

PCOC Version 3.0 Dataset

Data Dictionary and Technical Guidelines

Document version 1.2.0
November 2012

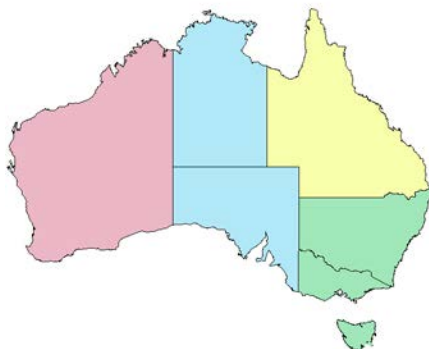
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What is PCOC?

The Palliative Care Outcomes Collaboration (PCOC) is a national program that utilises standardised validated clinical assessment tools to benchmark and measure outcomes in palliative care. Participation in PCOC is voluntary and enables palliative care service providers to improve practice.

PCOC is a collaboration between four centres, each with a Chief Investigator, and is divided into four zones for the purpose of engaging with palliative care service providers. The four PCOC zones and their Chief Investigators are:



West Zone



Dr Claire Johnson

Cancer and Palliative Care Research and Evaluation Unit, University of WA

South Zone



Professor David Currow, Department of Palliative and Supportive Services, Flinders University, SA

North Zone



Professor Patsy Yates

Institute of Health and Biomedical Innovation, Queensland University of Technology, Qld

Central Zone



Professor Kathy Eagar

Australian Health Services Research Institute, University of Wollongong, NSW

The National office, responsible for the PCOC National Longitudinal Database and routine reporting and analysis, is located within the Australian Health Services Research Institute at the University of Wollongong.

The items included in the PCOC Version 3.0 dataset serve the dual purpose of:

- Defining a common clinical language to allow communication between palliative care providers
- Facilitating the routine collection of nationally consistent palliative care data for the purpose of reporting and benchmarking to drive quality improvement

The development of the PCOC Version 3.0 data set has evolved after broad consultation with service providers and representatives of peak organisations from across Australia. Where possible, National Health Data Dictionary definitions have been used.

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Palliative care services participating in PCOC routinely collect data, which is submitted to the PCOC National Office for the following two reporting periods.

Data is submitted to PCOC between:

- (1st Reporting Period) Jan 01 - Feb 28 for the most recent Jul 01 - Dec 31 period
- (2nd Reporting Period) Jul 01 - Aug 31 for the most recent Jan 01 - Jun 30 period

Submitting data to PCOC can be an iterative process.

The first set of data extracts from a service are loaded into the data base for the purpose of data quality checking. Services receive an error report, and are given the opportunity to amend their data, if required. Once corrected the data are again extracted and submitted to PCOC, to undergo the same process.

This process of error checking may be required to happen multiple times until the data are free of errors, the service determines that remaining errors cannot be fixed or the cut-off date is reached.

After the closing date for the database, PCOC undertakes a further data cleaning process before performing analysis and benchmarking and generating individualised reports for participating services.

For more information on PCOC visit www.pcoc.org.au

PCOC is funded under the *National Palliative Care Program* by the
Australian Government Department of Health

Introduction to the Data Dictionary and Technical Guidelines

The PCOC Version 3.0 Dataset Data Dictionary and Technical Guidelines provide a reference for:

- Palliative care service managers or data entry personnel wishing to have a better understanding of the technical aspects of the PCOC dataset
- Developers wishing to modify IT systems which have previously implemented the Version 2.0 PCOC dataset, or create new systems to collect Version 3.0 PCOC dataset

This document provides an understanding of the PCOC dataset, including the rules, dependencies and architecture of the dataset in the context of creating such applications.

Developers should note that the guidelines are not prescriptive in how applications should be created but specify the required clinical inputs and data outputs that PCOC requires in order for data to be accepted into the registry.

The guidelines do, however, recommend particular application functionalities that will minimise operator input and error and provide an efficient means to enter, find, revise and audit data.

The PCOC Version 3.0 Dataset

As with previous versions of the PCOC dataset, Version 3.0 consists of three levels of linked information - Patient, Episode and Phase. The remainder of this section provides information about the data items collected at each level:

1. Patient
2. Episode
3. Phase

Level 1: Patient

The information beings at the patient level and relates to patient demographics. Patient records acts as the reference point for lower levels. There will only be one record for each patient for each service.

Conceptually, the items collected at the patient level should not change. For example, Date of Birth and Country of Birth. However, the Postcode item is an exception to this, as a patient may change address.

Level 2: Episode

Across jurisdictions, the concept of an episode can have different meanings. For the purposes of PCOC, an Episode of care is defined as a continuous period of care for a patient in one setting (i.e. hospital, private residence, residential aged care facility etc).

To clarify this, an episode of palliative care begins:

- On the day the patient is assessed by the palliative care provider and there is agreement between the patient and the service that the patient is ready to receive palliative care.

The way an episode of palliative care ends depends on the setting in which the care is being provided. In the inpatient (overnight admitted) setting, an episode ends if the patient:

- Is discharged home
- Is discharged to residential aged care facility
- Is discharged to an acute hospital
- Dies
- Completes a sub-acute or non-acute episode of care and the start of an acute episode of care in another ward of the same hospital
- Completes a sub-acute or non-acute episode and the start of another sub-acute or non-acute episode of care remaining in the same ward

In the hospital based ambulatory and community settings, an episode ends if the patient:

- Is discharged from the care of the service
- Dies
- Is admitted/transferred to hospital as an overnight patient (inpatient)

Under this definition, a patient receiving palliative care is likely to have more than one episode.

Conceptually, the information collected at the episode level reflects the circumstances at the beginning and end of the particular episode. This information may be different in subsequent episodes.

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Clinical information describing the condition of the patient during the episode is collected at the phase level.

Level 3: Phase

At the phase level the data items document clinical assessments of the patient, and describe the clinical stage/condition of the patient's illness within an episode. Patients receiving palliative care are likely to have more than one phase per episode due to their condition changing.

Similarly to the episode level, data captured at the phase level only relate to circumstances at the beginning and end of the phase. For example, whilst pain assessments may be performed and recorded on a daily basis, they are only reported to PCOC at the start and end of each phase.

Phase records should be contiguous within their associated episode. That is, there cannot be any time during an episode that is not accounted for by a phase record.

Minimum IT System Functionality

An IT system incorporating the PCOC Version 3.0 dataset should, at a minimum, allow users to:

- Create linked Patient, Episode and Phase records
- Enter the PCOC data items, restricting user input to the domains specified by PCOC
- Extract data from the system in the format required by PCOC
- Search for records in order to complete, update or correct entered data
- Manage service and team level identifiers and related information

The IT system should also incorporate the business rules outlined by PCOC, to ensure that data entry errors are minimised.

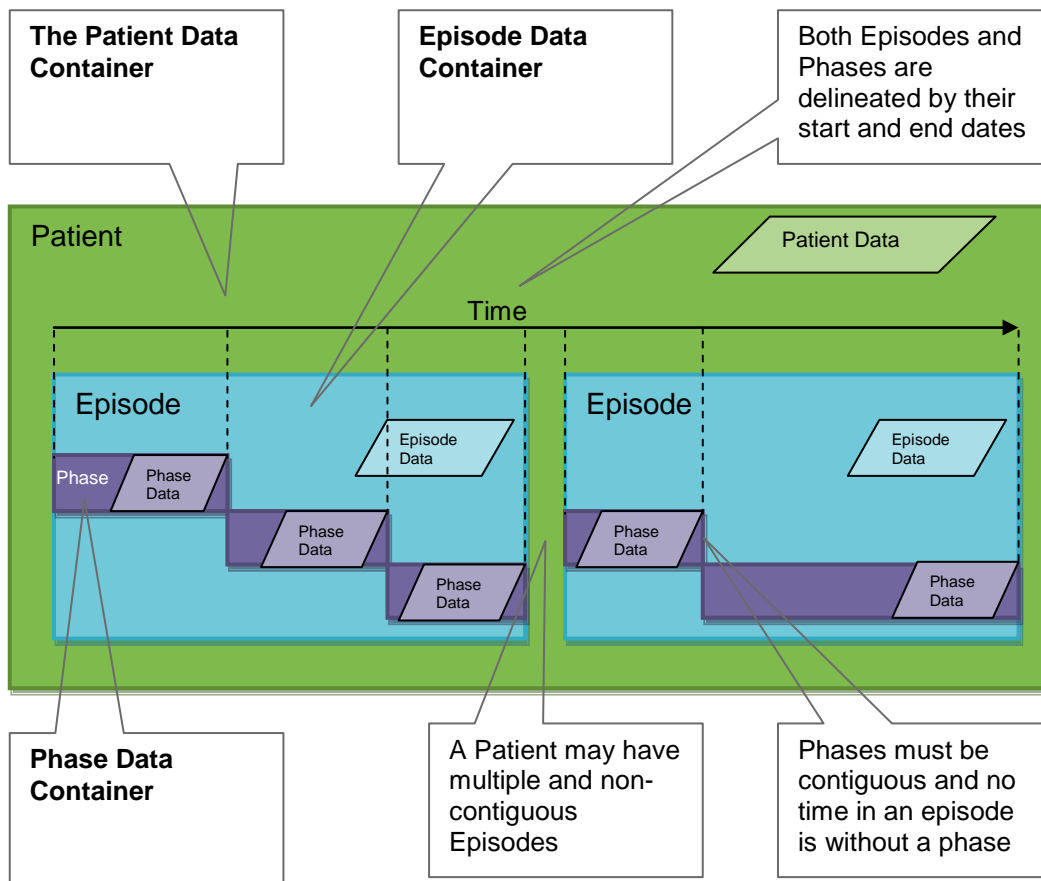
The structure of PCOC data at the Patient, Episode and Phase level determines the processes for data entry. Users will, at a minimum, create 3 linked records:

Table 1 The Patient, Episode and Phase Data Relationship

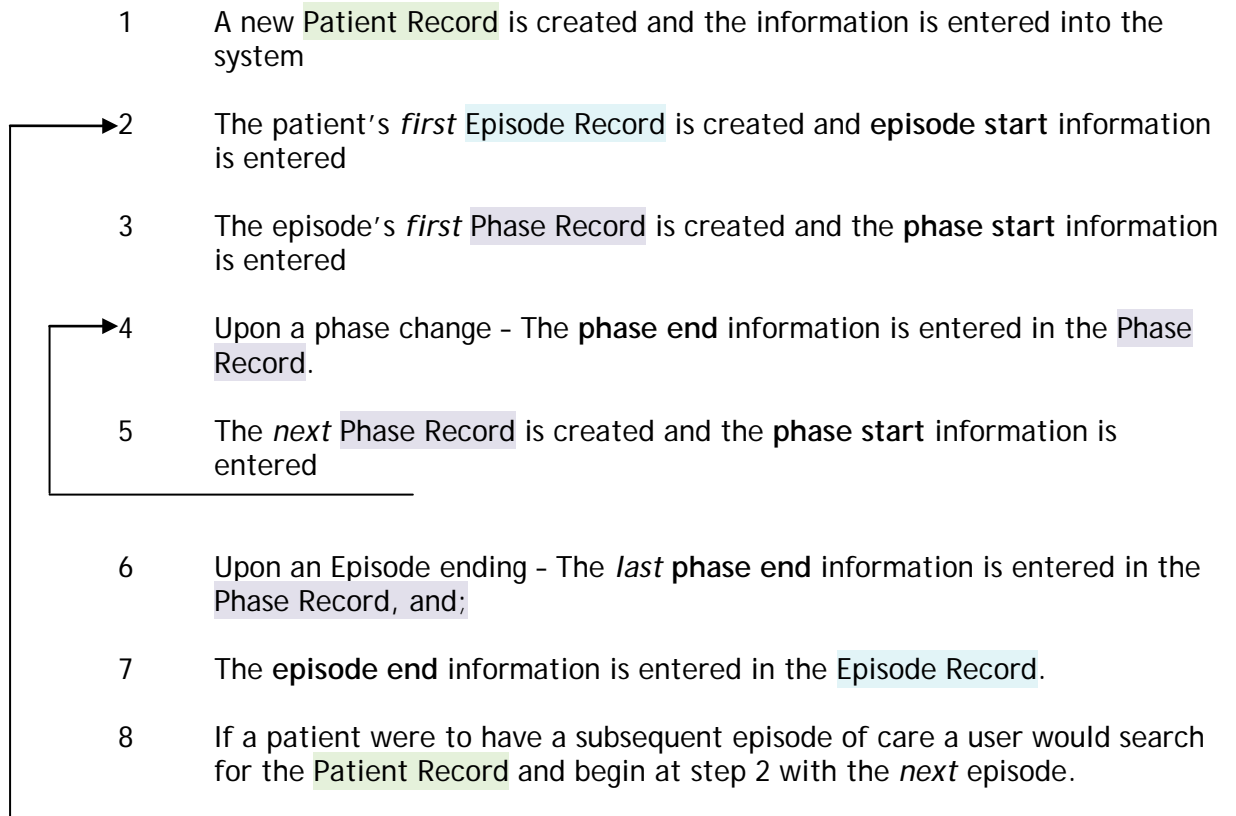
| Record | Unique Identifier | Linked to | Linked by |
|---------|---------------------------------|---------------------|---------------------------|
| Patient | Patient Identifier | | |
| Episode | Episode ID (Unique for Patient) | Patient | Patient ID |
| Phase | Phase ID (Unique for Episode) | Episode and Patient | Patient ID and Episode ID |

Developers can choose the structure in which they wish to store PCOC data. However the linking between Patient, Episode and Phase records must be considered, along with the data item and extract requirements (Specifications 1 and 2 in this document).

Figure 1 The Patient, Episode and Phase Data Relationship



A typical data entry procedure would be:



NOTE: Incomplete Records

It is necessary to allow Episode and Phase records to be incomplete due to the nature of PCOC data recording at the clinical level. In cases where a Phase or Episode is not completed (that is phase end and episode end information is not complete) the record should be flagged as incomplete.

This flag may then be used in auditing to check if a phase or episode should be closed.

In addition, incomplete (open) Episodes and Phases should be extracted and submitted to PCOC, to ensure that the most up-to-date information is available for benchmarking. See Specification 2 for more information on data extraction.

A user may also use the system to view and amend data. Users should be able to search for records using:

- A combination of Patient, Episode and Phase Identifiers, depending on the type of record
- Service and Team Identifiers
- Episode Start Date and End Dates
- Phase Start and End Dates

Items that do not change (e.g. facility in most cases) or are system generated (e.g. new patient identifier) should not be editable by the user.

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Overview of the PCOC Version 3.0 Data Items

This section provides a broad overview of the data items collected at each level of the PCOC Version 3.0 dataset relative to the Version 2.0 data items. New items and changes to existing items have been highlighted. To summarise the main changes are:

At Patient Level:

- There are two new items:

The **Statistical Linkage Key** and
The **Individual Health Care Identifier** (not activated)
- **Diagnosis** has moved from the Episode level and has a new code set
- **Preferred Language** replaced Main Language Spoken at Home and has a new code set
- **Country of Birth** has a code set change

At Episode Level:

- There are two new items: **Team Identifier** and **Date Ready for Care**
- The following items have new or modified code sets:

Referral Source
Episode Type
Episode Start Mode
Episode End Mode
Accommodation at Episode Start
Accommodation at Episode End

- **Place of Death** has a new code set and new completion rules
- The following items are no longer collected:

Proposed Model of Care at Episode Start
Reason for Consultative Service
Location of Consultative Service
Mode of Consultative Service
Diagnosis - Collected at Patient Level
Level of Support at Episode Start and End
Level of Support at Episode End

At Phase Level:

- The **SAS, PCPSS, AKPS (Karnofsky)** and **RUG-ADL** clinical assessments have an additional code for "Not Assessed"
- **Phase End Reason** has a new code set
- **Number of Days Seen** has been inactivated, but remains as a placeholder for future activation
- **Provider Type** is a new inactive item, included as a placeholder for future activation.
- **Model of Care at Phase End** is no longer collected

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Patient level items – with changes from Version 2.0 to Version 3.0

| Version 3 Reference | Version 3 Item | Version 2 Item | Description of change |
|---------------------|----------------------------------|------------------------------|---|
| 3.1.01 | Patient Identifier | MRN | Name change |
| 3.1.02 | Service Identifier | Facility ID | Name change |
| 3.1.03 | Date of Birth | Date of Birth | No change |
| 3.1.04 | Statistical Linkage Key | - | New item |
| 3.1.05 | Sex | Sex | No change |
| 3.1.06 | Individual Healthcare Identifier | - | New item - inactive placeholder |
| 3.1.07 | Australian State | State Identifier | No change |
| 3.1.08 | Australian Postcode | Postcode | Name change |
| 3.1.09 | Indigenous Status | Indigenous Status | No change |
| 3.1.10 | Preferred Language | Main Language Spoken at Home | New item to replace existing item. New code set. |
| 3.1.11 | Country of Birth | Country of birth | Code set change |
| 3.1.12 | Diagnosis | - | Moved from Episode level to Patient level. New code set |

Episode level items - with changes from Version 2.0 to Version 3.0

| Version 3 Reference | Version 3 Item | Version 2 Item | Description of change |
|---------------------|--------------------------------|---|---|
| 3.2.01 | Episode Identifier | Episode Identifier | No change |
| 3.2.02 | Patient Identifier | MRN/UR/Person Identifier | Name change |
| 3.2.03 | Team Identifier | - | New item |
| 3.2.04 | Service Identifier | Facility ID | Name change |
| 3.2.05 | Referral Date | Referral date | No change |
| 3.2.06 | Referral Source | Referral Source | Code set change |
| 3.2.07 | First Contact Date | Date of First Contact | Name change |
| 3.2.08 | Date Ready for Care | - | New item |
| 3.2.09 | Episode Start Date | Episode Start Date | No change |
| 3.2.10 | Episode Type | Episode Type | New code set |
| 3.2.11 | Episode Start Mode | Mode of Episode Start | New code set |
| 3.2.12 | Accommodation at Episode Start | Accommodation at Episode Start | Reduced code set |
| 3.2.13 | Episode End Date | Episode End Date | No change |
| 3.2.14 | Episode End Mode | Mode of Episode End | New code set |
| 3.2.15 | Accommodation at Episode End | Accommodation at Episode End | Reduced code set |
| 3.2.16 | Place of Death | | New code set New completion Rules |
| - | - | Proposed model of care at Episode Start | Item not collected in V3 |
| - | - | Reason for Consultative Service | Item not collected in V3 |
| - | - | Location of consultative service | Item not collected in V3 |
| - | - | Mode of consultative service | Item not collected in V3 |
| - | - | Diagnosis | Moved to Patient level with a code set change |
| - | - | Level of support at Episode Start | Item not collected in V3 |
| - | - | Level of support at Episode End | Item not collected in V3 |

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Phase level items - with changes from Version 2.0 to Version 3.0

| Version 3 Reference | Version 3 Item | Version 2 Item | Description of change |
|---------------------|---|--|--|
| 3.3.01 | Phase Identifier | Phase Identifier | No change |
| 3.3.02 | Episode Identifier | Episode Identifier | No change |
| 3.3.03 | Patient Identifier | MRN/URN/Person Identifier | Name change |
| 3.3.04 | Service Identifier | Facility ID | Name change |
| 3.3.05 | Phase Start Date | Phase Start Date | No change |
| 3.3.06 | Phase | Phase | No change |
| 3.3.07 | RUG-ADL at Phase Start: Bed Mobility | RUG Bed Mobility at Phase Start | Name standardised New code: 9-'Not assessed' |
| 3.3.08 | RUG-ADL at Phase Start: Toileting | RUG Toileting at Phase Start | Name standardised New code: 9-'Not assessed' |
| 3.3.09 | RUG-ADL at Phase Start: Transfers | RUG Transfers at Phase Start | Name standardised New code: 9-'Not assessed' |
| 3.3.10 | RUG-ADL at Phase Start: Eating | RUG Eating at Phase Start | Name standardised New code: 9-'Not assessed' |
| 3.3.11 | SAS at Phase Start: Insomnia | SAS Insomnia at Phase Start | Name standardised New code: 99-'Not assessed' |
| 3.3.12 | SAS at Phase Start: Appetite | SAS Appetite at Phase Start | Name standardised New code: 99-'Not assessed' |
| 3.3.13 | SAS at Phase Start: Nausea | SAS Nausea at Phase Start | Name standardised New code: 99-'Not assessed' |
| 3.3.14 | SAS at Phase Start: Bowels | SAS Bowels at Phase Start | Name standardised New code: 99-'Not assessed' |
| 3.3.15 | SAS at Phase Start: Breathing | SAS Breathing at Phase Start | Name standardised New code: 99-'Not assessed' |
| 3.3.16 | SAS at Phase Start: Fatigue | SAS Fatigue at Phase Start | Name standardised New code: 99-'Not assessed' |
| 3.3.17 | SAS at Phase Start: Pain | SAS Pain at Phase Start | Name standardised New code: 99-'Not assessed' |
| 3.3.18 | PCPSS at Phase Start: Pain | PC Problem Pain Start | Name standardised New code: 9-'Not assessed' |
| 3.3.19 | PCPSS at Phase Start: Other Symptoms | PC Problem Other symptom Start | Name standardised New code: 9-'Not assessed' |
| 3.3.20 | PCPSS at Phase Start: Psychological/Spiritual | PC Problem Psychological/Spiritual Start | Name standardised New code: 9-'Not assessed' |
| 3.3.21 | PCPSS at Phase Start: Family/Carer | PC Problem Family Carer Start | Name standardised New code: 9-'Not assessed' |
| 3.3.22 | AKPS at Phase Start | Karnofsky at Phase Start/Karnofsky Score Start | Name corrected Code set modified |
| 3.3.23 | Phase End Date | Phase End date | No change |
| 3.3.24 | Phase End Reason | Phase End Reason | New Code set |
| 3.3.25 | RUG-ADL at Phase End: Bed Mobility | RUG Bed Mobility at Phase End | Name standardised New code: 9-'Not assessed' |
| 3.3.26 | RUG-ADL at Phase End: Toileting | RUG Toileting at Phase End | Name standardised New code: 9-'Not assessed' |
| 3.3.27 | RUG-ADL at Phase End: Transfers | RUG Transfers at Phase End | Name standardised New code: 9-'Not assessed' |

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| Version 3 Reference | Version 3 Item | Version 2 Item | Description of change |
|---------------------|---|--|--|
| 3.3.28 | RUG-ADL at Phase End: Eating | RUG Eating at Phase End | Name standardised New code: 9-'Not assessed' |
| 3.3.29 | SAS at Phase End: Insomnia | SAS Insomnia at Phase End | Name standardised New code: 99-'Not assessed' |
| 3.3.30 | SAS at Phase End: Appetite | SAS Appetite at Phase End | Name standardised New code: 99-'Not assessed' |
| 3.3.31 | SAS at Phase End: Nausea | SAS Nausea at Phase End | Name standardised New code: 99-'Not assessed' |
| 3.3.32 | SAS at Phase End: Bowels | SAS Bowels at Phase End | Name standardised New code: 99-'Not assessed' |
| 3.3.33 | SAS at Phase End: Breathing | SAS Breathing at Phase End | Name standardised New code: 99-'Not assessed' |
| 3.3.34 | SAS at Phase End: Fatigue | SAS Fatigue at Phase End | Name standardised New code: 99-'Not assessed' |
| 3.3.35 | SAS at Phase End: Pain | SAS Pain at Phase End | Name standardised New code: 99-'Not assessed' |
| 3.3.36 | PCPSS at Phase End: Pain | PC Problem Pain End | Name standardised New code: 9-'Not assessed' |
| 3.3.37 | PCPSS at Phase End: Other Symptoms | PC Problem Other Symptom End | Name standardised New code: 9-'Not assessed' |
| 3.3.38 | PCPSS at Phase End: Psychological/Spiritual | PC Problem Psychological/Spiritual End | Name standardised New code: 9-'Not assessed' |
| 3.3.39 | PCPSS at Phase End: Family/Carer | PC Problem Family Carer End | Name standardised New code: 9-'Not assessed' |
| 3.3.40 | AKPS at Phase End | Karnofsky at Phase End/ Karnofsky Score End | Name corrected Code set modified |
| 3.3.41 | Number of days seen | Number of days seen | Item inactive (placeholder) |
| 3.3.42 | Provider Type | - | New inactive item (placeholder) |
| - | - | Model of care at Phase End | Item not collected in V3 |

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Specification 1: PCOC Version 3.0 Data Items

This section provides technical details for the data items at each level. For each data item the following flags may be present:

Mandatory

This flag identifies that the item field cannot be left blank under any circumstances

Rule Check

This flag highlights that there are consistency rules associated with the data item. The rules may be one of the following:

Code Set Rule:

The permissible code set for this item depends on values entered for previous data items.

Warning Error:

It is unlikely (based on clinical practice) that an entry is possible. The user can proceed by checking the error source and confirming that it is correct. Example: Birth Date places the age of the patient at 15 years or less.

Critical Error:

An entry cannot be made in this way. The user can proceed only by rectifying the error. Example: Date of Birth is in the future.

Dependencies

This flag highlights that the value entered for this data item will have an impact on subsequent data items. Types of impacts include data items:

- Having different permissible code sets
- No longer being applicable
- Having values auto-filled

Level 1: Patient Items

3.1.01 Patient Identifier

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: The Patient Identifier must be unique within the IT system.

Definition: Unique person identifier established by the palliative care provider.

This is usually a medical record/unit record number which is generated for each patient within a service. This number must be used at *all times* when recording patient episode and phase level information for PCOC.

Data Type: Alphanumeric String

Data Domain: 0 to ZZZZZZZZZZZZ

Data Length: 1-12 characters

Usage: The positive and unique identification of a patient.

To ensure that each individual's health records will be associated with that individual and no other.

Source: -

3.1.02 Service Identifier

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: -

Definition: Unique service identifier assigned by PCOC.

Data Type: Alphanumeric String

Data Domain: 0000 to ZZZZ

Data Length: 4 characters

Usage: Unique service identifier necessary to link and group records in the PCOC National Longitudinal Database

Source: PCOC

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3.1.03

Date of Birth

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

The date of birth of the patient.

Data Type:

Date in format DD/MM/YYYY

Data Domain:

01/01/1900 to 31/12/2100

Data Length:

10 characters (including "/" characters)

Usage:

To derive age for demographic analyses.

Rules:

The Date of Birth must be less than the current date. Hence, the following situation causes a critical error:

Critical Error if [Date of Birth] > [Current Date (Today)]

It is *unlikely* that The Date of Birth would place the patient's age at 15 years of age or less. The following would be considered a warning error:

Warning if [Date of Birth] > [Current Date (Today)] - 15 years

However, if the service provides paediatric palliative care, then this error should be disabled.

Source:

National Health Data Dictionary (Meteor Identifier 287007)

Version Control:

1.2.0

Effective Date:

22 November 2012

3.1.04

Statistical Linkage Key

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

The Statistical Linkage Key (SLK) enables patient data reported by different service providers to be matched, enabling a more accurate picture of client numbers and patterns of assistance. The Statistical Linkage Key preserves the anonymity of patient data collected by service providers.

The SLK is derived by joining the 'letters of name' (2nd, 3rd and 5th letters of the family name/surname, and 2nd and 3rd letters of the first given name), 'date of birth', and 'sex' to create a 14 character identifier. There are also some instances where the SLK information may be unknown, and substitute characters are used instead.

The key will be of the format XXXXXDDMMYYYYN where:

XXXXX is the 2nd, 3rd and 5th letters of the family name and the 2nd and 3rd letters of the first name.

Example: John Smith becomes 'MIHOH'

DDMMYYYY is the Patient's Date of Birth

N is the Patients Sex

- Non Alphabetic Characters such as spaces and hyphens (" - ") are ignored.
- If a name is too short to extract a character, a 2 is substituted for this character.
- If a patient is missing a surname or has a single name only, 999 is substituted for the family name/surname component

The SLK is not a unique identifier and is designed for the purposes of statistical analysis.

Data Type: Alphanumeric String in the format XXXXXDDMMYYYYN

Data Domain: 22222010119001 to ZZZZZ311221009

Data Length: 14 characters

Dependencies: The patient's name, date of birth and sex must be in the system:

[First Name] (**non PCOC data item**)
[Family Name] (**non PCOC data item**)
[Date of Birth]
[Sex]

Usage:

The SLK is used for probabilistic linkage. In systems where names are recorded this item should be derived by the system and should not be editable by the user.

It is not necessary for the Statistical Linkage Key to be visible to users.

Source: National Health Data Dictionary (METeOR Identifier 349510)

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3.1.05 Sex

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: -

Definition: The gender of the patient.

Data Type: Numeric

Data Domain: Code set

| Code | Description |
|------|------------------------------------|
| 1 | Male |
| 2 | Female |
| 3 | Indeterminate |
| 9 | Not stated/ inadequately described |

Usage: To enable standardisation of the collection of information relating to sex.
To analyse service utilisation, needs for services and in epidemiological studies.

Source: National Health Data Dictionary (METeOR Identifier 287316)

3.1.06 Individual Healthcare Identifier

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: -

Definition: Placeholder for future implementation of Individual Healthcare Identifier.

Data Type: Alphanumeric String in the format XXXXXXXXXXXXXXXXXXXX

Data Domain: 0000000000000000 to ZZZZZZZZZZZZZZZZ

Data Length: 16 characters

Usage: This item is used as a place holder for the Department of Health and Aging's transition to an Individual Healthcare Identifier.

It should not be visible to the user.

Source: Department of Health and Ageing - Individual Healthcare Identifier

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3.1.07

Australian State

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

The Australian State/Territory (or other country) that the patient usually resides in

Data Type:

Numeric

Data Domain:

Code set

| Code | Description |
|------|------------------------------|
| 1 | New South Wales |
| 2 | Victoria |
| 3 | Queensland |
| 4 | South Australia |
| 5 | Western Australia |
| 6 | Tasmania |
| 7 | Northern Territory |
| 8 | Australian Capital Territory |
| 9 | Other Australian territories |
| 10 | Not Australia |
| 99 | Unknown/not recorded |

Usage:

This is a geographic indicator to enable analysis of palliative care utilisation by state.

Dependencies:

3.1.08 Australian Postcode

Source:

National Health Data Dictionary (METeOR Identifier 286919) with PCOC supplementary codes for 'Not Australia' and 'Unknown'

Version Control:

1.2.0

Effective Date:

22 November 2012

3.1.08

Australian Postcode

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

| | |
|---------------------|--|
| Conditions: | Leave blank if Australian State = 9 or 10 |
| Definition: | The postcode of usual place of residence of the patient. |
| Data Type: | Numeric |
| Data Domain: | Valid Australian Postcode - Four digit postcode for usual residence of the patient. Leading 0's should be maintained for Northern Territory postcodes. |
| Data Length: | 4 characters |
| Usage: | Analysis of utilisation patterns of palliative care. |
| Rules: | - |
| Source: | National Health Data Dictionary (METeOR Identifier 302040) |

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3.1.09

Indigenous Status

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

Conditions: -

Definition: Indigenous status is a measure of whether a person identifies as being of Aboriginal or Torres Strait Islander origin.

This data item is based on the Australian Bureau of Statistics (ABS) standard for indigenous status

Data Type: Numeric

Data Domain: Code set

| Code | Description |
|------|--|
| 1 | Aboriginal but not Torres Strait Islander origin |
| 2 | Torres Strait Islander but not Aboriginal origin |
| 3 | Both Aboriginal and Torres Strait Islander origin |
| 4 | Neither Aboriginal nor Torres Strait Islander origin |
| 9 | Not stated / inadequately described |

Data Length: 1 character

Usage: Analysis of access to palliative care by different population subgroups

Source: National Health Data Dictionary (METeOR Identifier 291036)

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3.1.10 Preferred Language

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

Conditions:

-

Definition:

The language reported by a person as the most preferred for communication.

Data Type:

Numeric

Data Domain:

Australian Standard Classification of Languages (ASCL), ABS 2011

Data Length:

2 characters

Usage:

An important indicator of ethnicity, especially for persons born in non-English-speaking countries.

Its collection will assist in the planning and provision of multilingual services and facilitate program and service delivery for migrants and other non-English speakers.

Source:

National Health Data Dictionary (METeOR Identifier 460123)

Australian Standard Classification of Languages (ASCL),
Australian Bureau of Statistics 2011 (ABS cat. no. 1270.0)

Version Control:

1.2.0

Effective Date:

22 November 2012

3.1.11

Country of Birth

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

Conditions:

-

Definition:

The country in which the patient was born

Data Type:

Numeric

Data Domain:

Australian Standard Classification of Countries (ASCC), ABS 2011

Data Length:

4 characters

Usage:

Analysis of access to palliative care by different population subgroups

Source:

National Health Data Dictionary (METeOR Identifier 459973)

Australian Standard Classification of Countries (ASCC),
Australian Bureau of Statistics 2011 (ABS cat. no. 1269.0)

Version Control:

1.2.0

Effective Date:

22 November 2012

3.1.12

Diagnosis

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

The principal life limiting illness responsible for this patient requiring pall. care

Data Type:

Numeric

Data Domain:

Code set

| Code | Definition |
|------|--|
| 100 | Malignant - not further defined |
| 101 | Bone and soft tissue |
| 102 | Breast |
| 103 | CNS |
| 104 | Colorectal |
| 105 | Other GIT |
| 106 | Haematological |
| 107 | Head and neck |
| 108 | Lung |
| 109 | Pancreas |
| 110 | Prostate |
| 111 | Other urological |
| 112 | Gynecological |
| 113 | Skin |
| 114 | Unknown Primary |
| 180 | Other primary malignancy |
| 200 | Non Malignant - not further defined |
| 201 | Cardiovascular disease |
| 202 | HIV/AIDS |
| 203 | End stage kidney disease |
| 204 | Stroke |
| 205 | Motor Neurone Disease |
| 206 | Alzheimer's dementia |
| 207 | Other dementia |
| 208 | Other neurological disease |
| 209 | Respiratory failure |
| 210 | End stage liver disease |
| 211 | Diabetes and its complications |
| 212 | Sepsis |
| 213 | Multiple organ failure |
| 280 | Other non-malignancy |
| 999 | Unknown |

Data Length:

3 characters

Source:

PCOC 2011

Version Control:

1.2.0

Effective Date:

22 November 2012

Level 2: Episode Items

3.2.01 Episode Identifier

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

- Conditions:** -
- Definition:** A unique string that identifies and links the episode record
- Data Type:** Alphanumeric string
- Data Domain:** 0 to ZZZZZZZZZZZZ
- Data Length:** 1-12 characters
- Usage:** This item should be automatically generated by the system and not be editable by the user

3.2.02 Patient Identifier

| | | |
|------------------|------------|---------------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|---------------------|

- Conditions:** Refer to Item 3.1.01 for details of format and further usage rules.
- Usage:** The patient identifier is used to link the episode record to the relevant patient and phase records. This item should be automatically populated by the system from the patient level item. It should not be editable by the user
- Dependencies:** Must match a Patient Identifier (3.1.01)

3.2.03 Team Identifier

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

Conditions: -

Definition: Unique team identifier assigned by PCOC

Data Type: Alphanumeric string

Data Domain: 0000 to ZZZZ

Data Length: 4 characters

Usage: Unique identification of a team within a service

3.2.04 Service Identifier

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

Conditions: Refer to Item 3.1.02 for details of format and further usage rules

Definition: Unique service identifier assigned by PCOC

Data Type: Alphanumeric string

Data Domain: 0000 to ZZZZ

Data Length: 4 characters

Usage: Unique service identifier necessary to link and group records in the PCOC National Longitudinal Database

Version Control: 1.2.0
Effective Date: 22 November 2012

3.2.05

Referral Date

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

The date a service receives a referral to provide palliative care for a patient for this episode. The referral can be either written or verbal.

Data Type:

Date in format DD/MM/YYYY

Data Domain:

01/01/1900 to 31/12/2100

Data Length:

10 characters (including "/" characters)

Usage:

Key benchmarking variable. Used to measure the elapsed time between referral and subsequent date fields

Rules:

Referral Date being later than the First Contact Date should cause a warning error
Warning if [Referral Date] > [First Contact Date]

Referral Date being later than Date Ready for Care should cause a warning error
Warning if [Referral Date] > [Date Ready for Care]

Referral Date being later than the Episode Start date should cause a warning error
Warning if [Referral Date] > [Episode Start Date]

Referral Date being later than the current date should cause a warning error
Warning if [Referral Date] > [Current Date (Today)]

A Referral Date earlier than one year ago should produce a warning error:
Warning if [Referral Date] < [Current Date (Today)] - 1 Year

Source:

PCOC 2007

Version Control:

1.2.0

Effective Date:

22 November 2012

3.2.06

Referral Source

| | | |
|------------------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|------------------|------------|--------------|

Conditions: -

Definition: The facility/organisation from which the patient was referred this particular episode.

Data Domain: Code set

| Code | Description |
|------|--|
| 10 | Public hospital - not further defined |
| 11 | Public hospital - palliative care unit/team |
| 12 | Public hospital - oncology unit/team |
| 13 | Public hospital - medical unit/team |
| 14 | Public hospital - surgical unit/team |
| 15 | Public hospital - emergency department |
| 20 | Private hospital - not further defined |
| 21 | Private hospital - palliative care unit/team |
| 22 | Private hospital - oncology unit/team |
| 23 | Private hospital - medical unit/team |
| 24 | Private hospital - surgical unit/team |
| 25 | Private hospital - emergency department |
| 30 | Outpatient clinic |
| 40 | General Practitioner |
| 50 | Specialist Practitioner |
| 60 | Community Palliative Care Service |
| 61 | Community Generalist Service |
| 70 | Residential Aged Care Facility |
| 80 | Self, carer(s), family, friends |
| 90 | Other |
| 99 | Unknown/inadequately described |

Usage: To assist in understanding the patient flow and service planning.

Source: PCOC 2011

Version Control: 1.2.0
Effective Date: 22 November 2012

3.2.07

First Contact Date

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

The date the clinical team makes contact with the patient and undertakes a "triage type" assessment

Data Type:

Date in format DD/MM/YYYY

Data Domain:

01/01/1900 to 31/12/2100

Data Length:

10 characters (including "/" characters)

Usage:

Key benchmarking variable. Used to measure response time.

Rules:

Referral Date being later than the First Contact Date should cause a warning error:
Warning if [Referral Date] > [First Contact Date]

First Contact Date being later than the Episode Start date should cause a warning error:
Warning if [First Contact Date] > [Episode Start Date]

First Contact Date being later than the current date should cause a warning error:
Warning if [First Contact Date] > [Current Date (Today)]

A First Contact Date earlier than one prior to the current date should produce a warning error:
Warning if [First Contact Date] < [Current Date (Today)] - 1 Year

Source:

PCOC 2007

Version Control:

1.2.0

Effective Date:

22 November 2012

3.2.08 Date Ready for Care

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: -

Definition: The date the patient needs, and is available, to receive palliative care

Data Type: Date in format DD/MM/YYYY

Data Domain: 01/01/1900 to 31/12/2100

Data Length: 10 characters (including "/" characters)

Usage: Key benchmarking variable. Used to identify and account for "early referrals"

Rules:

A Referral Date later than Date Ready for Care should cause a warning error:
Warning if [Referral Date] > [Date Ready for Care]

A Date Ready for Care later than the Episode Start date should cause a warning error:
Warning if [Date Ready for Care] > [Episode Start Date]

A Date Ready for Care earlier than one prior to the current date should produce a warning error:
Warning if [Date Ready for Care] < [Current Date (Today)] - 1 Year

Source: PCOC 2011

Version Control: 1.2.0
Effective Date: 22 November 2012

3.2.09

Episode Start Date

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

The date that clinical care commences for this episode

Data Type:

Date in format DD/MM/YYYY

Data Domain:

01/01/1900 to 31/12/2100

Data Length:

10 characters (including "/" characters)

Usage:

The date is required to determine the length of stay of each episode of care

Rules:

Critical Error(s):

Referral Date later than Episode Start Date should cause a warning error:

Warning Error if [Referral Date] > [Episode Start Date]

First Contact Date later than Episode Start Date should cause a warning error:

Warning Error if [First Contact Date] > [Episode Start Date]

Date Ready for Care later than Episode Start Date should cause a warning error:

Warning Error if [Date Ready for Care] > [Episode Start Date]

Episode Start Date later than the current date should cause a critical error:

Critical Error if [Episode Start Date] > [Current Date (Today)]

Episode Start Date earlier than one year ago should cause a warning error:

Warning if [Episode Start Date] < [Current Date (Today)] - 1 Year

Source:

Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong

Version Control:

1.2.0

Effective Date:

22 November 2012

3.2.10 Episode Type

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: -

Definition: A description of the setting and circumstances in which the patient is receiving palliative care for this episode.

Data Type: Number

Data Domain: Code set

| Code | Description |
|------|---|
| 10 | Overnight Admitted - Not Further Specified |
| 11 | Overnight Admitted - Designated Palliative Care Bed |
| 12 | Overnight Admitted - Non-designated Palliative Care Bed |
| 20 | Hospital Ambulatory - Not Further Specified |
| 21 | Same Day Admitted |
| 22 | Outpatient |
| 30 | Community - Not Further Specified |
| 31 | Private Residence |
| 32 | Residential Aged Care Facility |

Data Length: 2 characters

Usage: Key grouping and reporting variable

Dependencies: 3.2.11 Episode Start Mode
3.2.14 Episode End Mode

Source: PCOC 2011

Version Control: 1.2.0
Effective Date: 22 November 2012

3.2.11

Episode Start Mode

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Permissible code set depends on data entered for Episode Type (3.2.10)
See data domain below

Definition: Describes how this episode of palliative care commenced

Data Type: Number

Data Domain: Code set

Episode Types 10, 11 and 12

| Code | Description |
|------|--|
| 11 | Admitted from usual accommodation |
| 12 | Admitted from other than usual accommodation |
| 13 | Admitted (transferred) from another hospital |
| 14 | Admitted (transferred) from acute care in another ward |
| 15 | Change from acute care to palliative care while remaining on same ward |
| 16 | Change of sub-acute/non-acute care type |
| 19 | Other |
| 99 | Not recorded |

Episode Types 20, 21, 22, 30, 31, 32

| Code | Description |
|------|--|
| 21 | Patient transferred from being an overnight admitted palliative care patient |
| 22 | Patient was not transferred from being an overnight palliative care patient |
| 99 | Not recorded |

Data Length: 2 characters

Usage: To gain information about a patient's circumstances prior to the episode of care

Dependencies: 3.2.12 Accommodation at Episode Start

Source: PCOC 2011

Version Control: 1.2.0

Effective Date: 22 November 2012

3.2.12

Accommodation at Episode Start

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Becomes mandatory if 3.2.11 Episode Start Mode = 11, 12, 21, 22
Otherwise, leave blank

Definition: The physical accommodation the patient at the start of the episode.

Data Type: Number

Data Domain: Code set

| Code | Description |
|------|--|
| 1 | Private residence (including unit in retirement village) |
| 2 | Residential aged care - low level care (hostel) |
| 3 | Residential aged care - high level care (nursing home) |
| 7 | Other |
| 9 | Unknown |

Data Length: 1 character

Usage: Describes the patient's residential accommodation immediately prior to the start of the episode.

Source: PCOC 2011

Version Control: 1.2.0
Effective Date: 22 November 2012

3.2.13 Episode End Date

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

- Conditions:** -
- Definition:** The date a patient's episode of palliative care ends
- Data Type:** Date in format DD/MM/YYYY
- Data Domain:** 01/01/1900 to 31/12/2100
- Data Length:** 10 characters (including "/" characters)
- Usage:** To identify the period in which the patient's episode of care occurred and for derivation of length of episode
- Dependencies:** 3.2.14 Episode End Mode
3.2.15 Accommodation at Episode End
- Rules:** Episode End Date before Episode Start Date should cause a critical error:
Critical error if [Episode End Date] < [Episode Start Date]
- Episode End Date in the future should cause a critical error:
Critical error if [Episode End Date] > [Current Date (Today)]
- Source:** Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong.

Version Control: 1.2.0
Effective Date: 22 November 2012

3.2.14

Episode End Mode

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Item becomes mandatory if Episode End Date (3.2.13) is entered

Definition: The reason that this episode of palliative care ended

Data Type Number

Data Domain: Code set

Episode Types 10, 11 and 12

| Code | Description |
|------|--|
| 11 | Discharged to usual accommodation |
| 12 | Discharged to other than usual accommodation |
| 13 | Death |
| 14 | Discharged to another hospital |
| 15 | Change from palliative care to acute care - different ward |
| 16 | Change from palliative care to acute care - same ward |
| 17 | Change in sub-acute care type |
| 18 | End of consultative episode - inpatient episode ongoing |
| 19 | Other |
| 99 | Not recorded |

Episode Types 20, 21, 22, 30, 31, 32

| Code | Description |
|------|---|
| 21 | Discharge/case closure |
| 22 | Death |
| 23 | Discharged for inpatient palliative care |
| 24 | Discharged for inpatient acute care |
| 25 | Discharged to another palliative care service |
| 26 | Discharged to primary health care (e.g. GP) |
| 29 | Other |
| 99 | Not recorded |

Data Length: 2 characters

Usage: Describes how the episode ended

Dependencies: 3.2.15 Accommodation at Episode End
3.2.16 Place of Death

Source: Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong

Version Control: 1.2.0

Effective Date: 22 November 2012

3.2.15

Accommodation at Episode End

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Only completed if Episode End Mode (3.2.14) = 11, 12, 21, 25 or 26

Definition: The accommodation of the patient upon discharge

Data Type: Number

Data Domain: Code set

| Code | Description |
|------|--|
| 1 | Private residence (including unit in retirement village) |
| 2 | Residential aged care - low level care (hostel) |
| 3 | Residential aged care - high level care (nursing home) |
| 7 | Other |
| 9 | Unknown |

Data Length: 1 character

Usage: Describes the patient's residential accommodation immediately following discharge

Source: PCOC 2011

Version Control: 1.2.0
Effective Date: 22 November 2012

3.2.16 Place of Death

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Only completed if Episode End Mode (3.2.14) = 13 or 22

Definition: The setting in which the patient dies

Data Domain: Code set

| Code | Description |
|------|--------------------------------|
| 1 | Home |
| 2 | Residential Aged Care Facility |
| 3 | Hospital |
| 9 | Unknown |

Data Length: 1 character

Source: PCOC 2011

Version Control: 1.2.0
Effective Date: 22 November 2012

Level 3: Phase Items

3.3.01 Phase Identifier

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

- Conditions: -
- Definition: A unique string that identifies and links the phase records
- Data Type: Alphanumeric string
- Data Domain: 0 to ZZZZZZZZZZZZ
- Data Length: 1-12 Characters
- Usage: This item should be automatically generated by the system and not be editable by the user.

3.3.02 Episode Identifier

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

- Conditions: -
- Definition: A unique string that identifies and links the episode records
- Data Type: Alphanumeric string
- Data Domain: 0 to ZZZZZZZZZZZZ
- Data Length: 1-12 Characters
- Usage: The episode identifier is used to link the phase record to the episode record. This item should be automatically populated by the system from the episode level item. It should not be editable by the user.
- Dependencies: Must match an Episode identifier (3.2.01)

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.03 Patient Identifier

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

- Conditions:** Refer to Item 3.1.01 for details of format and further usage rules.
- Usage:** The patient identifier is used to link the phase record to the episode and patient records. This item should be automatically populated by the system from the episode level item. It should not be editable by the user.
- Dependencies:** Must match a Patient Identifier (3.1.01)

3.3.04 Service Identifier

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

- Conditions:** Refer to Item 3.1.02
- Definition:** Unique service identifier assigned by PCOC.
- Data Type:** Alphanumeric String
- Data Domain:** 0000 to ZZZZ
- Data Length:** 4 characters
- Usage:** Unique service identifier necessary to identify and link records in the PCOC Reporting Database
- Source:** PCOC

3.3.05 Phase Start Date

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

- Conditions:** The first Phase Start Date is equal to the associated Episode Start Date
Subsequent Phase Start Dates are equal to the previous Phase End Date
- Definition:** The date on which the phase of care started
- Data Type:** Date in format DD/MM/YYYY
- Data Domain:** 01/01/1900 to 31/12/2100
- Data Length:** 10 characters (including "/" characters)
- Usage:** Identifies the time period in which the phase of care occurred and is used in the derivation of length of phase
- Rules:** Phase Start Date earlier than its associated Episode Start Date should cause a critical error:
`Critical error if [Phase Start Date] < [Episode Start Date]`
- Source:** Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong.

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.06

Phase Type

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions:

-

Definition:

Stage of the patient illness in terms of 5 phases.

Data Type:

Integer

Data Domain:

Code set

| Code | Description |
|------|--------------------------------|
| 1 | Stable |
| 2 | Unstable |
| 3 | Deteriorating |
| 4 | Terminal |
| 5 | Bereavement/Post death support |

Data Length:

1 character

Usage:

Identifies the stage of a patient's illness

Dependencies:

Items 3.3.07 - 3.3.40

Rules:

A phase record should not have the same Phase Type as the previous or next phase record within an episode.

Source:

Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong.

NOTE: In clinical terminology, this item is referred to as simply "Phase". However, to avoid confusion between this item and Phase level records, we will refer to this item as Phase Type throughout this document.

Version Control:

1.2.0

Effective Date:

22 November 2012

3.3.07 -3.3.10 Resource Utilisation Group-Activities of Daily Living (RUG-ADL) Scores at Phase Start

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Permissible code set depends on value entered for item Phase Type (3.3.06). See rules below.

Definition: The RUG-ADL is a 4 item scale measuring motor function with activities of daily living including bed mobility, toileting, transfer and eating

Data Type: Integer

Data Domain: Code set (3.3.10 has a different code set to 3.3.07-3.3.09)

3.3.07 Bed Mobility

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 3 | Limited physical assistance |
| 4 | Other than two persons physical assist |
| 5 | Two-person (or more) physical assist |
| 9 | Not assessed |

3.3.08 Toileting

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 3 | Limited physical assistance |
| 4 | Other than two persons physical assist |
| 5 | Two-person (or more) physical assist |
| 9 | Not assessed |

3.3.09 Transfer

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 3 | Limited physical assistance |
| 4 | Other than two persons physical assist |
| 5 | Two-person (or more) physical assist |
| 9 | Not assessed |

3.3.10 Eating

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 2 | Limited assistance |
| 3 | Extensive assistance/total dependence/tube fed |
| 9 | Not assessed |

Version Control: 1.2.0
Effective Date: 22 November 2012

Data Length: 1 character for each of the four items

Usage: Measures the functional dependency of the patient at the start of the Phase

Rules: Code Set Rule

RUG-ADL Assessments Not Performed for Bereavement Phases
If [Phase Type] = 5 then [RUG-ADL at Phase Start] = 9 (Not Assessed)

Sources: Fries, B. E., Scheider, D.P., Foley, W. J., Gavazzi, M., Burke, R., Cornelius, E. (1994). Refining a Case-Mix Measure for Nursing Homes: Resource Utilization Groups (RUG-III). Medical Care 32(7): 668-685.

Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.18-3.3.21 Palliative Care Problem Severity Scores (PCPSS) at Phase Start

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Permissible code set depends on value entered for item Phase Type (3.3.06). See rules below.

Definition: A measurement of distress at phase start within the domains

- Pain
- Other Symptoms
- Psychological/Spiritual
- Family/Carer

Data Type: Number

Data Domain: Code set

3.3.18 PCPSS at Phase Start: Pain

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

3.3.19 PCPSS at Phase Start: Other Symptoms

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

3.3.20 PCPSS at Phase Start: Psychological/Spiritual

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

3.3.21 PCPSS at Phase Start: Family/Carer

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

Data Length: 1 character for each item

Version Control: 1.2.0

Effective Date: 22 November 2012

Usage: Key benchmarking variable. A measurement of distress within each of the four domains

Rules: Code Set Rule

PCPSS Assessments Not Performed for Bereavement Phases

If [Phase Type] = 5 then [PCPSS at Phase Start] = 9 (Not Assessed)

Source: Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.22 Australia-Modified Karnofsky Performance Scale (AKPS) Score at Phase Start

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Permissible code set depends on value entered for item Phase Type (3.3.06). See rules below.

Definition: An assessment of the patient’s performance across the dimensions of activity, work and self-care at phase start.

Data Type: Number

Data Domain: Code set

| Code | Description |
|------|---|
| 100 | Normal; no complaints; no evidence of disease |
| 90 | Able to carry on normal activity; minor signs or symptoms |
| 80 | Normal activity with effort; some signs or symptoms of disease |
| 70 | Cares for self; unable to carry on normal activity or to do active work |
| 60 | Requires occasional assistance but is able to care for most of his needs |
| 50 | Requires considerable assistance and frequent medical care |
| 40 | In bed more than 50% of the time |
| 30 | Almost completely bedfast |
| 20 | Totally bedfast and requiring extensive nursing care by professionals and/or family |
| 10 | Comatose or barely rousable |
| 999 | Not assessed |

Usage: Analysis of performance at phase start

Rules: Code Set Rule

AKPS Assessments Not Performed for Bereavement Phases
 If [Phase Type] = 5 then [AKPS at Phase Start] = 999 (Not Assessed)

Source: Abernethy, A. P., Shelby-James, T., Fazekas, B. S., Woods, D., & Currow, D. C. (2005). *The Australia-modified Karnofsky Performance Status (AKPS) scale: a revised scale for contemporary palliative care clinical practice* [Electronic Version]. *BioMed Central Palliative Care*, 4, 1-12.

Version Control: 1.2.0
 Effective Date: 22 November 2012

3.3.23 Phase End Date

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

- Conditions:** The Phase End Date is equal to the next Phase Start Date.
The last Phase End Date is equal to the Episode End Date (linked by the Episode Identifier)
- Definition:** The date the phase of care ended
- Data Type:** Date in the format DD/MM/YYYY
- Data Domain:** 01/01/1900 to 31/12/2100
- Data Length:** 10 characters (including "/" characters)
- Usage:** Identifies the time period in which the phase of care occurred and used to derive length of phase.
- Dependencies:** Items 3.3.24 - 3.3.41
- Rules:** A Phase End Date which is earlier than the associated Phase Start Date should cause a critical error:
`Critical error if [Phase End Date] < [Phase Start Date]`
- Source:** Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong.

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.24

Reason for Phase End

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Item becomes mandatory if Phase End Date (3.3.23) is entered
Permissible code set depends on value entered for item Phase Type (3.3.06). See rules below.

Definition: Describes the reason for the palliative care phase ending

Data Type: Number

Data Domain: Code set

| Code | Description |
|------|--|
| 10 | Phase changed to Stable |
| 20 | Phase changed to Unstable |
| 30 | Phase changed to Deteriorating |
| 40 | Phase changed to Terminal |
| 50 | Death |
| 60 | End Bereavement Phase (Post Death Support) |
| 70 | Discharge/Case Closure |
| 99 | Not recorded |

Data Length: 2 characters

Usage: Enables analysis of phase progression

Dependencies: Items 3.3.25 - 3.3.41

Rules: Code Set Rules

Can't move from stable phase to stable phase

If [Phase Type] = 1 then [Phase End Reason] cannot = 10

Can't move from unstable phase to unstable phase

If [Phase Type] = 2 then [Phase End Reason] cannot = 20

Can't move from deteriorating phase to deteriorating phase

If [Phase Type] = 3 then [Phase End Reason] cannot = 30

Can't move from terminal phase to terminal phase

If [Phase Type] = 4 then [Phase End Reason] cannot = 40

Bereavement Phases and ONLY Bereavement Phases can end in "End Bereavement Phase"

If [Phase Type] = 5 then [Phase End Reason] MUST EQUAL 60

If [Phase Type] = 1,2,3,4 then [Phase End Reason] cannot = 60

Source: PCOC 2011

Version Control: 1.2.0

Effective Date: 22 November 2012

3.3.25 -3.3.28 Resource Utilisation Group-Activities of Daily Living (RUG-ADL) Scores at Phase End

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Item becomes mandatory if Reason for Phase End (3.3.24) = 70

Permissible code set depends on value entered for item Phase Type (3.3.06) and Phase End Reason (3.3.24). See rules below.

Definition: The RUG-ADL is a 4 item scale measuring motor function with activities of daily living including bed mobility, toileting, transfer and eating.

Data Type: Number

Data Domain: Code set (3.3.28 has a different code set to 3.3.25-3.3.27)

3.3.25 *Bed Mobility*

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 3 | Limited physical assistance |
| 4 | Other than two persons physical assist |
| 5 | Two-person (or more) physical assist |
| 9 | Not assessed |

3.3.26 *Toileting*

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 3 | Limited physical assistance |
| 4 | Other than two persons physical assist |
| 5 | Two-person (or more) physical assist |
| 9 | Not assessed |

3.3.27 *Transfer*

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 3 | Limited physical assistance |
| 4 | Other than two persons physical assist |
| 5 | Two-person (or more) physical assist |
| 9 | Not assessed |

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.28 Eating

| Code | Description |
|------|--|
| 1 | Independent or supervision only |
| 2 | Limited assistance |
| 3 | Extensive assistance/total dependence/tube fed |
| 9 | Not assessed |

Data Length: 1 character for each of the four items

Usage: Analysis of the functional dependency of the patient at phase end

Rules: Code Set Rules

RUG-ADL Assessments Not Performed at Death

If [Phase Type] = 1,2,3,4 and [Phase End Reason] = 50 then
[RUG-ADL at Phase End] = 9 (Not Assessed)

RUG-ADL Assessments Not Performed for Bereavement Phases

If [Phase Type] = 5 then [RUG-ADL at Phase End] = 9 (Not Assessed)

Sources: Fries, B. E., Scheider, D.P., Foley, W. J., Gavazzi, M., Burke, R., Cornelius, E. (1994). Refining a Case-Mix Measure for Nursing Homes: Resource Utilization Groups (RUG-III). *Medical Care* 32(7): 668-685.

Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong.

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.29-3.3.35 Symptom Assessment Score (SAS) at Phase End

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Item becomes mandatory if Reason for Phase End (3.3.24) = 70

Permissible code set depends on value entered for item Phase Type (3.3.06) and Phase End Reason (3.3.24). See rules below.

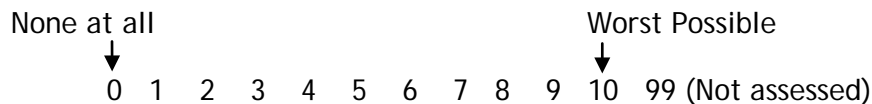
Definition: A seven-item patient rated, valid and reliable tool developed in Western Australia by Kristjanson et al to measure symptom distress in cancer or palliative care patients. The scale is based on the revised symptom distress scale originally developed by McCorkle and Young (1978).

Comprises seven key symptoms:

- insomnia
- appetite problems
- nausea
- bowels
- breathing
- fatigue
- pain

Data Type: Number

Data Domain: Code set (scale)



Record separately for the 7 key symptoms:

- 3.3.29 Insomnia
- 3.3.30 Appetite Problems
- 3.3.31 Nausea
- 3.3.32 Bowels
- 3.3.33 Breathing
- 3.3.34 Fatigue
- 3.3.35 Pain

Data Length: 1- 2 Characters for each item

Usage: Key benchmarking variable. A measure of symptom distress at the end of the phase

Version Control: 1.2.0
Effective Date: 22 November 2012

Rules:

Code Set Rules

SAS Assessments Not Performed at Death

If [Phase Type] = 1,2,3,4 and [Phase End Reason] = 50 then
[SAS at Phase End] = 99(Not Assessed)

SAS Assessments Not Performed for Bereavement Phases

If [Phase Type] = 5 then [SAS at Phase End] = 99 (Not Assessed)

Source:

Kristjanson, L. J. Pickstock, S., Yuen, K., Davis, S., Blight, J., Cummins, A., et al. (1999). Development and testing of the revised Symptom Assessment Scale. Perth: Edith Cowan University.

3.3.36-3.3.39 Palliative Care Problem Severity Scores (PCPSS) at Phase End

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Item becomes mandatory if Reason for Phase End (3.3.24) = 70

Permissible code set depends on value entered for item Phase (3.3.06) and Phase End Reason (3.3.24). See rules below.

Definition: A measurement of distress (at the end of the phase) within the domains:

- Pain
- Other Symptoms
- Psychological/Spiritual
- Family/Carer

Data Type: Number

Data Domain: Code set

3.3.36 PCPSS at Phase End: Pain

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

3.3.37 PCPSS at Phase End: Other Symptoms

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

3.3.38 PCPSS at Phase End: Psychological/Spiritual

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.39 PCPSS at Phase End: Family/Carer

| Code | Description |
|------|--------------|
| 0 | Absent |
| 1 | Mild |
| 2 | Moderate |
| 3 | Severe |
| 9 | Not assessed |

Data Length: 1 character for each item

Usage: **Key benchmarking variable.** A measurement of distress within each of the four domains

Rules: Code Set Rules

PCPSS Assessments not performed at death

If [Phase Type] = 1,2,3,4 and [Phase End Reason] = 50 then
[PCPSS at Phase End] = 9 (Not Assessed)

PCPSS Assessments not performed for Bereavement Phases

If [Phase Type] = 5 then [PCPSS at Phase End] = 9 (Not Assessed)

Source: Eagar K. et al (1997) The Australian National Sub-Acute and Non-Acute Patient Classification (AN-SNAP): Report of the National Sub-Acute and Non-Acute Casemix Classification Study. Centre for Health Service Development, University of Wollongong

Version Control: 1.2.0
Effective Date: 22 November 2012

3.3.40 Australia-Modified Karnofsky Performance Scale (AKPS) Score at Phase End

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Item becomes mandatory if Reason for Phase End (3.3.24) = 70

Permissible code set depends on value entered for item Phase Type (3.3.06) and Phase End Reason (3.3.24). See rules below.

Definition: An assessment of the patient's performance across the dimensions of activity, work and self-care at phase end

Data Type: Number

Data Domain: Code set

| Code | Description |
|------|---|
| 100 | Normal; no complaints; no evidence of disease |
| 90 | Able to carry on normal activity; minor signs or symptoms |
| 80 | Normal activity with effort; some signs or symptoms of disease |
| 70 | Cares for self; unable to carry on normal activity or to do active work |
| 60 | Requires occasional assistance but is able to care for most of his needs |
| 50 | Requires considerable assistance and frequent medical care |
| 40 | In bed more than 50% of the time |
| 30 | Almost completely bedfast |
| 20 | Totally bedfast and requiring extensive nursing care by professionals and/or family |
| 10 | Comatose or barely rousable |
| 999 | Not assessed |

Usage: Provides information on the stage of a patient's illness.

Rules: Code Set Rules

PCPSS Assessments not performed at Death

If [Phase Type] = 1,2,3,4 and [Phase End Reason] = 50 then
[AKPS at Phase End] = 999 (Not Assessed)

PCPSS Assessments not performed for Bereavement Phases

If [Phase Type] = 5 then [AKPS at Phase End] = 999 (Not Assessed)

Source: Abernethy, A. P., Shelby-James, T., Fazekas, B. S., Woods, D., & Currow, D. C. (2005). *The Australia-modified Karnofsky Performance Status (AKPS) scale: a revised scale for contemporary palliative care clinical practice* [Electronic Version]. *BioMed Central Palliative Care*, 4, 1-12.

Version Control: 1.2.0

Effective Date: 22 November 2012

3.3.41 Number of Days Seen within the Phase

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Inactive data item. Place holder for future activation

Definition: For palliative care phases, the number of days is calculated by counting the number of days that a patient is seen.

Data Type: Number

Data Domain: 1-999

Data Length: Up to 3 Characters

Usage: Analysis of service utilisation and information for service planning.
Multiple visits on one day are counted as one day that the patient is seen.

Source: PCOC 2007

3.3.42 Provider Type

| | | |
|-----------|------------|--------------|
| Mandatory | Rule Check | Dependencies |
|-----------|------------|--------------|

Conditions: Inactive NEW data item. Place holder for future activation

Definition: -

Data Type: -

Data Domain: -

Data Length: -

Usage: -

Source: -

Version Control: 1.2.0
Effective Date: 22 November 2012

Specification 2: PCOC Data Extraction

Palliative Care services participating in PCOC submit data for reporting twice a year. As a result, users will require an interface that allows them to:

1. Specify a "date range" for the data to be extracted
2. Extract their data in the predefined format specified by PCOC
3. Save the extracts in a predefined file type to a local drive

File Type

The PCOC National Longitudinal Database requires data to be submitted in three comma separated files. That is, one file each for:

- Patient records
- Episode records and
- Phase records

There should be exactly:

- 11 commas for each record in the Patient file
- 15 commas for each record in the Episode file
- 41 commas for each record in the Phase file

Naming Convention

Each of the three files should conform to the following naming convention:

Patient record file: XXXXPatientHHMMddmmyyyy.txt
Episode record file: XXXXEpisodeHHMMddmmyyyy.txt
Phase record file: XXXXPhaseHHMMDDddmmyyyy.txt

Where:

- XXXX denotes the Service ID of the palliative care service
- Patient, Episode and Phase denote the relevant level of the file
- HHMM denotes the time that the extracts were created
- ddmmyyyy represents the date that the extracts were created

As an example, consider the service identified by Service ID "A333". If a system user extracted PCOC data at 9:33 am on 05/01/2012, the extracts should look like:

Patient record file: A333Patient093305012012.txt
Episode record file: A333Episode093305012012.txt
Phase record file: A333Phase093305012012.txt

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Order of data items in extracts

Table A1 *Order of Data Items in Patient Extract*

| Item No. | Item Description | Data Type | Format | Min. Field Width | Max. Field Width |
|----------|----------------------------------|-----------|------------------|------------------|------------------|
| 3.1.01 | Patient Identifier | String | XXXXXXXXXXXX | 1 | 12 |
| 3.1.02 | Service Identifier | String | XXXX | 4 | 4 |
| 3.1.03 | Date of Birth | Date | DD/MM/YYYY | 10 | 10 |
| 3.1.04 | Statistical Linkage Key | String | XXXXXDDMMYYYYN | 14 | 14 |
| 3.1.05 | Sex | Number | N | 1 | 1 |
| 3.1.06 | Individual Healthcare Identifier | String | XXXXXXXXXXXXXXXX | 16 | 16 |
| 3.1.07 | Australian State | Number | NN | 1 | 2 |
| 3.1.08 | Postcode | Number | NNNN | 4 | 4 |
| 3.1.09 | Indigenous Status | Number | N | 1 | 1 |
| 3.1.10 | Preferred Language | Number | NN | 2 | 2 |
| 3.1.11 | Country of Birth | Number | NNNN | 2 | 4 |
| 3.1.12 | Diagnosis | Number | NNN | 3 | 3 |

Table A2 *Order of Items in Episode Extract*

| Item No. | Item Description | Data Type | Format | Min. Field Width | Max. Field Width |
|----------|--------------------------------|-----------|--------------|------------------|------------------|
| 3.2.01 | Episode Identifier | String | XXXXXXXXXXXX | 1 | 12 |
| 3.2.02 | Patient Identifier | String | XXXXXXXXXXXX | 1 | 12 |
| 3.2.03 | Team Identifier | String | XXXX | 4 | 4 |
| 3.2.04 | Service Identifier | String | XXXX | 4 | 4 |
| 3.2.05 | Referral Date | Date | DD/MM/YYYY | 10 | 10 |
| 3.2.06 | Referral Source | Number | NN | 2 | 2 |
| 3.2.07 | First Contact Date | Date | DD/MM/YYYY | 10 | 10 |
| 3.2.08 | Date Ready for Care | Date | DD/MM/YYYY | 10 | 10 |
| 3.2.09 | Episode Start Date | Date | DD/MM/YYYY | 10 | 10 |
| 3.2.10 | Episode Type | Number | NN | 2 | 2 |
| 3.2.11 | Episode Start Mode | Number | NN | 2 | 2 |
| 3.2.12 | Accommodation at Episode Start | Number | N | 1 | 1 |
| 3.2.13 | Episode End Date | Date | DD/MM/YYYY | 10 | 10 |
| 3.2.14 | Episode End Mode | Number | NN | 2 | 2 |
| 3.2.15 | Accommodation at Episode End | Number | N | 1 | 1 |
| 3.1.16 | Place of Death | Number | N | 1 | 1 |

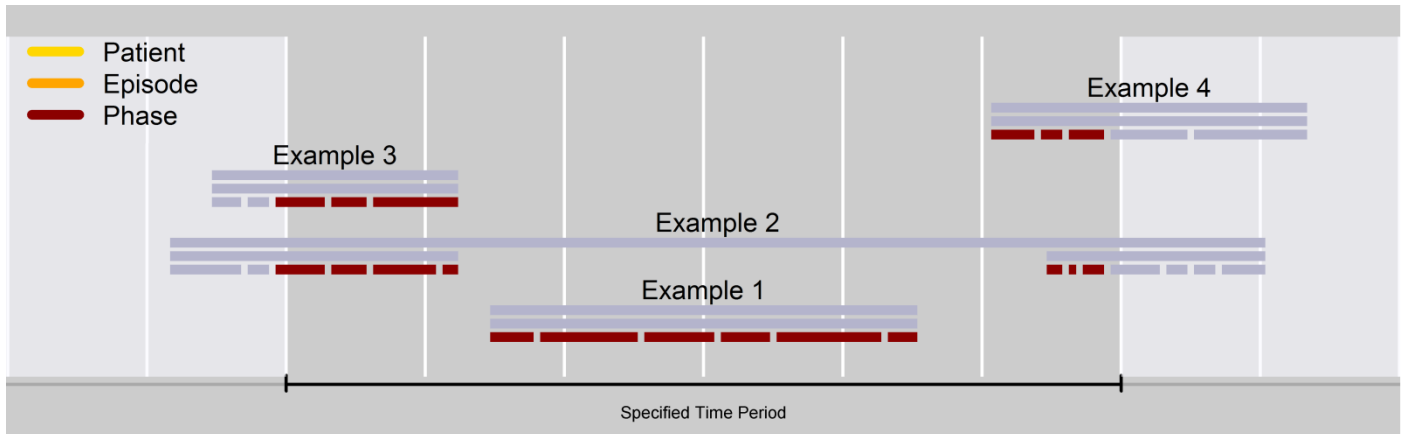
Table A3 *Order of Items in Phase Extract*

| Item No. | Item Description | Data Type | Format | Min. Field Width | Max. Field Width |
|----------|--|-----------|--------------|------------------|------------------|
| 3.3.01 | Phase Identifier | String | XXXXXXXXXXXX | 1 | 12 |
| 3.3.02 | Episode Identifier | String | XXXXXXXXXXXX | 1 | 12 |
| 3.3.03 | Patient Identifier | String | XXXXXXXXXXXX | 1 | 12 |
| 3.3.04 | Service Identifier | String | XXXX | 4 | 4 |
| 3.3.05 | Phase Start Date | Date | DD/MM/YYYY | 10 | 10 |
| 3.3.06 | Phase Type | Number | N | 1 | 1 |
| 3.3.07 | RUG-ADL at Phase Start: Mobility | Number | N | 1 | 1 |
| 3.3.08 | RUG-ADL at Phase Start: Toileting | Number | N | 1 | 1 |
| 3.3.09 | RUG-ADL at Phase Start: Transfer | Number | N | 1 | 1 |
| 3.3.10 | RUG-ADL at Phase Start: Eating | Number | N | 1 | 1 |
| 3.3.11 | SAS at Phase Start: Insomnia | Number | NN | 1 | 2 |
| 3.3.12 | SAS at Phase Start: Appetite Problems | Number | NN | 1 | 2 |
| 3.3.13 | SAS at Phase Start: Nausea | Number | NN | 1 | 2 |
| 3.3.14 | SAS at Phase Start: Bowels | Number | NN | 1 | 2 |
| 3.3.15 | SAS at Phase Start: Breathing | Number | NN | 1 | 2 |
| 3.3.16 | SAS at Phase Start: Fatigue | Number | NN | 1 | 2 |
| 3.3.17 | SAS at Phase Start: Pain | Number | NN | 1 | 2 |
| 3.3.18 | PCPSS at Phase Start: Pain | Number | N | 1 | 1 |
| 3.3.19 | PCPSS at Phase Start: Other Symptoms | Number | N | 1 | 1 |
| 3.3.20 | PCPSS at Phase Start: Psychological /Spiritual | Number | N | 1 | 1 |
| 3.3.21 | PCPSS at Phase Start: Family/Carer | Number | N | 1 | 1 |
| 3.3.22 | AKPS at Phase Start | Number | NNN | 2 | 3 |
| 3.3.23 | Phase End Date | Date | DD/MM/YYYY | 10 | 10 |
| 3.3.24 | Phase End Reason | Number | NN | 2 | 2 |
| 3.3.25 | RUG-ADL at Phase End: Mobility | Number | N | 1 | 1 |
| 3.3.26 | RUG-ADL at Phase End: Toileting | Number | N | 1 | 1 |
| 3.3.27 | RUG-ADL at Phase End: Transfer | Number | N | 1 | 1 |
| 3.3.28 | RUG-ADL at Phase End: Eating | Number | N | 1 | 1 |
| 3.3.29 | SAS at Phase End: Insomnia | Number | NN | 1 | 2 |
| 3.3.30 | SAS at Phase End: Appetite Problems | Number | NN | 1 | 2 |
| 3.3.31 | SAS at Phase End: Nausea | Number | NN | 1 | 2 |
| 3.3.32 | SAS at Phase End: Bowels | Number | NN | 1 | 2 |
| 3.3.33 | SAS at Phase End: Breathing | Number | NN | 1 | 2 |
| 3.3.34 | SAS at Phase End: Fatigue | Number | NN | 1 | 2 |
| 3.3.35 | SAS at Phase End: Pain | Number | NN | 1 | 2 |
| 3.3.36 | PCPSS at Phase End: Pain | Number | N | 1 | 1 |
| 3.3.37 | PCPSS at Phase End: Other Symptoms | Number | N | 1 | 1 |
| 3.3.38 | PCPSS at Phase End: Psychological /Spiritual | Number | N | 1 | 1 |
| 3.3.39 | PCPSS at Phase End: Family/Carer | Number | N | 1 | 1 |
| 3.3.40 | AKPS at Phase End | Number | NNN | 2 | 3 |
| 3.3.41 | Number of Days Seen | Number | Leave Blank | 1 | 3 |
| 3.3.42 | Provider Type | Number | Leave Blank | 1 | 1 |

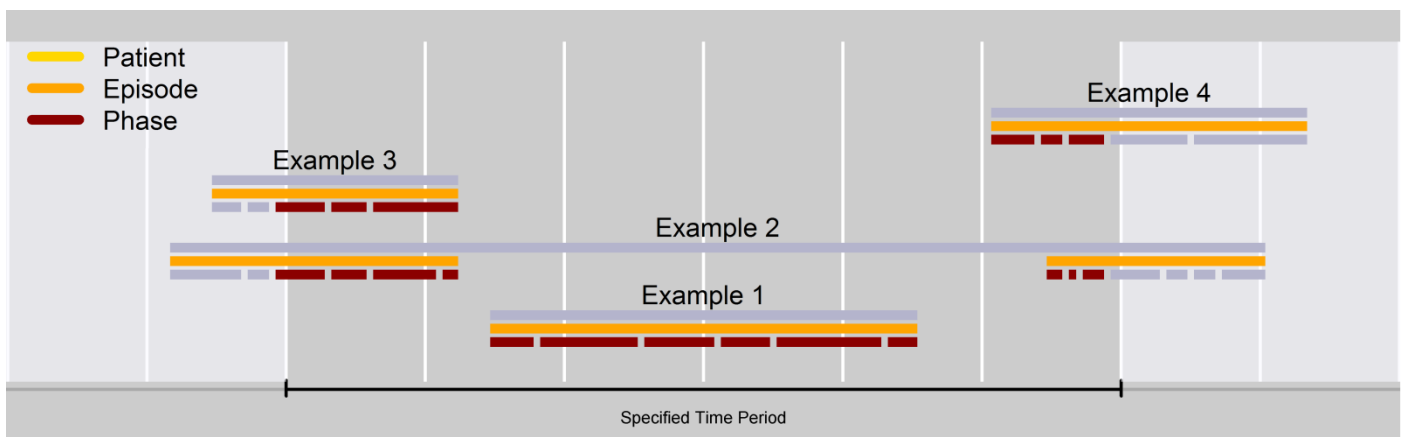
What data to extract?

For a specified time period, the system should extract data based on the following logic:

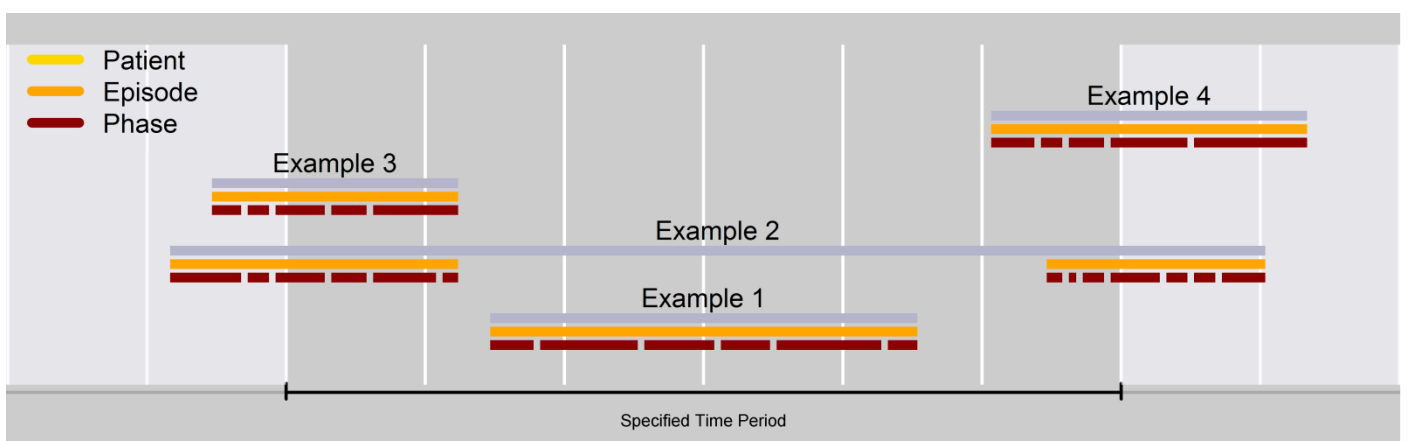
Step 1: All Phase records where Phase End Date (3.3.23) falls within the specified period should be kept - these form the interim set of phases.



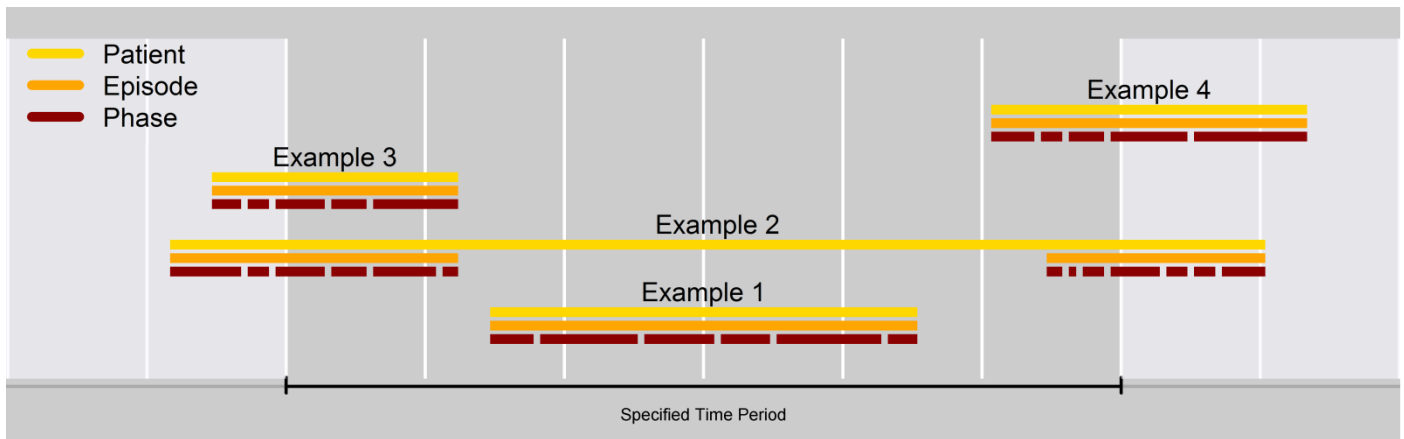
Step 2: Keep all associated episode Records based on the Patient ID and Episode ID from of the interim set of phases selected in Step 1.



Step 3: Looking back at the phase level, keep all phase records associated with the episodes selected in Step 2.



Step 4: Keep all patient level records associated with the selected episodes and phases.



Such a methodology may mean that records ending before or after the specified period, or episode records that have not yet ended (i.e. open Episodes) are extracted.

However, such a methodology ensures that all data related to a particular Episode is loaded into the PCOC National Longitudinal Database and reduces the chance of records “falling between the cracks” of reporting periods.

Additional scoping for reporting purposes will be performed by PCOC.

Mapping from Version 2.0 to Version 3.0

Patient Level Items

| Item | Mapping Description |
|----------------------------------|---|
| Patient ID | No Mapping Required |
| Service ID | No mapping required |
| DOB | No Mapping Required |
| Statistical Linkage Key | New item. May be populated if required details are already in the system |
| Sex | No mapping required |
| Individual Healthcare Identifier | New inactive item. |
| State | No mapping required |
| Australian Postcode | No mapping required |
| Indigenous status | No mapping required |
| Preferred language | New item. May be populated if item already exists in the system |
| Country of Birth | Mapping may be required depending upon the Version 2.0 code set used in your system. Contact PCOC for more information. |
| Diagnosis | New item from level and code set change. Mapping not possible. Hence, no mapping required. |

Episode Level Items

| Item | Mapping Description |
|--------------------------------|---|
| Episode ID | No mapping required |
| Patient ID | No mapping required |
| Team ID | New Item, to be left blank in Version 2.0 records |
| Service ID | No mapping required |
| Referral Date | No mapping required |
| Referral Source | Mapping required - See following mapping tables |
| First Contact Date | No mapping required |
| Date Ready for Care | New Item - Left blank in Version 2.0 records |
| Episode Start Date | No mapping required |
| Episode Type | Mapping required - See following mapping tables |
| Episode Start Mode | Mapping required - See following mapping tables |
| Accommodation at Episode Start | Mapping required - See following mapping tables |
| Episode End Date | No mapping required |
| Episode End Mode | Mapping required - See following mapping tables |
| Accommodation at Episode End | Mapping required - See following mapping tables |
| Place of Death | Mapping required - See following mapping tables |

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Phase Level Items

| Item | Mapping Description |
|---|--|
| Phase ID | No mapping required |
| Episode ID | No mapping required |
| Patient ID | No mapping required |
| Service ID | No mapping required |
| Phase Start Date | No mapping required |
| RUG-ADL at Phase Start and Phase End | Missing fields are mapped to "9 - Not assessed". Otherwise, no mapping required |
| SAS at Phase Start and Phase End | Missing fields are mapped to "99 - Not assessed". Otherwise, no mapping required |
| PCPSS at Phase Start and Phase End | Missing fields are mapped to "9 - Not assessed". Otherwise, no mapping required |
| AKPS (Karnofsky) at Phase Start and Phase End | Missing fields and 0 are mapped to "999 - Not assessed". Otherwise, no mapping required |
| Phase End Reason | Mapping required - See following mapping tables |
| Number of Days Seen | No mapping required |

Referral Source

Mapping table:

| Version 2.0 Code | Version 3.0 Map |
|---------------------|--------------------|
| 1 | 10 |
| 2 | 20 |
| 3 | 11 |
| 4 | 21 |
| 5 | 40 |
| 6 | 50 |
| 7 | 60 |
| 8 | 61 |
| 9 | 70 |
| 10 | 80 |
| 11 | 90 |
| Missing | 99 |

Mapping logic:

```
if [V2_Referral_Source] = 1 then [V3_Referral_Source] = 10
else if [V2_Referral_Source] = 2 then [V3_Referral_Source] = 20
else if [V2_Referral_Source] = 3 then [V3_Referral_Source] = 11
else if [V2_Referral_Source] = 4 then [V3_Referral_Source] = 21
else if [V2_Referral_Source] = 5 then [V3_Referral_Source] = 40
else if [V2_Referral_Source] = 6 then [V3_Referral_Source] = 50
else if [V2_Referral_Source] = 7 then [V3_Referral_Source] = 60
else if [V2_Referral_Source] = 8 then [V3_Referral_Source] = 61
else if [V2_Referral_Source] = 9 then [V3_Referral_Source] = 70
else if [V2_Referral_Source] = 10 then [V3_Referral_Source] = 80
else if [V2_Referral_Source] = 11 then [V3_Referral_Source] = 90
else [V3_Referral_Source] = 99
```

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Episode Type

Mapping table:

| Version 2.0 Code | Version 3.0 Map |
|------------------|---|
| 0 | 12 |
| 1 | 11 |
| 3 | 20 |
| 4 | 30 |
| 5 | Depends on value of Version 2.0 Item Location of Consultative service. See logic below |

Mapping logic:

```
if [V2_Episode_Type] = 0 then [V3_Episode_Type] = 12
else if [V2_Episode_Type] = 1 then [V3_Episode_Type] = 11
else if [V2_Episode_Type] = 3 then [V3_Episode_Type] = 20
else if [V2_Episode_Type] = 4 then [V3_Episode_Type] = 30
else if [V2_Episode_Type] = 5 then
    if [V2_Location of consultative service] = 1 then [V3_Episode_Type] = 11
    else if [V2_Location of consultative service] = 2 then [V3_Episode_Type] = 12
    else if [V2_Location of consultative service] = 3 then [V3_Episode_Type] = 20
    else if [V2_Location of consultative service] = 4 then [V3_Episode_Type] = 30
    else if [V2_Location of consultative service] = 5 then [V3_Episode_Type] = 32
    else if [V2_Location of consultative service] = 6 then [V3_Episode_Type] = 31
    else [V3_Episode_Type] = 99
else [V3_Episode_Type] = 99
```

Please note: The 99 code is not in the permissible code set to be used by clinicians. It is simply a flag for PCOC to look into this further

Episode Start Mode

Mapping table:

| Version 2.0 Code | Version 3.0 Map |
|---------------------|--------------------|
| 1 | 11 |
| 2 | 12 |
| 3 | 13 |
| 4 | 14 |
| 5 | 15 |
| 6 | 16 |
| 7 | 19 |
| 9 | 19 |
| A | 22 |
| B | 21 |
| Missing | 99 |

Mapping logic:

```
if [V2_Episode_Start_Mode] = 1 then [V3_Episode_Start_Mode] = 11
else if [V2_Episode_Start_Mode] = 2 then [V3_Episode_Start_Mode] = 12
else if [V2_Episode_Start_Mode] = 3 then [V3_Episode_Start_Mode] = 13
else if [V2_Episode_Start_Mode] = 4 then [V3_Episode_Start_Mode] = 14
else if [V2_Episode_Start_Mode] = 5 then [V3_Episode_Start_Mode] = 15
else if [V2_Episode_Start_Mode] = 6 then [V3_Episode_Start_Mode] = 16
else if [V2_Episode_Start_Mode] = 7 then [V3_Episode_Start_Mode] = 19
else if [V2_Episode_Start_Mode] = 9 then [V3_Episode_Start_Mode] = 19
else if [V2_Episode_Start_Mode] = A then [V3_Episode_Start_Mode] = 22
else if [V2_Episode_Start_Mode] = B then [V3_Episode_Start_Mode] = 21
else [V3_Episode_Start_Mode] = 99
```

Version Control: 1.2.0
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Accommodation at Episode Start and Accommodation at Episode End

Mapping table:

| Version 2.0 Code | Version 3.0 Map |
|---------------------|--------------------|
| 1 | 1 |
| 2 | 2 |
| 3 | 3 |
| 4 | 7 |
| 5 | 7 |
| 6 | 7 |
| 7 | 7 |
| 9 | 9 |
| Missing | 9 |

Mapping logic (Same applies for Accommodation at Episode End):

```
if [V2_Accom_Episode_Start] = 1 then [V3_Accom_Episode_Start] = 1
else if [V2_Accom_Episode_Start] = 2 then [V3_Accom_Episode_Start] = 2
else if [V2_Accom_Episode_Start] = 3 then [V3_Accom_Episode_Start] = 3
else if [V2_Accom_Episode_Start] = 4 then [V3_Accom_Episode_Start] = 7
else if [V2_Accom_Episode_Start] = 5 then [V3_Accom_Episode_Start] = 7
else if [V2_Accom_Episode_Start] = 6 then [V3_Accom_Episode_Start] = 7
else if [V2_Accom_Episode_Start] = 7 then [V3_Accom_Episode_Start] = 7
else [V3_Accom_Episode_Start] = 9
```

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Episode End Mode

Mapping table:

| Version 2.0 Code | Version 3.0 Map |
|------------------|-----------------|
| 1 | 11 |
| 2 | 12 |
| 3 | 13 |
| 4 | 14 |
| 5 | 15 |
| 6 | 16 |
| 8 | 19 |
| 99 | 99 |
| A | 21 |
| B | 22 |
| C | 23 |
| D | 24 |
| E | 26 |
| G | 99 |

Pseudo code logic:

```
if [V2_Ep_End_Mode] = 1 then [V3_Ep_End_Mode] = 11
else if [V2_Ep_End_Mode] = 2 then [V3_Ep_End_Mode] = 12
else if [V2_Ep_End_Mode] = 3 then [V3_Ep_End_Mode] = 13
else if [V2_Ep_End_Mode] = 4 then [V3_Ep_End_Mode] = 14
else if [V2_Ep_End_Mode] = 5 then [V3_Ep_End_Mode] = 15
else if [V2_Ep_End_Mode] = 6 then [V3_Ep_End_Mode] = 16
else if [V2_Ep_End_Mode] = 8 then [V3_Ep_End_Mode] = 19
else if [V2_Ep_End_Mode] = 99 then [V3_Ep_End_Mode] = 99
else if [V2_Ep_End_Mode] = A then [V3_Ep_End_Mode] = 21
else if [V2_Ep_End_Mode] = B then [V3_Ep_End_Mode] = 22
else if [V2_Ep_End_Mode] = C then [V3_Ep_End_Mode] = 23
else if [V2_Ep_End_Mode] = D then [V3_Ep_End_Mode] = 24
else if [V2_Ep_End_Mode] = E then [V3_Ep_End_Mode] = 26
else if [V2_Ep_End_Mode] = G then [V3_Ep_End_Mode] = 99
else [V3_Ep_End_Mode] = 99
```

Place of Death

Mapping table:

| Version 2.0 Code | Version 3.0 Map |
|------------------|-----------------|
| 1 | 1 |
| 2 | 2 |
| 3 | 9 |
| Missing | 9 |

Pseudo code logic:

```
if [V2_Place_of_Death] = 1 then [V3_Place_of_Death] = 1
else if [V2_Place_of_Death] = 2 then [V3_Place_of_Death] = 2
else if [V2_Place_of_Death] = 3 then [V3_Place_of_Death] = 9
else [V3_Place_of_Death] = 9
```

Version Control: 1.2.0
Effective Date: 22 November 2012

Phase End Reason

Mapping table:

| Version 2.0 Code | Version 3.0 Map |
|---------------------|--------------------|
| 1 | 99 |
| 2 | 70 |
| 3 | 50 |
| 4 | 60 |
| Missing | 99 |

Pseudo code logic:

```
if [V2_End_Reason] = 1 then [V3_End_Reason] = 99
else if [V2_End_Reason] = 2 then [V3_End_Reason] = 70
else if [V2_End_Reason] = 3 then [V3_End_Reason] = 50
else if [V2_End_Reason] = 4 then [V3_End_Reason] = 60
else [V3_End_Reason] = 99
```

Contacts

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