.3 Course Review and Re-Approval Postgraduate Education (Information and Communication Technology in Education and Training

RESOLVED 2020/82

that consequent upon the review of the Postgraduate Education (Information and Communication Technology in Education and Training) Cluster, Academic Senate re-approve the specialisation within the Cluster, as outlined in the agenda papers, to be offered for an additional five year period until 2025.

3.4 Bachelor of Business Suite New Course

RESOLVED 2020/83

that Academic Senate approve the following proposals, as outlined in the agenda papers, to become effective from Autumn Session, 2022:

- i. *to introduce the Bachelor of Business (3090) and the Bachelor of Business (Scholar) (3092) at the Wollongong, Southern Sydney, South Western Sydney, Bega, Southern Highlands, Shoalhaven and Bateman's Bay Campuses;*
- ii. *to introduce the Bachelor of Business - Bachelor of Laws (3101) at the Wollongong and South Western Sydney Campuses; and*
- iii. *to introduce the Bachelor of Business (Honours) (3093) and Bachelor of Business - Bachelor of Laws (Honours) (3102) at the Wollongong Campus.*

3.5 Bachelor of Business Double Degree Suite New Courses

RESOLVED 2020/84

that Academic Senate approve the proposal to introduce the following new courses at the locations specified below, as outlined in the agenda papers, to become effective from Autumn Session, 2022:

- i. *Bachelor of Arts - Bachelor of Business (3108) at the Wollongong Campus*
- ii. *Bachelor of Arts (Psychology) - Bachelor of Business (3107) at the Wollongong Campus*
- iii. *Bachelor of Creative Arts - Bachelor of Business (3111) at the Wollongong Campus*
- iv. *Bachelor of Journalism - Bachelor of Business (3113) at the Wollongong Campus*
- v. *Bachelor of Psychological Science - Bachelor of Business (3106) at the Wollongong Campus*

- vi. *Bachelor of Psychology (Honours) - Bachelor of Business (3114) at the Wollongong Campus*
- vii. *Bachelor of Communication and Media - Bachelor of Business (3110) at the Wollongong and South Western Sydney Campuses, and*
- viii. *Bachelor of International Studies - Bachelor of (Business (3112) at the Wollongong and South Western Sydney Campuses.*

**3.6 Bachelor of Applied Analytics (3018)
New Course**

RESOLVED 2020/85

that Academic Senate approve the proposal to introduce the new course, the Bachelor of Applied Analytics at the South Western Sydney Campus, as outlined in the agenda papers, to become effective from Autumn, 2021.

**3.7 Bachelor of Engineering (Honours) - Bachelor of Business (3116)
Bachelor of Business Administration - Bachelor of Information Technology (3117)
New Courses**

RESOLVED 2020/86

that Academic Senate approve the proposal to introduce the following new courses, as outlined in the agenda papers, to become effective from Autumn Session, 2022:

- i. *the Bachelor of Engineering (Honours) - Bachelor of Business (3116) at the Wollongong Campus, and*
- ii. *the Bachelor of Business Administration – Bachelor of Information Technology (3117) at the Wollongong and South Western Sydney campuses.*

**3.8 Bachelor of Science – Bachelor of Business (3115)
New Course**

RESOLVED 2020/87

that Academic Senate approve the proposal to introduce the Bachelor of Science - Bachelor of Business (3115) following courses at the Wollongong Campus, as outlined in the agenda papers, to become effective from Autumn Session, 2022.

**3.9 Associate Degree in Business (3097)
Diploma in Business Administration (3096)
New Courses**

RESOLVED 2020/88

that Academic Senate approve the proposal to introduce the Associate Degree in Business (3097) and the Diploma in Business Administration at the Wollongong, Bateman's Bay, Shoalhaven, Southern Sydney, Bega, South Western Sydney, Southern Highlands and PSB Academy campuses as exit-only courses, as outlined in the agenda papers, to become effective from Autumn Session, 2021.

**3.10 Bachelor of Business Administration (3091)
New Course**

RESOLVED 2020/89

that Academic Senate approve the proposal to introduce the Bachelor of Business Administration (3091) at the Wollongong, Shoalhaven, Southern Highlands, Southern Sydney, Bega, South Western

Sydney, and Bateman's Bay campuses, as outlined in the agenda papers, to become effective from Autumn Session, 2022.

**3.11 Bachelor of Engineering (Honours) – Bachelor of Laws (3118)
New Course**

RESOLVED 2020/90

that Academic Senate approve the proposal to introduce the Bachelor of Engineering (Honours) - Bachelor of Laws (3118) at the Wollongong Campus, as outlined in the agenda papers, to become effective from Autumn Session, 2021.

**3.12 Human Services
New Major in the Bachelor of Social Science**

RESOLVED 2020/91

that Academic Senate approve the proposal to introduce the Human Services major at the Wollongong Campus in the following courses, as outlined in the agenda papers, to become effective from Autumn Session, 2021:

- i. Bachelor of Social Science (344)*
- ii. Bachelor of Social Science (Dean's Scholar) (346); and*
- iii. Bachelor of Psychological Science – Bachelor of Social Science (375).*

**3.13 Occupational Health and Safety
New Major in the Bachelor of Social Science**

RESOLVED 2020/92

that Academic Senate approve the proposal to introduce the Occupational Health and Safety major (MAJ44190) at the Wollongong Campus in the following courses, as outlined in the agenda papers, to become effective from Autumn Session, 2021:

- i. Bachelor of Social Science (344)*
- ii. Bachelor of Social Science (Dean's Scholar) (346); and*
- iii. Bachelor of Psychological Science – Bachelor of Social Science (375).*

PART 4: MEMBERS' REPORTS AND QUESTIONS ON NOTICE

***4.1 Reports from Senior Executive**

The Senior Deputy Vice-Chancellor (SDVC) provided an update on the review of the Academic Senate membership and composition. The review panel has met on two occasions and composed a draft proposal which will go to VCAG for consideration before coming to the March 2021 meeting of Senate for discussion and endorsement, and then to the April 2021 Council meeting for approval. The panel consists of; Jackson Cocks, Undergraduate student member of Senate, Rodney Vickers, ex-officio member of Senate, Wilma Vialle, previous Chair of Senate, Greg Rose, Chair of Senate, Bronwyn Evans, External Council member, SDVC, Chair of the panel, and Tori Funnell, Senior Manager, Governance Unit.

The SDVC reported that Dr Richard Cook has been appointed as the Director of Strategic Planning.

The Deputy Vice-Chancellor (Education) (DVCE) reported that preparations for delivery of Autumn 2021 session are advanced. There is a focus to return as many subjects as possible to on-campus teaching and continue to provide a large number of classes in remote delivery in order to meet the needs

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of students unable to return to campus. Students will receive their individual timetables on 29 November. Work is continuing to provide technology in teaching rooms.

The National Priorities and Industry Linkage Fund (NPILF) will allocate block grants to universities to enhance industry engagement in order to support the development of jobs-ready graduates. The NPILF aims to:

- increase the number of internships and other work integrated learning (WIL) approaches
- increase the number of STEM+ graduates and improve their employment outcomes
- support the development of university-industry collaborations and partnerships

Universities will be required to submit an annual plan to demonstrate their engagement with NPILF across three defined indicators; metrics, demonstrators and innovators. Following a pilot phase over 2021-2023, universities will be required to meet an achievement threshold (achieving satisfaction in at least 10 of 12 indicators) to be awarded the full block grant; achievements below this level will receive proportionate levels of funding.

A consultation exercise was conducted by the Department of Education, Skills and Employment (DESE) and in producing UOW's submission. It highlighted the need for further work in defining the metrics, and the need for a broader definition of work-integrated learning (WIL).

DESE has invited universities to submit Expressions of Interest (EOI) for Commonwealth supported places (CSPs) to support short courses and national priority places as part of the Jobs-Ready Graduates package. UOW's submission will include support for courses in South Western Sydney.

The Deputy Vice-Chancellor (Global Strategy) provided a report at item 5.2, UIC Chair's report.

The DVC(R&I) expressed congratulations to the following:

- Distinguished Professors Antoine van Oijen and Zaiping Guo for their NSW Premiers Prize for Science on their research excellence.
- A/Prof Danielle Skropeta from SMAH for the RACI Margaret Sheil Leadership Award.
- Distinguished Prof David Adams from IHMRI/SMAH on his election to the Fellow of the Australian Academy of Health and Medical Sciences.
- Dr Wei Kong Pang from AIIM who was awarded ANSTO's Australian Synchrotron early career researcher award.
- Prof Fiona Probyn-Rapsey who was awarded an ARC Special Research Initiative grant for her research into the cultural impacts of introduced animal species.
- Six DECRA Fellowships were awarded to UOW researchers, placing UOW 8th nationally for the number of projects and funding awarded.
- 12 Discovery projects led by UOW have been awarded, with another 13 that include UOW researchers. A further 18 are pending due to security advice to the Minister.
- 1 Linkage Project worth \$1.1m led by UOW's A/Prof Natascha Klocker from ASSH (the 2nd highest amount awarded in this round).

A member raised concern about the challenge of being able to sustain the current level of research success under the new one-UOW model. The DVC(R&I) stated that the whole sector is grappling with these resourcing issues and that careful consideration is being given to how research activity can continue to be supported within the current environment.

A member stated that that the pandemic and the One-UOW model do not affect people equally such as women, people of colour, Indigenous people and asked if there are plans or processes in place to address this in relation to research opportunities. The DVC(R&I) thanked the member for raising the point.

The Chief Operating Officer (COO) reported that work is continuing for the return to campus next year. Work is also underway to extend the current road map for the return to campus to be updated to 30 June 2021. Communication about this will be issued in the coming weeks.

***4.2 Members' Reports**

A member raised a question about the One-UOW model, the Chair responded that this was not raised under members' reports, and could be raised under item 6.2 Other Business.

***4.3 Student Members' Report**

A student member reported that a piece of work is underway to look at student representation on academic matters. The objective is to unify processes and procedures across the University in relation to the recruitment of student representatives. Input is being sought from Senate members, with information about the proposal and some questions to be posted on the Moodle site.

The student member reported that further consultation will be undertaken with Academic, Quality and Standards, the Governance Unit, Student and Accommodation Services Division, the Student Advisory Council, and the incoming 2021 Senate student representatives about how to address some of these issues. The Pro Vice-Chancellor (Students) will assist with the proposal due to come back to Senate in 2021.

The Chair added that he supported the proposal and has been working with the student. He encouraged members to provide feedback through Moodle where there will be information and specific questions posted for members to provide input.

4.4 Questions on Notice

RESOLVED 2020/93

that Academic Senate note the Questions on Notice and responses, as outlined in the agenda papers.

PART 5: FINAL BUSINESS

***5.1 Business from Academic Senate Committees**

There was no business from Academic Senate Committees.

***5.2 University Internationalisation Committee (UIC) Chair's Report**

The Deputy Vice-Chancellor (Global Strategy) (DVCGS) and Chair of the University Internationalisation Committee (UIC) provided the following report:

- The portfolio felt the effects of COVID-19 very rapidly, with the priority to return hundreds of students who were overseas participating in mobility programs back to Australia. There is a hold on all physical mobility programs for 2021.
- There is a focus to return international students to campus, which is shared across the sector. The DVCGS equivalents are working with the NSW Treasury to prepare a proposal to the Federal Government to bring back international students under strict quarantining. The report will be submitted in the coming week.
- Enrolments for all offshore campuses are down except for Dubai. COVID-19 is rampant in Dubai and Malaysia but appears to have subsided in Hong Kong and Singapore with similar infection rates to Australia.
- Travel restrictions are likely to remain in place for a while so there has been a shift of focus with the following priorities identified to explore;
 1. Recognise UOW's strengths and consider how international students can be recruited to offshore campuses to commence study and then transfer to the Wollongong campus in 2022 and beyond.
 2. Look at global teaching opportunities created by COVID-19 and look at teaching across borders using the online platform. There are pilot courses being offered from BAL to trial how this will progress.

3. Be poised for action if travel bubbles open with possibilities in New Zealand, Singapore, and Hong Kong.
4. Engage with offshore campuses. Noting one quarter of UOW staff work offshore, consider opportunities to tap into offshore funding programs, as well as facilitate shared ARC grant applications with teams in Hong Kong and Dubai.

The Chair noted that the slide show will be made available on the Moodle site for members' information.

RESOLVED 2020/94

that Academic Senate note the University Internationalisation Committee Chair's Report (2020), as provided at the meeting.

5.3 University Research Committee (URC) Revised Terms of Reference

RESOLVED 2020/95

that Academic Senate approve the Revised University Research Committee Terms of Reference, as provided in the agenda paper.

5.4 Strategic Course Development Committee (SCDC) Chair's Report

RESOLVED 2020/96

that Academic Senate note the Strategic Course Development Committee Chair's Report, as outlined in the agenda papers.

5.5 Committee Minutes

RESOLVED 2020/97

that Academic Senate note the minutes from the following Academic Senate Committee meetings, as attached to the agenda papers:

- i. URC Minutes 29 July 2020 – ratified.*

PART 6: FUTURE MEETINGS AND OTHER BUSINESS

6.1 2021 Meeting Dates

Wednesday 3 March 2021
Wednesday 26 May 2021
Wednesday, 21 July 2021
Wednesday, 15 September 2021
Wednesday, 17 November 2021

***6.2 Other Business**

A member asked a question regarding the design of the One-UOW project, seeking information about what consultation has been undertaken with key faculty members such as Heads of School in relation to the proposed model. He raised concern that the proposed changes will result in academic staff being unable to fulfil their work responsibilities due to a lack of supporting administrative functions within the faculty.

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The Chair reminded members that Academic Senate's terms of reference relate to academic rather than operational matters and asked that questions and discussion be framed accordingly.


The COO stated that the consultation processes are underway right now. He provided an overview of a number of consultation activities currently taking place and noted that the project team would work through the feedback from these sessions to inform the final design of the model.

The SDVC stated that change management processes are underway with the Joint Consultative Committee as is consultation with those people directly affected. He asked that the change management operational process be respected.

A member noted that a significant number of comments had been posted using the Webex Chat during the course of the meeting, expressing sentiments of support for colleagues impacted by the One-UOW proposal, and asked how these would be acknowledged. The Chair stated that the use of the Webex Chat function in this way was not a matter provided for under the Senate Standing Orders but, to acknowledge the concerns expressed, that the comments would be summarised in minutes of the meeting under Other Business. Seven members shared prepared messages received from academics and students and added their personal comments advocating for the importance of professional staff to effective teaching and research at UOW. The comments of Senate members concerning OneUOW indicated strong feeling and were made earlier in the meeting, during discussion of the Vice Chancellor's report under Agenda item 1.5, although that topic was not raised during the Vice Chancellor's report but held over to Agenda item 6.2.

The meeting closed at 11.40am.

Signed as a true record:



Chair

Date 3 MARCH 2021