

## UPDATE FOR RESEARCH TEAMS (31 March 2023)

The Centre for Health Research Illawarra Shoalhaven Population (CHRISP) ceased operations on 31 March 2023. The recommended first point of contact for queries is the Research Operations unit for the Illawarra Shoalhaven Local Health District: email [ISLHD-ResearchGovernance@health.nsw.gov.au](mailto:ISLHD-ResearchGovernance@health.nsw.gov.au)

The material on this website for CHRISP will remain accessible until 30 June 2023. Interim information for research teams is in the table below:

Issue	Original conditions/ responsibilities include	Document	ADVICE FOR RESEARCHERS - Change post-March 2023
Publications – including abstracts, manuscripts, reports, presentations	Researchers must provide CHRISP Executive Steering Committee (ESC) with copy of: <ul style="list-style-type: none"> <li>abstract of publication prior to public release</li> </ul>	<i>CHRISP Data Policy</i>	<p>Researchers must notify the ISLHD Executive Director Research (email: <a href="mailto:ISLHD-ResearchGovernance@health.nsw.gov.au">ISLHD-ResearchGovernance@health.nsw.gov.au</a>):</p> <ul style="list-style-type: none"> <li>Before public release of research findings which have used ISLHD data sourced via IHIP (and a copy of the abstract, publication, report or presentation must accompany the notification)</li> <li>Immediately when they become aware of any data breach (including related to privacy and security)</li> <li>When they change their role which may affect right to data access</li> </ul>
	<ul style="list-style-type: none"> <li>publication, report or presentation prior to public release</li> </ul>	<i>Signed IHIP Confidentiality and Data User Agreement</i>	
Data breach	Researchers must notify (in writing) CHRISP Director immediately of a data breach	<i>CHRISP Data Policy</i>	
	Researchers must inform CHRISP Director of any breach of privacy or security	<i>Signed IHIP ...Data User Agreement</i>	
Change in researcher role	Researchers must inform CHRISP Director of any change in their role that may affect right to data access	<i>Signed IHIP...Data User Agreement</i>	
Additional data, time and or researchers required to access data (but still primary use)	<p>Researcher must seek approval from CHRISP if they require:</p> <ul style="list-style-type: none"> <li>additional data</li> <li>extend timeframe for data access or use</li> <li>extra individuals to access data</li> </ul> <p><i>Note: Signed IHIP ... Data User Agreement specifies approved:</i></p> <ul style="list-style-type: none"> <li><i>project and purpose – ie approval only for this primary purpose</i></li> <li><i>names of researchers (signatories)</i></li> <li><i>datasets and variables timeframe</i></li> </ul>	<i>Signed IHIP ... Data User Agreement</i>	<p>Researchers must seek the appropriate amended or new approvals from the ISLHD Executive Director Research (and ISLHD Chief Executive for unit record data access for non-ISLHD researchers) if they require <u>additional</u> (beyond original approvals/agreements):</p> <ul style="list-style-type: none"> <li>data</li> <li>time for data access or use</li> <li>individuals to access data</li> </ul> <p>Researchers should seek advice from ISLHD Research Operations (Governance) in the first instance (email: <a href="mailto:ISLHD-ResearchGovernance@health.nsw.gov.au">ISLHD-ResearchGovernance@health.nsw.gov.au</a>)</p>
	Only named (non-ISLHD) researchers have been approved for ISLHD data access, & for approved datasets and variables	<i>ISLHD CE/ delegate approval for release of de-identified unit record data)</i>	
	Only named researchers have been approved for data access, for specific approved project	<i>CHRISP ESC approval letter for specific project (as per timeframe in CHRISP Data Application and as per ethics approvals)</i>	

Issue	Original conditions/ responsibilities include	Document	ADVICE FOR RESEARCHERS - Change post-March 2023
Secondary use of data required	Note: Researchers are likely to require new/ updated/ amended approvals:	<ul style="list-style-type: none"> <li>• <i>ISLHD (not IHIP) Confidentiality and Data User Agreement</i></li> <li>• <i>ISLHD CE approval (for non-ISLHD researchers)</i></li> <li>• <i>Ethics approval</i></li> <li>• <i>ISLHD SSA</i></li> </ul>	<p>Researchers are likely to require new/ updated/ amended approvals if secondary use of data required.</p> <p>Researchers should seek advice from ISLHD Research Operations (Governance) in the first instance (email: <a href="mailto:ISLHD-ResearchGovernance@health.nsw.gov.au">ISLHD-ResearchGovernance@health.nsw.gov.au</a>)</p>
Acknowledgements	Researchers must acknowledge IHIP, source(s) of data (i.e. sourced from ISLHD or other sources) and or linkage protocols in any publication, report or presentation	<i>CHRISP Data Policy Signed IHIP ... Data User Agreement</i>	No change
Data security and disposal	Researchers must maintain & dispose of research dataset in compliance with any ethics approvals	<i>CHRISP Data Policy</i>	No change
	Researchers must destroy data after 5 years	<i>Signed IHIP Data User Agreement</i>	
Site Specific Authorisation (SSA) for your specific project	<p>Researchers must submit any amendments to protocol or conduct of research to ISLHD Research Governance Officer</p> <p>Note: Approval is only valid with current HREC approval</p>		<p>No change</p> <p>As required, researchers should seek advice from ISLHD Research Operations (Governance) (email: <a href="mailto:ISLHD-ResearchGovernance@health.nsw.gov.au">ISLHD-ResearchGovernance@health.nsw.gov.au</a>)</p>