



UNIVERSITY
OF WOLLONGONG
AUSTRALIA

Honorary Awards Nomination Form 2021

IMPORTANT THINGS TO REMEMBER WHEN SUBMITTING AN HONORARY AWARD NOMINATION

- **Do not tell the person you are nominating.** We do not want to unduly raise expectations as the process is very competitive.
- **All deliberations of the Honorary Awards Committee are confidential.** We cannot share with you the basis for a nomination being unsuccessful, but we are happy to work with you to help you review and improve the nomination.
- **Nominations are accepted all year round.** However, calls for nominations will take place periodically and have a cut-off date in order to meet meeting agenda deadlines. If you miss the cut-off, the nomination will be submitted to the next Committee meeting considering that particular type of nomination.
 - For Fellow Nominations to be included at the June 2021 Honorary Awards Committee Meeting, nominations **must** be submitted with **all** required information **no later than Friday 21 May 2021.**
 - For Emeritus Professorship and Honorary Doctorate Nominations to be included at the October 2021 Honorary Awards Committee Meeting, nominations **must** be submitted with **all** required information **no later than Friday 10 September 2021.**
- If the nomination is successful, we will only advise you once the nominee has accepted the honorary award.
- If the nomination is successful, we use the information provided in the nomination to prepare a citation, outlining the achievements and career of the nominee. If there is anything in the nomination that should not be used in a citation, please advise. The University's Privacy Policy can be found at www.uow.edu.au/about/privacy.
- The Honorary Awards Committee Procedure contains further information and can be found here: www.uow.edu.au/governance/committees/council/honoraryawards/index.html
- A nomination form is attached. Please note that the text presented in red are instructions and should be overwritten, not included in the nomination.
- Please submit a signed and scanned copy of this nomination form as well as the Microsoft Word version (unsigned).
- If you have any questions or feedback, please do not hesitate to call Sunny Skipp in the Governance Unit on (02) 4221 8102 or by emailing governance@uow.edu.au.



HONORARY AWARDS NOMINATION FORM

| | |
|-----------------|---------------------------------|
| Nominee: | |
| Position/Title: | |
| Nominated by: | Primary Nominator |
| | Position of primary nominator |
| | Secondary Nominator |
| | Position of secondary nominator |

To nominate, submit the following documents to governance@uow.edu.au:

- This completed nomination form (including nominee details, nominator details and a written nomination/testimonial); and
- The nominators' Conflict of Interest declaration (included at the end of this form); and
- Any other details to support your nomination (e.g. resume/CV, list of publications, letters of reference, etc.); and
- Endorsement from Executive Dean/Senior Executive.

Emeritus Professorship Award Criteria. The nominee will have:

- Retired from the University;
- Held a position as Professor at the University for a minimum of five years;
- Made an outstanding contribution to their field or discipline and consistently demonstrated values that align with the University's vision.

Honorary Doctorate Award Criteria (at least one to be ticked):

- Outstanding services to the University; and/or
- Outstanding scholarship; and/or
- Significant services at the national or international level; and/or
- Current and potential contribution to UOW through reputation and engagement activities.

University Fellowship Award Criteria (at least one to be ticked):

- Exceptional service to the University and usually, community service activities; and/or
- Significant support for the improvement or development of the University or its communities; and/or
- Activities deemed to be significant in the development or promotion of the University and, usually, its communities.
- Current and potential contribution to UOW through reputation and engagement activities.



NOMINATION

Describe how the nominee meets the selection criteria for the relevant award, ensuring you respond to all the criteria.

A nominee's entire career will be considered, although special attention will be placed on performance at and contributions to UOW, together with opportunities to make future contributions to the University.

Please describe current and potential contributions to the University through reputation and engagement activities and outline any identified strategic benefits to, or linkages with, the University.



PRIMARY NOMINATOR CONTACT DETAILS:

Primary nominator signature:

Date:

Contact email & phone no.:

SECONDARY NOMINATOR CONTACT DETAILS:

Secondary nominator signature:

Date:

Contact email & phone no.:

NOMINEE CONTACT DETAILS:

Nominee's name:

Postal address:

Contact email & phone no.:

SUPPORTING INFORMATION TO INCLUDE WITH THIS SUBMISSION:

1. Resumé of Nominee
2. Publications List (if applicable) of Nominee
3. Supporting letters/references (if applicable)
4. Any other evidence of service to the University, and/or at the local, national or international level, e.g. relevant new articles (if relevant)
5. Nominators' Conflict of Interest Declaration
6. Endorsement by Executive Dean/Senior Executive



CONFLICT OF INTEREST DECLARATION

Nominator 1 - Relationship with the Nominee

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I declare I have no conflict of interest or association with the nominee which would compromise the award of an honorary award.

OR

I have a conflict of interest or association with the nominee (as detailed above), which I do not consider to be sufficient to compromise the award of an honorary award.

Signature of Nominator 1:

| | |
|--|--|
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Date:

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Nominator 2 - Relationship with the Nominee

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I declare I have no conflict of interest or association with the nominee which would compromise the award of an honorary award.

OR

I have a conflict of interest or association with the nominee (as detailed above), which I do not consider to be sufficient to compromise the award of an honorary award.

Signature of Nominator 2:

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|--|--|

Date:

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ENDORSEMENT BY EXECUTIVE DEAN / SENIOR EXECUTIVE

Endorsement by COO, Deputy Vice-Chancellor or Faculty Executive Dean

I declare I have no conflict of interest or association with the nominee which would compromise the award of an honorary award.

OR

I have a conflict of interest or association with the nominee (as detailed above), which I do not consider to be sufficient to compromise the award of an honorary award.

Name:

Signature:

Date:

