

UOWx Recognition for Community Volunteering – Verification Form

ORGANISATION INFORMATION		
1. Name of organisation		
2. Our organisation is:		
<input type="checkbox"/> Registered with the Australian Charities and Non-for-profits Commission <input type="checkbox"/> A School <input type="checkbox"/> A State Government Agency <input type="checkbox"/> Other; please provide more information:		
3. Our organisation has the following policies/insurances accessible:		
<input type="checkbox"/> Bullying Prevention Policy <input type="checkbox"/> Sexual Harassment Prevention Policy <input type="checkbox"/> Staff Code of Conduct <input type="checkbox"/> Privacy Policy <input type="checkbox"/> Volunteering Complaints Procedure <input type="checkbox"/> Public Liability/Personal Accident Insurance <input type="checkbox"/> Working with Children Policy (if appropriate)		
4. Our organisation:		
<input type="checkbox"/> Has a formalised volunteering program in place (with information for recruitment, job description etc. available on their website) <input type="checkbox"/> Complies with the Fair Work Act 2009 <input type="checkbox"/> Has no history of any misconduct pertaining to the engagement of volunteers		
STUDENT INFORMATION		
UOW Student Number:	First Name:	Last Name:
1. Title of Volunteering Role		
2. Description of Volunteering Activity		
3. Training Provided to Volunteers:		
Yes / No: _____		
4. Volunteering Period (dates)		
5. Commitment from student volunteer (i.e. total number of hours the student committed to the role over the volunteering period):		

6. Select the learning streams that you feel best fits the volunteering activity (minimum of 2):

- Community & Social Change
“Develops a sense of belonging to the University and the community and has undertaken a role within a club or program that actively contributes to the advancement of UOW or the local community.”
- Innovation & Creativity
“Develop and demonstrate the ability to think critically, analytically, conceptually, creatively or strategically to create ideas to solve problems.”
- Collaboration & Communication
“Development of effective communication skills in a team environment. Successfully engages with stakeholders directly involved or external to the event or activity.”
- Global & Cultural Awareness
“Develops intercultural awareness by working appropriately in cross-cultural settings and contributing to the delivery of successful event or activity.”
- Leadership
“Contributes to the delivery of an event or activity individually or as part of a team that has a specific outcome or impact”
- Mentoring & Wellbeing
“Contribution positively impacts learning of self and/or others”

7. As a supervisor of this student, I verify that:

- the student has undertaken training/induction as per the requirements of our organisation’s volunteer program.
- the student volunteered and was not remunerated for their involvement
- the student complied with the organisations policies and vision whilst engaged as a volunteer

Supervisor Name	Supervisor Signature