



Notice of Election – Academic Senate Student Elections

FOR THE FOLLOWING POSITIONS:

Two **Undergraduate Student** Representatives

Two Year Term

1 January 2023 – 31 December 2024

One **Postgraduate Student** Representative

Two Year Term

1 January 2023 – 31 December 2024

Do you want to be involved in decisions about academic issues at UOW?

Do you know someone who would make a great Student Representative?

Nominations are invited from qualified persons for election as undergraduate, postgraduate and onshore international student members of the Academic Senate of the University.

WHAT IS ACADEMIC SENATE?

The Academic Senate is the peak body for advising the University Council and the Vice-Chancellor on academic matters and broad issues affecting academic excellence at the University. It comprises members of academic and general staff, as well as students, and it meets up to six times per year. Further information about the membership, role and functions of Academic Senate can be found on the [Academic Senate website](#).

STUDENT MEMBERS OF ACADEMIC SENATE?

Academic Senate has **four** undergraduate student representative members, **two** postgraduate student representative members and **one** onshore international student representative. The term of office for all elected student members is listed above. Nominations are sought for the positions and terms listed above. Student members are full members of the Academic Senate.

Besides being able to represent the student voice, you can learn about how complex organisations make decisions, learn how to work with others to understand problems and develop new solutions. This work will provide you with skills that you can use in your career outside the University and can also be counted towards [UOWx](#).

WHO CAN NOMINATE?

Any student is eligible to nominate for, stand for and vote in the election for **undergraduate student** members if their name appears on the Roll of Undergraduate Students at the time of the opening of nominations. The Roll of Undergraduate Students lists all persons who are enrolled as candidates proceeding towards an undergraduate degree at the University (other than members of the staff of the University).

Any student is eligible to nominate for, stand for and vote in the election for **postgraduate student** members if their name appears on the Roll of Postgraduate Students at the time of the opening of nominations. The Roll of Postgraduate Students lists all persons who are enrolled as candidates proceeding towards a postgraduate degree, diploma or certificate at the University (other than members of the staff of the University).

Any student who believes they are entitled to be on the Roll of Undergraduate Students, the Roll of Postgraduate Students, or the Roll of Onshore International Students may inspect the appropriate Roll by contacting the Governance Unit (located on the second floor, Building 22.103), during the time that the office is open or via email to uow-elections@uow.edu.au.

If you believe you are entitled to be on a Roll but your name does not appear on the Roll, you may apply for the inclusion of your name. Your application should be addressed to the Deputy Returning Officer and submitted by email via uow-elections@uow.edu.au.

HOW DOES A NOMINATION WORK?

Candidates must be nominated by a proposer and a seconder whose names also appear on the appropriate Electoral Roll. Candidates must agree to be nominated.

Nomination Forms can be downloaded from the [University's Elections website](#) or requested by email via uow-elections@uow.edu.au.

Candidate Statements and photographs must accompany the nomination in the format detailed on the Nomination Form.

WHEN DO NOMINATIONS NEED TO BE SUBMITTED?

Written and signed nominations must be made on the appropriate form and received by email via uow-elections@uow.edu.au no later than the closing date (as below). A receipt will be issued for all nomination forms.

- **Nominations OPEN at midday, 12pm on Tuesday 6 September 2022.**
- **Nominations CLOSE at midday, 12pm on Tuesday 20 September 2022.**

WHAT HAPPENS NEXT?

Should the number of valid nominations received exceed the number of available positions, an election will be held online through SOLS. Access to online voting will be continuous from **9am Tuesday 4 October 2022 until 5pm Tuesday 18 October 2022** when voting will close.

Voting is not compulsory. *For further information email* uow-elections@uow.edu.au.

Authorised by:

Paola Ciccarelli

Returning Officer

2022 Academic Senate Student

Member Elections

Interim Senior Manager, Governance Unit

Signed: Paola Ciccarelli

Dated: 23 August 2022