



UOW ADMINISTRATION

## Australia Award Reunion Airfare form

This form is for Australia Award Students who wish to use their Reunion airfare funding provided by their Australian Development Scholarship (ADS).

### Section 1 – Student Details

Last Name:  Student Number:

First Name:

Mobile:  UOW Email:

### Section 2 – Travel Details

Passport Number: .....

Frequent Flight Number (if applicable): .....

Anticipated Flight Date: .....

Anticipated Return Date: .....

Destination City: .....

Destination Country: .....

Dietary Requirements: .....

Airport transfers (Your own expense)

Do you require airport transfers: ..... YES NO

Pick-up Address: .....

### Section 3 – Contact Details (during reunion period)

Address: .....

Contact Number: .....

Emergency Contact

Name: ..... Relationship.....

Address: .....

Contact Number: .....

Contact Email: .....



### Section 4 – Supervisor approval (HDR students only)

Approved: .....  YES  NO

Name: .....

Signature: .....

Date: .....

### Section 5 – Attachments

Copy of your passport

### Section 6 – Conditions

1. The following conditions apply to all travel:

- i. awardees are entitled to travel between the regional or international airport closest to their home city or town, and the airport closest to the institution where they will be studying
- ii. awardees are to travel by the most direct route and are entitled to the "best fare of the day" which is the cheapest economy class fare available during the period of travel
- iii. Program Areas and institutions must advise the awardee and the travel agent that once the ticket is purchased it cannot be varied without the approval of the Program Area or institution
- iv. Program Areas and institutions should arrange travel routes that minimise the risk of the awardee incurring visa problems in third countries while in transit or on stopover
- v. unless unavoidable, stopovers are not permitted. If unavoidable, DFAT will pay reasonable accommodation costs that have been pre-approved by Program Areas, though it should be checked first whether these costs are covered by the airline
- vi. the awardee is responsible for all external arrival and departure taxes, except where it is part of an unavoidable stopover, in which case, the taxes should be incorporated into the price of the ticket at the time of purchase.
- vii. you are responsible for your own VISA for any stopovers and transitions.

The scholarship does not cover costs for:

- i. travel insurance while the awardee is travelling to and from Australia or while studying in Australia (including for loss of possessions)
- ii. travel of awardees' dependants or family members
- iii. fees related to changing travel dates or missing flights
- iv. transporting personal effects or excess baggage to and from Australia, or within Australia.

### Section 7 – Student Signature

I acknowledge that I have read and have accepted the conditions outlined in this form. I agree that the details provided in this form are true and correct to the best of my knowledge.

Signature: .....

Date: .....