

UOW Learner Privacy Statement

UOW uses the Open Learning platform to deliver UOW short courses.

When you register for a UOW short course, you will be required to provide certain information to create an Open Learning account and to access the Open Learning platform.

The Open Learning <u>Terms of Service</u> and <u>Privacy Policy</u> provide details on the way that your information will be handled by Open Learning.

UOW will use the information you provide via Open Learning for the following purposes:

- 1. administration and progression of the UOW short course;
- 2. communicating with you to provide you with a personal learning experience;
- 3. verifying or exchanging your information with government agencies and bodies such as, but not limited to, the Commonwealth government department with responsibility for tertiary education;
- 4. sharing relevant information to the organization that has enrolled you or is paying for your course on your behalf, or is sponsoring your enrolment;
- 5. responding to a request for information where there is a legal obligation to do so;
- 6. disclosure of your personal and/or health information in exceptional circumstances if considered imperative for reasons of health or safety;
- 7. activities that are directly related to the activities of UOW and/or its subsidiaries, including but not limited to administration, governance, provision of facilities, insurance, procedural rules, management, research, quality assurance, financial systems, complaints management, academic development, teaching and learning generally, sporting and cultural activities for the benefit of the community;
- 8. communicating with you for fundraising or marketing purposes as a current or past learner;
- 9. participating in surveys which may be sent to you to help UOW and/or its subsidiaries evaluate and improve services and activities;
- 10. sharing of your personal and/or health information for the above purposes between UOW and its subsidiaries.

Subsidiaries of UOW include UOW General Enterprises (including UOW College and UOWD), UOW Pulse, and the Illawarra Health and Medical Research Institute.

Upon request, you can access or seek amendments to information that UOW holds in relation to courses you have undertaken with us. If you wish to discuss this statement, please contact the relevant Privacy Officer below:

- If you are a UOW enrolled learner, contact privacy-enquiry@uow.edu.au
- If you are a UOW College or UOWD enrolled learner, contact uowe-privacy@uow.edu.au.

Further information is also available at https://www.uow.edu.au/privacy/

Payments

Some courses offered by UOW on Open Learning may use a third-party platform called Stripe Connect to process payments for short courses.

If a short course uses Stripe to collect fee payment, you will be redirected to the Stripe website and must agree to the Stripe terms and conditions available at https://stripe.com/au/legal/consumer and the Stripe Privacy Policy available at https://stripe.com/au/privacy, which sets out how Stripe will use and handle your personal information and any additional third parties this information may be shared with. This includes transaction data such as your name, contact information and payment method details.

