



WUPA Council – Meeting Minutes - 9

Status: Confirmed (29/09/2026) **Last Update:**

First Draft: (29/09/2026)

1. Meeting Details

- **Meeting Location:** 11. 218
 - **Time of Meeting:** 13:00 -14:00
 - **Date of Meeting:** 03/09/2026
 - **Notice Given (date & method):** N/A
-

2. Attendance

2.1 Council Members Present

- | | |
|--------------------------------|-----------------------------|
| 1. Yuqian Wang | 6. Parisasadat Shojaei |
| 2. Riya Elza Philip | 7. Maddili Namith Phani |
| 3. Azra Ghasemzadegan (online) | 8. Zhong Lyu |
| 4. Jipei Chen | 9. Ferdos Abbaspour |
| 5. Sanif Daniyal | 10. Maryam Adavoudi Jolfaei |

2.2 Council Members Absent

1. Thi Thu Thao Dang
-

3. Chair and Minutes

- **Chair of Meeting:** Yuqian Wang
 - **Minute Taker:** Sanif Daniyal
-

4. Meeting Summary

The WUPA Executive Council meeting addressed the Movie Night seat extension, the future events plan, the Mid-Year Party budget revision, two resignations, the Alumni in Action gift allocation, the 2027 SSAF initiatives, and the upcoming General Election. All motions presented were carried unanimously.

- Approved the expense for an additional 50-seat allocation at Movie Night, funded from the WUPA Operational Budget.
 - Noted the October events plan and project leads: Career Event (Parisa & Jipei), PTE Workshop (Azra), Satellite Campus Visit (Ferdos), End of Year Party (Maddili), and Council Party (Maddili).
 - Approved \$3,500 from the SSAF-allocated WUPA Projects fund (Project ID: C1436-2) for the Mid-Year Party, with the additional cost drawn from Operations Funds.
 - Acknowledged and approved the resignations of International Students' Officer Rayane Tchantchane and General Representative Masashi Uchitani, including the release of honorarium funds.
 - Approved the additional expense for UniShop speaker gifts at the Alumni in Action: Post Grad Career Roundtables, split between SSAF and Operations Funds.
 - Noted two 2027 SSAF pilot projects — Travel Reimbursement (Liverpool & Sydney) and Graduation Reception and Tour (Wollongong) — to be budgeted by the Secretary-Treasurer.
 - Noted the 2026 General Election schedule for the 2027 term, with Jessica Fox appointed Returning Officer.
-

5. Agenda Items

Agenda Item 1: 50 Seat extra Allocation for Movie Night

Discussion:

- Explained to the executives about the success of Movie Night and the extra allocation of 50 seats to include more students. The overall expense for the event was also shared

Motion: *That WUPA Executive Council approves the expense associated with the extra allocation, The expense will be paid through the WUPA Operational Budget.*

❖ Mover: Sanif Daniyal

❖ Seconder: Yuqian Wang

Outcome: ☒ Carried ☐ Lost ☐ Lapsed

Voting Record: 10 – For | 0- Against | 0- Abstained

Agenda Item 2: WUPA Future Events Plan

- The WUPA Council was informed about the upcoming projects in the month of October and also the Project Leads for each of them, mentioned below is the breakdown:
 - Career Event (SSAF & Operations Funded) – Parisa & Jipei
 - PTE Workshop (Operations Funded) – Azra
 - Satellite Campus Visit (Operations Funded) – Ferdos
 - End of Year Party (SSAF & Operations Funded) – Maddili
 - Council Party (Operations Funded) – Maddili
-

Agenda Item 3: WUPA Mid-Year Party Budget Revision

Discussion:

- Informed to the executives about the success of Mid-Year Party. Council was also informed about the extra cost that was incurred during the Mid-Year Party and also approval on them. The cost will be split between Operations and SSAF Funds, Extra cost apart from the approved 3,500 AUD will be used from Operations Funds.

Motion: *That WUPA Executive Council approves the expense associated with Mid-Year Party, The expense approved for Mid-Year Party will be 3500 AUD from the SSAF allocated WUPA Projects (Project ID: C1436-2). The rest of the amount will be from the Operations Funds of WUPA.*

❖ Mover: Maddili Namith Phani

❖ Seconder: Yuqian Wang

Outcome: ☒ Carried ☐ Lost ☐ Lapsed

Voting Record: 10 – For | 0- Against | 0- Abstained

Agenda Item 4: Acknowledgement and Approval of Resignations

- The WUPA Council was informed about the resignation of International Student's Officer, Rayane Tchantchane and General Representative Masashi Uchitani. The Council acknowledges their effort towards WUPA and approves their resignation. The approval also includes the release of Honorarium Funds based on the hours determined by the President and calculated by the Secretary-Treasurer.
-

Agenda Item 5: WUPA Alumni in Action: Post Grad Career Roundtables Gift Update

Discussion:

- Explained the event conducted in collaboration Career and Employability Team and the funds that are being directed towards WUPA as a partner for this event. There was an extra cost incurred to provide a token of appreciation to the speakers from UniShop. The cost of the gifts were split between SSAF and Operations Funds of WUPA.

Motion: *That WUPA Executive Council approves the expense incurred on top of the approved amount and splitting the cost of gifts between SSAF and Operations Funds.*

❖ Mover: Yuqian Wang

❖ Second: Sanif Daniyal

Outcome: ☒ Carried ☐ Lost ☐ Lapsed

Voting Record: 10 – For | 0- Against | 0- Abstained

Agenda Item 6: Introduction to 2027 SSAF Initiatives and Pilot Projects

- The WUPA Council was informed about the new initiatives proposed for the 2027 SSAF Funds and the Pilot Project to quantify the feasibility, The 2 Pilot Projects that will be planned and budgeted by the Secretary-Treasurer and the council will be informed about the details in the next General Meeting. Pilot Projects are mentioned below :
 - Travel Reimbursement – Liverpool & Sydney Campus
 - Graduation Reception and Tour – Wollongong Campus
-

Agenda Item 7: WUPA General Elections 2026

- The WUPA Council was informed about the upcoming General Election and its schedule in 2026 for the year 2027. The Council was also informed about Jessica Fox who will be the Returning Officer for this year.

6. Administrative Matters

- All WUPA Execs will have their lunch reimbursed from WUPA Operational Funds

7. Meeting Close

- Time Meeting Closed: 14:00 pm

Signed as a true and accurate record:

Yuqian Wang

Yuqian Wang

Presiding Chair

29/09/2026

Sanif

Sanif Daniyal

Minute Taker

29/09/2026