



STUDENT CONDUCT RULES

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Custodian title & e-mail address:	Senior Deputy Vice-Chancellor Portfolio Executive Manager		
Author:	Policy Analyst, Policy and Governance Unit		
Responsible Division & Unit:	SARC Unit Office of the Senior Deputy Vice-Chancellor Portfolio Executive Manager		
Supporting documents, procedures & forms:	Academic Misconduct (Coursework) Procedure Procedure for Managing Alleged General Misconduct by a Student		
Relevant Legislation & External Documents:	Academic Integrity Policy Bullying Prevention Policy Campus Access & Order Rules Code of Practice - Research Code of Practice – Student Professional Experience Delegations of Authority Policy General Retention and Disposal Authority GDA23 Halls of Residence Handbooks IT Acceptable Use Policy Privacy Policy Research Misconduct and Complaints Management Policy Responsibilities Rights and Respect Online State Records Act 1998 Student Health Assessment and Leave Policy Student Conduct in Residences Policy University Code of Conduct Student Charter		
Audience:	Public		

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1 Preamble

1. These Rules replace the previous Rules for Student Conduct & Discipline (2004-2007).

2 Purpose of Rules

1. The University of Wollongong (UOW) is committed to providing a safe, equitable and orderly environment for the University community, and expects each member of that community to behave responsibly and ethically.
2. These Rules outline the required conduct of students of UOW, and direct staff and students to University Rules, standards, codes, policies, guidelines, procedures and other requirements which specify acceptable and unacceptable student conduct, and the management of alleged student misconduct.
3. Staff and students seeking further information on student general misconduct investigation procedures may contact the Senior Deputy Vice-Chancellor Portfolio Executive Manager (SDVC PEM).
4. Staff and students seeking further information on student academic misconduct (coursework) investigation procedures may contact the Academic Quality and Standards Unit.
5. Staff and students seeking further information on research misconduct investigation procedures may contact the Research Services Office.

Guiding Principles of the University of Wollongong

6. These Rules affirm the Values of UOW which include commitment to:
 - Intellectual openness
 - Excellence and dedication
 - Empowerment and academic freedom
 - Mutual respect and diversity
 - Recognition and Performance

Statement of Values

7. UOW is committed to Academic Integrity, which involves upholding ethical standards in all aspects of academic work, including learning, teaching and research. It involves acting with the principles of honesty, fairness, trust and responsibility and requires respect for knowledge and its development.
8. UOW supports the promotion of these values in all academic endeavours in teaching, learning and research. Students and staff of UOW are expected to conduct themselves in a manner that reflects these values. The Rules, standards, codes, policies, guidelines, procedures and other requirements specified by UOW and its constituent faculties and academic units have been developed in accordance with these values, and provide direction on translation of these values into action.



3 Definitions

Word/Term	Definition (with examples if required)
Academic Integrity Officer (AIO)	One of several academic staff members in a Faculty who are responsible for making a determination of the allegation of <i>academic misconduct</i> , for imposing Low-Level outcomes where appropriate within their Faculty, and for maintaining records.
Academic Freedom	<p>Subject to the responsibilities imposed by UOW's policy framework, Academic Freedom for the purposes of these Rules comprises the following elements:</p> <ul style="list-style-type: none">• the freedom of students to engage in intellectual inquiry, to express their opinions and beliefs, and to contribute to public debate, in relation to their subjects of study and research;• the freedom of students to express their opinions in relation to the higher education provider in which they are enrolled;• the freedom of students to participate in student societies and associations;• the autonomy of the higher education provider in relation to the choice of academic courses and offerings, the ways in which they are taught and the choices of research activities and the ways in which they are conducted.
Academic Misconduct	<p>Conduct of a student when undertaking the preparation, presentation or submission of coursework, or during the course of undertaking research, that is in breach of:</p> <ul style="list-style-type: none">• the Academic Integrity Policy,• Research Misconduct and Complaints Management Policy,• Code of Practice - Research,• faculty/unit requirements,• Subject Outlines, or• other University policy documents or requirements setting out student academic requirements.
Student and Accommodation Services Division	The Division responsible for the management of core student lifecycle functions.
Assessment	An academic task which a student is required to complete to provide a basis for an official record of achievement or certification of competence in a subject, as stipulated in the Subject Outline.
Balance of probabilities	A decision made on the balance of probabilities considers that the evidence is enough to decide that the allegation is more likely to be true than not true.
Campus	Any land which, for the time being, is the property of UOW or in its possession or



	under its control, together with any building or other erection or construction of any kind whatsoever, whether permanent or temporary, standing on or affixed to such land or any part thereof.
Casting vote	A second vote given to the Chair of a meeting, exercised only in the event of an equality of votes for and against, for the purpose of breaking the tie.
Community service	A sanction whereby the student provides an unpaid service for the benefit of UOW.
Course	A program of study that includes any course leading to a higher education award and any non-award course.
Coursework	All work undertaken as part of a non-research award course or non-award course, as well as any non-research components of a Higher Degree Research course.
Exclusion	A decision whereby a student's registration is terminated for a defined period. The student must apply directly to UOW for re-admission at the conclusion of the period of exclusion should re-admission be sought.
Expulsion	A decision whereby a student's registration is terminated permanently. An expelled student shall not be re-admitted except by permission of the University Council.
General Misconduct	<p>Conduct of a student that is not Academic Misconduct, but that is otherwise in breach of:</p> <ul style="list-style-type: none"> • the Campus Access & Order Rules; • the IT Acceptable Use Policy and/or associated IT policies; • the Code of Practice – Student Professional Experience; • the Student Conduct in Residences Policy; • other University Rules, standards, codes, policies, guidelines, procedures or requirements; or • Faculty and/or academic unit requirements.
Higher Degree Research	Masters-by-Research and Doctorate-by-Research degrees.
International Exchange Program	A program by which UOW students may study part of their course at an approved overseas institution and count this study towards their degree.
Investigation Notice	A notice served on a student which provides details of the investigation into alleged misconduct by that student.
IT	Information Technology
Misconduct	Conduct by a student that is Academic Misconduct or General Misconduct
Natural justice	Principles that ensure that decision-making is fair and reasonable. These involve



	decision-makers informing people of the case against them or their interests, giving them a right to be heard, not having a personal interest in the outcome, and acting only on the basis of logically probative evidence.
Officer	A person appointed to a particular position of responsibility and/or authority.
Offshore partner institution	An institution with which UOW collaborates to deliver UOW courses at locations outside Australia (excluding UOWD).
Offshore student	A student enrolled at UOW who is undertaking study or research at an offshore location other than the UOWD.
Policy Document	The collective term used to describe University Rules, standards, codes, policies, guidelines, and procedures.
Primary Investigation Officer	A nominated officer who is responsible for making (or helping to make) an initial determination of the allegation of general misconduct, and for actioning a low-level outcome where appropriate.
Reprimand	A formal, written rebuke by an officer.
Rescission	The act of invalidating the conferral of a degree, performed by the University Council.
Staff	Full-time, fixed term, part-time and casual employees of UOW. This term also applies to staff of associated companies, centres, residential complexes and employees of the UniCentre and its tenants, University Recreation and Aquatic Centre, Wollongong Undergraduate Students Association, Wollongong University Postgraduate Association, Illawarra Technology Corporation and its tenants and other groups / bodies / organisations / companies as specified from time to time by the Vice-Chancellor and Principal for the purposes of these Rules.
Student	A person registered for a Course.
Subject Coordinator	An academic staff member with nominated responsibility for the subject.
Subject outline	The document governing content, delivery and assessment of material for a subject.
Suspension	A decision whereby a student's registration is suspended, as a result of which the student is prevented from enrolling in any subject for a defined period. The student will be re-admitted at the conclusion of the period of suspension.
The University	The campuses, facilities, operations, resources and services of the University of Wollongong.
University Council	The governing authority of UOW, acting for and on behalf of the University and controlling and managing the University's affairs.
UOW	University of Wollongong.



UOWD	University of Wollongong Dubai.
Visiting student	A student who undertakes part of their research or training at UOW but who is not registered at UOW.

4 Application & Scope

1. These Rules apply to the conduct of a person while that person is a student of UOW, and specifically govern the conduct of that person:
 - a. while at an Australian campus
 - b. while undertaking study within the virtual / online environment, or
 - c. elsewhere, where:
 - i. the person is representing UOW. This includes conduct during work or clinical placements, practicum or other student professional experience, field trips, academic or sporting competitions; or
 - ii. the conduct affects another member of the UOW community in their capacity as a student or member of staff.
2. Where alleged misconduct becomes evident during a student's period of enrolment, then action will be taken in accordance with Section 8: Investigations of Alleged Student Misconduct,
3. Where alleged misconduct becomes evident after a student's period of enrolment, action may be taken at the University's discretion.
4. These Rules apply to the following alleged misconduct by a student enrolled in a UOW program delivered at an offshore partner institution:
 - a. alleged academic misconduct by a student undertaking coursework, as defined in rule 6.3(a);
 - b. alleged breaches of the IT Acceptable Use Policy and related IT policies; or
 - c. alleged conduct that is detrimental to the proper conduct or reputation of UOW.
5. With the exception of misconduct specified in rules 4.4(b) and 4.4(c), alleged general misconduct by an offshore student is dealt with by the offshore partner institution in accordance with the policies or rules governing that institution, unless there is a specific agreement between UOW and the offshore partner institution to the contrary.
6. Conduct by students enrolled in courses or programs delivered at, or undertaking Higher Degree Research at, UOWD is governed by the UOWD Rules for Student Conduct and Discipline.
7. Conduct by UOW students undertaking simultaneous study at another institution as part of a joint offering of their course is governed by both these Rules and the rules and regulations of the other institution. The other institution may advise UOW of any alleged misconduct by a UOW student. Such misconduct may be recorded by UOW in accordance with the record keeping procedures outlined in the procedures listed in rule 8.1 or 8.2.
8. Conduct by UOW students undertaking study at an overseas institution as part of the International Exchange Program is governed by both these Rules and the rules and regulations of the overseas institution. The overseas institution may advise UOW of any alleged misconduct by a UOW



student. Such misconduct may be recorded by UOW in accordance with the record keeping procedures outlined in the procedures listed in rule 8.1 or 8.2.

9. Conduct by students of an overseas institution undertaking study at UOW as part of an exchange program is governed by the Rules, codes, policies and procedures of UOW. All investigations of alleged student misconduct by such students will be conducted in accordance with the procedures listed in rule 8.1 or 8.2, including the implementation of an outcome. In addition, UOW may advise the overseas institution of any misconduct found to have occurred.
10. Visiting students who are not registered at UOW may be subject to the provisions of these Rules. In the case of misconduct by such persons, the matter may be referred to their home institution.

5 Responsibilities

1. The University has a responsibility to:
 - a. ensure that these Rules and their associated procedures are accessible and communicated to all staff and students;
 - b. ensure that these Rules and their associated procedures are implemented and applied consistently across all faculties, units and campuses;
 - c. promote best practice in managing student misconduct; and
 - d. ensure that the process for managing student misconduct allows for:
 - i. timeliness of response;
 - ii. fairness of consideration;
 - iii. respect for privacy; and
 - iv. keeping all parties informed of their rights and responsibilities in relation to alleged student misconduct.
2. Students have a responsibility to conduct themselves in accordance with:
 - a. the Campus Access & Order Rules
 - b. the IT Acceptable Use Policy and associated IT policies
 - c. the Code of Practice – Student Professional Experience
 - d. the Code of Practice – Research
 - e. the Student Conduct in Residences Policy
 - f. the Academic Integrity Policy
 - g. other University Rules, standards, codes, policies, guidelines, procedures or requirements
 - h. Faculty and/or academic unit requirements
3. Staff have a responsibility to:
 - a. be aware of all Rules, standards, codes, policies, guidelines and procedures relating to student conduct;
 - b. encourage acceptable student conduct and discourage unacceptable student conduct; and



- c. identify and act whenever student misconduct is suspected.
4. UOW supports the rights of all students to engage in Academic Freedom. However, the right to Academic Freedom comes with responsibilities. Any exercise of Academic Freedom will be subject to UOW's standards of conduct as set out in relevant policy documents.
5. All persons involved in investigations of alleged student misconduct have a responsibility to conduct themselves in accordance with these Rules and the procedures listed under rule 8.1 or policy listed in rule 8.2.
6. All parties involved in matters of alleged student misconduct are obliged to preserve confidentiality and respect privacy in accordance with the University Code of Conduct, Privacy Policy, and other relevant privacy legislation.
7. In addition to investigating any allegation of student misconduct, the University shall report the allegation to the Independent Commission Against Corruption (ICAC) if the allegation gives rise to a suspicion on reasonable grounds of corrupt conduct.
8. If, during an investigation into alleged student misconduct under these Rules, a Subject Coordinator, Academic Integrity Officer, Primary Investigation Officer or Faculty Investigation Committee has reasonable grounds to believe that the alleged misconduct is related to a student's serious health condition, the matter must be reported to a Designated Staff Member under the Student Health Assessment and Leave Policy.

6 Categories of Student Conduct

1. The University has, centrally and through its constituent faculties and academic units, established Rules, standards, codes, policies, guidelines, procedures, and requirements governing acceptable and unacceptable conduct of students during their studies at the University. Most of these are available via the [Policy Directory](#) or elsewhere on the University website.

Academic Conduct

2. Academic conduct is based on the values of Academic Integrity. Academic integrity involves upholding ethical standards in all aspects of academic work, including learning, teaching and research. It involves acting with the principles of honesty, fairness, trust and responsibility and requires respect for knowledge and its development. Academic integrity is foundational to the work of the whole academic community, including students, teachers, researchers, coordinators and administrators.
3. Academic conduct can be separated into two categories:
 - a. Academic Conduct of a Student undertaking Coursework: the conduct of a student when undertaking the preparation, presentation or submission of coursework. Acceptable and unacceptable academic conduct of a student undertaking coursework is outlined in the Academic Integrity Policy, faculty/unit requirements, Subject Outlines, and other University policy documents setting out student academic requirements.
 - b. Research Conduct of a Higher Degree Research Student: the conduct of a Higher Degree Research student in the course of undertaking their research. Acceptable and unacceptable research conduct of a Higher Degree Research student is outlined in the Academic Integrity Policy, Research Misconduct Policy, Code of Practice - Research, faculty/unit requirements and other University policy documents setting out student research requirements.



General Conduct

4. In addition to conduct relating to academic studies, UOW also defines general conduct expected of students. Acceptable and unacceptable general conduct is outlined in:
 - a. the Campus Access and Order Rules
 - b. the IT Acceptable Use Policy and associated IT policies
 - c. the Code of Practice – Student Professional Experience
 - d. the Student Conduct in Residences Policy
 - e. Other University rules, standards, codes, policies, guidelines, procedures or requirements
 - f. Faculty and/or academic unit requirements

7 Student Misconduct

1. Conduct by a student that is in breach of the policy documents and requirements stipulated in rules 6.3 and 6.4 is student misconduct.
2. Student misconduct is not tolerated by UOW and will be investigated. Where there is an adverse finding of a student misconduct investigation, appropriate action will be taken.

8 Investigations of Alleged Student Misconduct

1. Investigations of:
 - a. alleged academic misconduct by a student undertaking coursework will be carried out in accordance with the [Academic Misconduct \(Coursework\) Procedure](#).
 - b. alleged general misconduct by a student will be carried out in accordance with the [Procedure for Managing Alleged General Misconduct by a Student](#).
2. Investigations of alleged research misconduct by a Higher Degree Research Student will be carried out in accordance with the [Research Misconduct and Complaints Management Policy](#).

Principles of Natural Justice

3. Investigations of alleged student misconduct will observe the principles of natural justice, including:
 - a. informing all parties of the procedure being followed and providing them with access to relevant Rules, standards, codes, policies, guidelines and procedures;
 - b. informing the respondent of any allegation made against them, and allowing time for a response in accordance with the timeframes stipulated in the procedures listed in rule 8.1 or in the policy listed in rule 8.2;
 - c. providing the respondent with the opportunity to state their case, provide an explanation and/or put forward a defence;
 - d. conducting a factual investigation of the allegation, interviewing all relevant and available parties and considering all relevant information; and
 - e. acting fairly, impartially and without bias by considering all relevant information, including any mitigating factors.



General Principles Guiding Investigations of Alleged Student Misconduct

4. Persons or committees conducting investigations under the procedures listed in rule 8.1, or in the policy listed in rule 8.2, will act in accordance with the principles of natural justice and are not bound by the rules of evidence required in court proceedings.
5. Decisions regarding alleged misconduct are findings of fact, determined on the balance of probabilities.
6. Persons or committees will report apparent or suspected criminal conduct by a student to the SDVC PEM, who will report the matter to the Police as necessary.
7. All parties involved in an investigation will be treated with respect and impartiality, and any issues put forward by the student such as a disability or medical condition will be taken into consideration.
8. The confidentiality of parties involved in an investigation will be respected, subject to the need to fully investigate the matter and any legal requirements for disclosure.

Officers Authorised to Conduct Investigations of Alleged Student Misconduct

9. The following officers and committees may undertake investigations of alleged academic misconduct by a student undertaking coursework or general misconduct by a student, in accordance with the procedures listed in rule 8.1:

Academic Misconduct by a Student undertaking Coursework

- Subject Coordinator
- Academic Program Director (for allegations offshore)
- Academic Integrity Officer
- Associate Dean (Education) or standing nominee, as Chair of the Faculty Investigation Committee
- Faculty Investigation Committee
- Student Conduct Committee
- Student Ombudsman
- Deputy Vice-Chancellor (Education) or standing nominee

General Misconduct

- Primary Investigation Officer
 - Student Conduct Committee
 - Council Committee of Appeal
 - SDVC PEM or standing nominee
 - Senior Deputy Vice-Chancellor or standing nominee
10. The Research Misconduct and Complaints Management Policy stipulates officers and committees that are authorised to undertake investigations of alleged research misconduct by a Higher Degree Research student.



11. Other persons may assist in the conduct of investigations of alleged student misconduct, as appropriate.

Outcomes of Investigations of Misconduct

12. Where student misconduct is found to have occurred, the following outcomes may be applied in accordance with the Delegations of Authority Policy and the procedures listed in rule 8.1.
13. For cases of academic misconduct, the FIC or SCC may also implement a restricted enrolment status to help support the student. Students placed on a course status of restricted need to seek academic advice from a Head of Students (HOS) before enrolling in subjects. HOSs may prevent students from enrolling in some subjects, and may place restrictions on the number of subjects that students are able to attempt while on restricted status.
14. Where a student is referred to an Academic Integrity Module in accordance with the [Academic Misconduct \(Coursework\) Procedure](#) and they fail to complete the module their marks will be withheld until such time as they complete the required module.

Academic Misconduct by a Student undertaking Coursework

Table 8.1 – Range of Possible Outcomes to Academic Misconduct		
Level of Outcome	Outcome	Authorised Persons
Low-Level Outcome	<ul style="list-style-type: none"> • Submission of an alternative assessment task; or • Assessment penalty that do not directly result in the student receiving a Technical Fail for the subject, including: <ul style="list-style-type: none"> ○ Resubmission of assessment task with a mark penalty; or ○ Deduction of marks for assessment task; or ○ Zero mark in assessment task where the assessment is less than 50% of the final grade for the subject; or • Reduced mark in subject (e.g. student restricted to a pass mark of 50). 	<ul style="list-style-type: none"> • Academic Integrity Officer (AIO) • Faculty Investigation Committee • Student Conduct Committee
Medium-Level Outcome	<ul style="list-style-type: none"> • Assessment penalty that result in the student receiving a Technical Fail for the subject; • Zero mark in assessment task (where the assessment is 50% or more of the final grade for the subject and/or the student would receive a Technical Fail for failing the assessment); or • Zero mark for the subject. 	<ul style="list-style-type: none"> • Faculty Investigation Committee • Student Conduct Committee



High-Level Outcome	<ul style="list-style-type: none">• Immediate Suspension by the Vice-Chancellor (with or without also suspending any scholarship the student may hold);• Deferred Suspension by the Vice-Chancellor subject to one or more conditions (e.g. good behaviour, demonstrated consultation with a registered professional, academic performance);• Exclusion from the University by the Vice-Chancellor;• Expulsion from the University by the Vice-Chancellor; and/or• Rescission of degree by the University Council*.	<p>On the recommendation of the Student Conduct Committee, the Vice-Chancellor may approve these outcomes</p> <p>*This outcome needs to be approved by the University Council</p>
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General Misconduct by a Student

Library Misconduct

Low-Level Outcomes

- Reprimand from the University Librarian or Standing Nominee
- Fine (as prescribed in the Library Borrowing Conditions) for overdue items
- Temporary restriction of Library privileges
- Charge for costs of replacing or repairing any damaged property up to \$1000

High-Level Outcomes

- Reprimand from the Vice-Chancellor
- Charge for costs of replacing or repairing any damaged property in excess of \$1000
- Fine of up to \$1000
- Immediate Suspension by the Vice-Chancellor (with or without also suspending any scholarship the student may hold)
- Deferred Suspension by the Vice-Chancellor subject to one or more conditions (e.g. good behaviour, demonstrated consultation with a registered professional, academic performance)
- Exclusion from UOW by the Vice-Chancellor
- Expulsion from UOW by the Vice-Chancellor
- Any other penalty that the Vice-Chancellor deems appropriate

IT Misconduct

Low-Level Outcomes

- Reprimand from the Chief Operating Officer or standing nominee



- Charge for costs of replacing or repairing any damaged property up to \$1000
- Requirement of community service

High-Level Outcomes

- Reprimand from the Vice-Chancellor
- Charge for costs of replacing or repairing any damaged property in excess of \$1000
- Withdrawal or restriction of access to IT Account
- Fine of up to \$1000
- Immediate Suspension by the Vice-Chancellor (with or without also suspending any scholarship the student may hold)
- Deferred Suspension by the Vice-Chancellor subject to one or more conditions (e.g. good behaviour, demonstrated consultation with a registered professional, academic performance)
- Exclusion from UOW by the Vice-Chancellor
- Expulsion from UOW by the Vice-Chancellor
- Any other penalty that the Vice-Chancellor deems appropriate

Misconduct in University Residence

Low-Level Outcomes

- Reprimand from the Head of Residence or Standing Nominee
- Requirement of community service
- Temporary or permanent eviction from a University Residence
- Temporary or permanent exclusion from the grounds and buildings of a University Residence
- Charge for costs of replacing or repairing any damaged property up to \$1000

High-Level Outcomes

- Reprimand from the Vice-Chancellor
- Charge for costs of replacing or repairing any damaged property in excess of \$1000
- Fine of up to \$1000
- Immediate Suspension by the Vice-Chancellor (with or without also suspending any scholarship the student may hold)
- Deferred Suspension by the Vice-Chancellor subject to one or more conditions (e.g. good behaviour, demonstrated consultation with a registered professional, academic performance)
- Exclusion from UOW by the Vice-Chancellor
- Expulsion from UOW by the Vice-Chancellor



- Any other penalty that the Vice-Chancellor deems appropriate

Other Misconduct

Low-Level Outcomes

- Reprimand from the SDVC PEM or Standing Nominee
- Fine of up to \$250
- Charge for costs of replacing or repairing any damaged property up to \$1000
- Limitation of student's right of access to the University

High-Level Outcomes

- Reprimand from the Vice-Chancellor
- Charge for costs of replacing or repairing any damaged property in excess of \$1000
- Fine of up to \$1000
- Mark penalty in assessment and/or subject where the misconduct could affect academic performance
- Immediate Suspension by the Vice-Chancellor (with or without also suspending any scholarship the student may hold)
- Deferred Suspension by the Vice-Chancellor subject to one or more conditions (e.g. good behaviour, demonstrated consultation with a registered professional, academic performance)
- Exclusion from UOW by the Vice-Chancellor
- Expulsion from UOW by the Vice-Chancellor
- Withhold official certification (eg academic transcript, degree testamur) for up to three months
- Rescission of degree by the University Council
- Any other penalty that the Vice-Chancellor deems appropriate.

The Research Misconduct Policy stipulates outcomes that may be applied where research misconduct by a Higher Degree Research student is found to have occurred.

9 Urgency Provisions

1. Urgency provisions related to cases of alleged academic misconduct by a student undertaking coursework are stipulated in the Academic Misconduct (Coursework) Procedures.
2. Urgency provisions related to cases of alleged general misconduct by a student undertaking coursework are stipulated in the Procedure for Managing Alleged General Misconduct by a Student.



10 Disruption to Teaching Activities

1. In accordance with the [Campus Access and Order Rules](#), every supervising staff member is empowered to request a student involved in disorderly conduct during a teaching activity (such as a lecture, tutorial or practical demonstration) that impedes the normal functioning of that activity to leave the activity for the duration of the activity, provided that:
 - a. the supervising staff member must first request the student to discontinue the disorderly conduct; and
 - b. the supervising staff member must report each exercise of this power to the relevant Head of School, to the Manager, Security Services and to the SDVC PEM (for consideration of the conduct as possible general misconduct by a student).
2. Note: If a student refuses to comply with a request to leave a teaching activity, academic staff are advised to contact Security for further assistance on 4221 4555.

11 Record Keeping and Confidentiality

1. Files relating to investigations of alleged student misconduct will be retained and disposed of in accordance with the University's [Records Management Policy](#), the [State Records Act 1998](#), and the General Retention and Disposal Authority GDA23.
2. Cases of academic misconduct by a student undertaking coursework and general misconduct by a student will be recorded in accordance with the procedures listed in rule 8.1.
3. Cases of research misconduct by a Higher Degree Research student will be recorded in accordance with the Research Misconduct Policy.
4. All parties involved in matters of alleged student misconduct are obliged to preserve confidentiality and respect privacy in accordance with the University Code of Conduct, Privacy Policy, and other relevant privacy legislation.

12 Limitation on effect of Rules

1. Nothing in these Rules affects:
 - a. the authority of any person or body at the University duly authorised to administer any University Rule not inconsistent with these Rules; and, in particular,
 - b. any power of a committee or person or other authority within the University to withdraw a student from a course, or to cancel the enrolment of a student, or to refuse a person further enrolment for any course or subject, or to deal otherwise with their case, by reason of their failure to satisfy academic requirements or to pay any fee, fine, charge or other money payable to the University.
2. Nothing in these Rules affects the power of University Council to make rules given by any provision of the By-laws.
3. Nothing in these Rules will be interpreted as limiting in any way any power vested in University Council by the Act or any other rule of the University or as limiting the right of the University to enforce by any other means any right vested in it or to take any other action which it may be entitled or empowered to take in the circumstances.



13 Version Control and Change History

Version Control	Date Effective	Approved By	Amendment
1	23 June 2006	University Council	Amendments to Rules for Student Conduct & Discipline resulting from Council recommendations
2	1 January 2008	University Council	Student Conduct Rules and accompanying procedures to replace the Rules for Student Conduct & Discipline
3	1 January 2008	Vice-Principal (Administration)	Minor editorial amendment: "IT Director" changed to "Deputy Vice-Principal (Finance and IT)"
4	6 February 2009	University Council	Minor amendment to High-Level Outcomes for Other Misconduct: additional outcome "Mark penalty in assessment and/or subject where the misconduct could affect academic performance".
5	17 April 2009	University Council	Migrated to the UOW Policy Template as per the Policy Directory Refresh
6	5 February 2010	University Council	References to Council Committee of Appeal (Student Discipline) amended to Council Committee of Appeal, as per University Council Resolution 2010/03.
7	Autumn Session 2011	University Council – 15 October 2010	Major review
8	March 2011	Snr Mgr, Policy & Governance	Links updated to new Policies and references to revised Codes and deletion of Code of Practice – Students
9	17 May 2011	Director, Employment Equity and Diversity Unit	References to Anti-Bullying Policy amended to Bullying Prevention Policy.
10	7 December 2012	University Council	Consequential amendment resulting from the introduction of the Student Conduct in Residences Policy.
11	30 August 2013	University Council	Updated to reflect title change from Dean to Executive Dean.



12	4 December 2015	University Council	Consequential amendment resulting from Academic Integrity Policy name change (formerly Academic Integrity and Plagiarism Policy)
13	9 December 2016	University Council	Updated to reflect: <ul style="list-style-type: none">• Division name change from Academic Registrar's Division to Student Services Division• Title change from Academic Registrar to Director, Student Services Division• Bullet point 3 reinserted to correct numbering throughout the document• Changes made to the Academic Integrity Policy and Academic Misconduct (Coursework) Procedures.
14	15 June 2018	University Council	Minor Amendments made to respond to anomalies between related policy documents.
15	15 February 2019	University Council	Definitions of Suspension, Exclusion, and Expulsion amended in line with amendments to these definitions within General Course Rules.
16	14 February 2020	University Council	Minor amendment made to update the Rules with UOW's Values as per the Strategic Plan 2020-2025, clarify the elements of academic freedom and outline where the responsibilities sit regarding the expression of academic freedom.
17	11 December 2020	University Council	Minor amendments made following the realignment of UOW's structure including moving from five Faculties to four and divisional changes involving the establishment of the Student and Accommodation Services Division and the Student Recruitment Division. Amendments reflect division and faculty title changes and minor nomenclature or typographical updates.
18	11 June 2021	University Council	References to Library Code of Conduct removed following rescission of Code.
19	8 September 2021	People and Culture, Finance and Infrastructure	Amendments to reflect operational responsibility change of student conduct matters from Student and Accommodation



UNIVERSITY
OF WOLLONGONG
AUSTRALIA

		Committee	Services Division to Senior Deputy Vice-Chancellor portfolio.
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Schedule 1 - Application of Student Conduct Rules to Offshore Students

Application

1. Misconduct by offshore students that is governed by the Student Conduct Rules and associated procedures is defined in rule 4.4 of the Student Conduct Rules.

Modifications for Cases of Alleged Academic Misconduct

2. For cases of alleged academic misconduct for a student undertaking coursework the Academic Misconduct (Coursework) Procedure applies without modification, unless stipulated in Schedule 1 of the Procedures.

Procedural Matters

3. An offshore partner institution must notify the UOW SDVC PEM of the outcome of any investigation under that institution's own policies or rules of alleged general misconduct by a student enrolled at UOW.